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# Town & School

## District Annual Report

# 2004




Dylan Menczywor, DCS 7th Grade



Brigitte Coan, DCS 7th Grade

Town  
of

# Deerfield, New Hampshire



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## NOTES

*A Special thanks to those students in the Deerfield Community School 7th Grade Class  
for their hard work and talent on both the Town Report Cover and  
School District Sub cover. Great job, they look fantastic!*



## DEERFIELD TOWN OFFICERS

### Board of Selectmen

R. Andrew Robertson, Chair	March, 2007
Frances L. Menard, Vice Chair	March, 2006
Joseph E. Stone	March, 2005
James T. Alexander (Appointed)	March, 2005
Stephen R. Barry	March, 2005
Paul P. Dinneen (Resigned)	March, 2007

### Town Clerk/Tax Collector

Melissa J. Buckner	March, 2005
R. Lynne DeVarney, Deputy	
Cynthia E. Heon (Resigned)	March, 2006
Jeanette L. Foisy, Deputy (Resigned)	

### Town Treasurer

Cynthia E. Tomilson	March, 2005
Raymond Sundstrom, Deputy	March, 2005

### Moderator

Jonathan W. Hutchinson	March, 2006
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### Trustees of Trust Funds

Donald Gorman	March, 2005
Dwight D. Barnes	March, 2006
Vacant (Appoint 1 year)	March, 2006

### Trustees of the Philbrick-James Library

Anne K. Deely	March, 2005
Maureen R. Mann	March, 2005
Claudia Renee Rivard	March, 2005
Bonita Beaubien	March, 2006
Donald M. Williams, Jr.	March, 2006
Ruth Kletnick	March, 2007
Claudia C. Libis	March, 2007
Lizabeth MacDonald (Resigned)	March, 2007

### Water Commissioners

Robert Kilham	March, 2005
George H. Thompson, Jr.	March, 2006
Waldo H. Twombly, Jr.	March, 2007

### Supervisors of Checklist

Cherie Sanborn	March, 2010
Diane Valade	March, 2006
Katharyn E. Williams	March, 2008

### Highway Agent

Alex E. Cote	March, 2005
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### Overseer of Welfare

Colleen Guardia (Appointed)	March, 2005
Jeanette L. Foisy, Deputy	

### Planning Board Members

Frederick J. McGarry, Chair	March, 2006
Katherine Hartnett, Co-Chair	March, 2006
George H. Thompson, Jr.	March, 2005
David G. Morse	March, 2007
Frances L. Menard	Selectmen Member
Daniel Briggs (Alternate)	March, 2005
Christine Hatfield (Alternate)	March, 2005
Richard Pelletier (Alternate)	March, 2005

### Municipal Budget Committee

Walter C. Hooker, Chair	March, 2006
Stephen P. Phillips	March, 2005
Christopher D. Roberge	March, 2005
Donald J. Daley	March, 2006
Rebecca C. Hutchinson	March, 2006
Bonita A. Beaubien	March, 2007
Sean Beausoleil	March, 2007
James Spillane	March, 2007
Elbert Bicknell, (Resigned)	March, 2005
Stephen R. Barry	Selectmen Member
John Harrington	School Board Member

### Town Departments/Offices

#### Town Administrator

Cynthia E. Heon
-----------------

#### Building Inspector/Health Officer

Richard Pelletier
-------------------

#### Librarian

Evelyn DeCota
---------------

#### Parks & Recreation

Joseph Manzi	Bonni McPherson
--------------	-----------------

#### Police Department

##### Full Time

Robert Wunderlich	Chief of Police
Michael Greeley	Lieutenant
Steven Turner	Sergeant
Daniel Deyermond	Patrolman
Eric A. Hardy	Patrolman
Michael Lavoie	Patrolman
Amber Parkhurst	Patrolman
Douglas Trottier	Patrolman

##### Part Time

Roger St. Onge	Patrolman
Glenda Gonnella	Admin Asst., Patrolman

DEERFIELD TOWN OFFICERS Cont.

**Rescue Squad**

Barbie Raymond, President	
Mark A. Tibbetts, Director	Bryan Bruce
Margo Dearbhail	John Dubiansky
Chris Gamache	Michelle Gamache
Steve Hussey	Craig Kostrzewski
Jeanne Menard	Charlie Sanborn
David Brass	

**Emergency Management**

Paul Buffington	Steven Turner
Aaron Cady	

**Fire Chief / Forest Fire Warden**

Mark A. Tibbetts

**Fire Wards**

Mark A. Tibbetts	Gary Clark
Dale L. Purdy	

**Forest Fire Deputy Wardens**

Kevin J. McDonald	Dale L. Purdy
Lewis G. Clark, Jr.	Donald F. Smith
Keith Rollins	George F. Clark
Dwight Stevens	Mathew Kimball
Nicholas Tordoff	Gary Clark

**Committees/Commissions/Boards**

**Heritage Commission**

Kathryn E. Williams, Chair	April, 2005
James Deely, Vice-Chair	April, 2006
Honi Hougue	April, 2005
Rebecca Hutchinson	April, 2005
Joe Sears, Finance	April, 2006
Irene Shores	April, 2006
Frances L. Menard	Selectmen Member
Hannah Gile Beye (Alternate)	April, 2005
Elsie Brown (Alternate)	April, 2005

**Animal Control Officer**

Donald Evans	April, 2005
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**Board of Adjustment**

Anthony DiMauro, Chair	April, 2006
Dianne Kimball, Vice Chair	April, 2006
Timothy Boucher	April, 2005
John Leighton	April, 2005
Joshua Freed	April, 2007
Dennis Kuczewski	April, 2007
George H. Thompson, Jr., (Alternate)	April, 2005
Scott Franz, (Alternate)	April, 2007

**Representatives to the General Court**

Elbert Bicknell	Harriet E. Cady
Joseph E. Stone	
Rudolph Kobel	Robert A. Johnson

**Veasey Park Commission**

Glenda J. Gonnella	April, 2005
Paula McCoy	April, 2007
Donald Williams	April, 2007

**Conservation Commission**

Brenda Eaves, Chair	April, 2006
Katherine Hartnett	April, 2005
Wesley A. Golomb	April, 2005
Erick Berglund, Jr.	April, 2006
Sara Callaghan	April, 2007
Anne Deely	April, 2007
Rebecca Whitmeyer	April, 2007
David Linden (Alternate)	April, 2007

**Deerfield Open Space Committee**

Erick Berglund	April, 2005
Erick Gross	April, 2005
Katherine Hartnett	April, 2005
Linda Lee	April, 2005
Robert Mathews	April, 2005
Judy Muller	April, 2005
Wendy S. Schorr	April, 2005
Thomas Foulkes	April, 2007
R. Andrew Robertson	Selectmen Member

**Parks and Recreation Commission**

Jonathan Hutchinson	April, 2005
Jeff Shute	April, 2006
Richard Pelletier	April, 2007
Dwight D. Barnes	April, 2007

**Cemetery Commission**

Roger Hartgen	April, 2005
Frances L. Menard	April, 2006
Donald Tordoff	April, 2007

**Forestry Commission**

Frederick Dodge	April, 2005
Roger Mathes	April, 2006
David Sidmore	April, 2007

**Class VI Roads Study Committee**

Richard A. Boisvert	April, 2005
Daniel Briggs	April, 2005
Thomas P. Dillon	April, 2005
Wesley A. Golomb	April, 2005
Michael P. Greene	April, 2005
Linda S. Lee	April, 2005
George H. Thompson, Jr.	April, 2005



# THE STATE OF NEW HAMPSHIRE

*TO THE INHABITANTS OF THE TOWN DEERFIELD*, in the County of Rockingham, in said State, qualified to vote in Town Affairs:

You are hereby notified to meet at the Historic Town Hall in said Deerfield, on Tuesday, the eighth of March, next at 7 of the clock in the forenoon, to act upon the following subjects:

1. To choose all necessary Town Officers for the year ensuing.
2. By Petition, Pursuant to RSA 40:14, shall we adopt the provision of RSA 40:13 to allow voting by official ballot on all issues before the Town of Deerfield. (3/5 vote required)
3. To see if the Town will vote to adopt amendments to the existing Town Zoning Ordinance as proposed by the Planning Board. (The amendments as proposed by the Planning Board are available for inspection at the Offices of the Town Clerk and Selectmen during business hours of 8:00am to 7:00pm Mondays, and from 8:00am to 2:30pm Tuesday through Friday.) The sections to be amended are as follows:

*(1) ARE YOU IN FAVOR OF THE ADOPTION OF AMENDMENT NUMBER 1 AS PROPOSED BY THE DEERFIELD PLANNING BOARD FOR THE TOWN ZONING ORDINANCE AS FOLLOWS?*

Revise Article II, Section 211 Floodplain Development Regulations: A Applicability by removing last paragraph and replace it with the following:

The following regulations in this ordinance shall apply to all lands designated as special flood hazard areas by the Federal Emergency Management Agency (FEMA) in its "Flood Insurance Study for Rockingham County, New Hampshire" dated May 17, 2005 or as amended, together with the associated Flood Insurance Rate Map Panels numbered 0060E, 0065E, 0070E, 0090E, 0095E, 0155E, 0160E, 0178E, 0180E, 0185E, dated May 17, 2005 or as amended which are declared to be part of this ordinance and are hereby incorporated by reference.

*(2) ARE YOU IN FAVOR OF THE ADOPTION OF AMENDMENT NUMBER 2 AS PROPOSED BY THE DEERFIELD PLANNING BOARD FOR THE TOWN ZONING ORDINANCE AS FOLLOWS?*

Amend Article II, Section 213, Senior Housing Overlay District as follows:

An affirmative vote will be for the passage of all of the proposed amendments to Section 213. A negative vote will be against all the proposed amendments to Section 213.

Revise Article II, Section 213.1, Location, to read as follows:

## 213.1 General Requirements and Location

A. The design and site layout of all elderly housing developments shall compliment and harmonize with the rural character of the Town of Deerfield, shall maximize the privacy of dwelling units and preserve the natural character of the land. A mixture of exterior architectural styles, acceptable to the Planning Board, shall be provided in each development.

B. All such elderly housing developments shall be landscaped to enhance their compatibility with surrounding areas, with emphasis given to the utilization of natural features wherever possible.

C. Senior Housing may be located in the A/R Zone.

Revise Article II, Section 213.4, Building Requirements, by replacing it with the following:

## 213.4 Building Requirements

A. The front, side line and rear setbacks for buildings, internal roadways, and parking lots from all external property lines shall be fifty (50) feet.

- B. Lot coverage, including roofs, roadways, sidewalks and parking areas shall not exceed 25 percent of the lot.
- C. Senior Housing development shall not be located within identified floodplains.
- D. No dwelling unit shall contain more than two (2) bedrooms.
- E. Each dwelling unit within the complex shall contain at least four hundred (400) square feet of living space.
- F. No more than one third (1/3) of the dwellings shall be a single bedroom unit.
- G. Dwelling units containing two (2) bedroom units shall have a minimum of six hundred (600) square feet per unit.
- H. Two (2)-story buildings are permitted but all units shall have at-grade access. The maximum building height shall not exceed thirty five (35) feet.
- I. There shall be no more than four (4) dwelling units in any one structure.
- J. Where there will be more than one building on a lot, they shall have a minimum horizontal separation of thirty-five (35) feet.
- K. A community building shall be provided of sufficient size for the residents, which can be used as a place of assembly and to provide the usual amenities and living aids found in housing designed for use by the elderly.

Revise Article II, Section 213.7 by replacing paragraph B with the following:

B. Paved sidewalks and/or walking paths shall be provided within the development for access to public road, connection to other walking paths in the vicinity and, to the extent possible, to off-site community facilities. Such sidewalks and/or walking paths shall be for pedestrian access for exercise/recreation for the residents.

Revise Article II, Section 213.9 to read as follows:

#### 213.9 Assurances of Senior Residency.

Residency restrictions for residential projects approved under the Elderly Housing Ordinance shall be accomplished by restrictions recorded in deeds, Condominium Declarations and/or other documents recorded at the Rockingham County Registry of Deeds. All deeds and covenants shall be subject to review of the Planning Board's attorney at the sole expense of the developer/builder, and shall be approved by the Planning Board. Covenants shall expressly provide that they may be specifically enforced by the Town whether by injunctive relief or otherwise. Covenants shall be signed by the Planning Board, and shall contain language specifying that Board approval is required for any subsequent changes to the covenants. Covenants shall expressly provide that they shall not be amended or modified, nor waivers granted thereunder, without the prior written approval of the Planning Board.

Revise Article II, Section 213 by adding the following sections:

#### 213.10 Common Land/Open Space

A. In every Elderly Housing development, common land/open space shall be set aside and covenanted to be maintained permanently as open space. The required amount of open space for all elderly housing developments shall be calculated as follows:

Either:

1. No less than 30% of the gross upland area of the development. Upland area is defined as all soils, excluding poorly and very poorly drained soils, alluvial soils (subject to flooding), water bodies, and slopes equal to greater than 20%; or
2. No less than 30% of the gross land area of the development. No more than 50% of the open space land shall contain poorly drained soils.

B. In calculating common/open space area the following shall not be included: public right-of-way, very poorly drained soils, soils with slopes equal to or greater than 20%, parking lots, the footprints of all structures and the area within 35 feet of the structures. For developments with interior lot lines, the areas inside the lot lines shall not be included in the open space calculations.

C. Use of Common Land. Such common land shall be restricted to open space recreational uses such as park, swimming pool, tennis courts, golf course, or conservation. While the setbacks, front, rear and side are considered part of the common land, none of the above uses shall be allowed within these areas nor any other uses that would disturb the natural vegetation within these areas. These restrictions of the use of the common land (including the landscaped buffered area) shall be stated in the covenants running with the land.

D. Access to Open Space/Common Land. Such common land shall have suitable access to a road within the development.



E. Protection of Common Land. Open space, common areas, common facilities, private roadways, and other features within the Elderly Housing development shall be protected by covenants running with the land and shall be conveyed by the property owners to a homeowners association so as to guarantee the following:

1. The continued use of land for the intended purposes.
2. Continuity of proper maintenance for those portions of the development requiring maintenance.
3. The availability of funds required for such maintenance.
4. Recovery for loss sustained as a result of casualty, condemnation or otherwise.
5. Creation of a homeowners association or tenancy-in-common or similar form of ownership, with automatic membership and obligation of the residents of the Elderly Housing development upon conveyance of title or lease to single dwelling units. Homeowners association, tenancy-in-common, or similar form of ownership shall include lien provisions and shall be subject to review by the Planning Board.

#### 213.11 Homeowners' Association

A. It shall be the responsibility of the developer/builder of each such elderly housing development to establish a Homeowner's Association and to prepare and adopt appropriate Articles and By-Laws, which are to be submitted in advance to the Planning Board and Town Counsel for their review and approval. In preparing the Articles and By-Laws, particular consideration shall be given to accommodating the unique needs of the elderly citizens and to ensuring that residents of such developments are guaranteed adequate and appropriate services. The creation of the Homeowner's Association and the Articles and By-Laws shall be at the sole expense of the developer/builder and the costs for the review by the Planning Board and Board's attorney shall also be born by the developer/builder. Any association formed for the purpose of elderly housing must have stipulated in the By-Laws and Declaration of Covenants, that the Association will at all times be in compliance with current ordinances of the Town governing elderly housing.

#### 213.12 Senior Housing Documents

A. Condominium Documents, By-Laws, Homeowners' Association and Declaration of Covenants shall be submitted to the Planning Board at the time the application is filed. The application will not be considered complete unless these documents are included. All documents in their final form must be signed by the Chair of the Planning Board and recorded at Rockingham County Registry of Deeds.

B. The applicant shall provide a listing of all elderly housing developments undertaken in the previous ten years by that applicant.

*3. ARE YOU IN FAVOR OF THE ADOPTION OF AMENDMENT NUMBER 3 AS PROPOSED BY THE DEERFIELD PLANNING BOARD FOR THE TOWN ZONING ORDINANCE AS FOLLOWS?*

Amend Article II, Section 204. District Objectives and Land Use Control, Allowed by Special Exception by deleting use 18: 18. Senior housing over twenty (20) units.

*4. ARE YOU IN FAVOR OF THE ADOPTION OF AMENDMENT NUMBER 4 AS PROPOSED BY THE DEERFIELD PLANNING BOARD FOR THE TOWN ZONING ORDINANCE AS FOLLOWS?*

Amend Article III, Section 325, Open Space Development, 325.4.B, 2, to read as follows:

2. Town of Deerfield road requirements may be modified by the Planning Board for internal service roads where deemed applicable. Service roads shall be built as hard surfaced roads to standards approved by the Planning Board.

*5. ARE YOU IN FAVOR OF THE ADOPTION OF AMENDMENT NUMBER 5 AS PROPOSED BY THE DEERFIELD PLANNING BOARD FOR THE TOWN ZONING ORDINANCE AS FOLLOWS?*

Amend Article III, Section 310, Multi Family Dwellings to read as follows:

Multifamily dwellings will only be allowed through conversion of residential buildings existing at the time of passage of this ordinance or pursuant to the Senior Housing Ordinance Section 213. The maximum number of dwelling units allowed in a building will be four (4). Written approval from the New Hampshire Department of Environmental Services (DES) for the septic disposal system serving the units must be presented upon application for a building permit.

*6. ARE YOU IN FAVOR OF THE ADOPTION OF AMENDMENT NUMBER 6 AS PROPOSED BY THE DEERFIELD PLANNING BOARD FOR THE TOWN ZONING ORDINANCE AS FOLLOWS?*

Amend Article II, Section 206.2 by replacing item 6 with the following:

*6. The applicant will submit with their application for a special exception the application for a license to operate a kennel in the Town of Deerfield.*

*7. ARE YOU IN FAVOR OF THE ADOPTION OF AMENDMENT NUMBER 7 AS PROPOSED BY THE DEERFIELD PLANNING BOARD FOR THE TOWN ZONING ORDINANCE AS FOLLOWS?*

Revise Article II, Section 204.1 by deleting the following use allowed by special exception.

13. Docks, open decks and stairways located within wetland setbacks.

*THE POLLS ARE TO OPEN AT 7:00AM AND WILL CLOSE NOT EARLIER  
THAN 7:00PM.*

THE BUSINESS PORTION OF THE TOWN MEETING WILL BE HELD ON SATURDAY, MARCH 12, 2005, AT THE DEERFIELD COMMUNITY SCHOOL BEGINNING AT 9:00AM.

Given under our hands and seal, this 14th day of February, in the year of our Lord Two Thousand Five.

R. Andrew Robertson, Chairman  
Frances L. Menard, Vice Chairman  
James T. Alexander  
Joseph E. Stone  
Stephen R. Barry

Board  
of  
Selectmen

A True Copy,  
Attest:

R. Andrew Robertson, Chairman  
Frances L. Menard, Vice Chairman  
James T. Alexander  
Joseph E. Stone  
Stephen R. Barry

Board  
of  
Selectmen

# THE STATE OF NEW HAMPSHIRE

*TO THE INHABITANTS OF THE TOWN OF DEERFIELD*, in the County of Rockingham, in said State, qualified to vote in Town Affairs:

You are hereby notified to meet at the Deerfield Community School in said Deerfield, Saturday, the twelfth day of March, next at nine of the clock in the forenoon, to act upon the following subjects:

**Article 1** To see if the Town will vote to raise and appropriate the sum of Four Hundred Twenty Thousand One Hundred Thirty Five Dollars (\$420,135) for the purpose of constructing a new Police Station. This sum to be raised and appropriated in one year.

**RECOMMENDED BY THE BOARD OF SELECTMEN**

**RECOMMENDED BY THE MBC**

**Article 2** To see if the Town will vote to raise and appropriate the sum of Forty Thousand Dollars (\$40,000) for the purpose of reconstructing a portion of State Routes 43 and 107 at the intersection of Candia Road and Old Center Road. This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the reconstruction is completed or by December 31, 2010, whichever is sooner.

**Recommended by the Board of Selectmen**

**Recommended by the MBC**

**Article 3** To see if the Town will vote to raise and appropriate the sum of Forty Thousand Dollars (\$40,000) for the purpose of legal expenses, enforcement and clean up of certain code enforcement violations.

**Recommended by the Board of Selectmen**

**Recommended by the MBC**

**Article 4** To see if the Town will vote to authorize the Selectmen to enter into a four year lease agreement for Ninety Seven Thousand Dollars (\$97,000) for the purpose of leasing a Highway Department Truck, and to raise and appropriate the sum of Twenty Six Thousand Dollars (\$26,000) for the first year's payment for that purpose. The lease agreement contains an escape clause.

**Recommended by the Board of Selectmen**

**Recommended by the MBC**

**Article 5** To see if the Town will vote to raise and appropriate the sum of Twenty Six Thousand Dollars (\$26,000) for the purpose of purchasing a municipal software package.

**Recommended by the Board of Selectmen**

**Recommended by the MBC**

**Article 6** To see if the Town will vote to raise and appropriate the sum of Ten Thousand Dollars (\$10,000) for engineering, studies and development of plans for space needs for the Town of Deerfield.

**Recommended by the Board of Selectmen**

**Recommended by the MBC**

**Article 7** To see if the Town will vote to authorize the Selectmen to enter into a 3 year lease agreement for Six Thousand Seven Hundred Five Dollars (\$6,705) for the purpose of leasing a copier, for the Town Offices, and to raise and appropriate the sum of Two Thousand Two Hundred Twenty Three Dollars (\$2,235) for the first year's payment. The lease agreement contains an escape clause.

**Recommended by the Board of Selectmen**

**Recommended by the MBC**

**Article 8** To see if the Town will vote to authorize the Selectmen to enter into a 3 year lease agreement for Three Thousand Eight Hundred Twenty Two Dollars (\$3,822) for the purpose of leasing a copier, for the Police Department, and to raise and appropriate the sum of One Thousand Two Hundred Seventy Four Dollars (\$1,274) for the first year's payment. The lease agreement contains an escape clause.

**Recommended by the Board of Selectmen**

**Recommended by the MBC**

**Article 9** To see if the Town will vote to raise and appropriate the sum of Eighteen Thousand Seven Hundred Sixty Nine Dollars (\$18,769) for the purpose of Town employee raises for salaries and wages. (This represents a 2.7% Cost of Living Allowance (COLA) increase for all part time and full time Town employees.)

**Recommended by the Board of Selectmen**

**Recommended by the MBC**



**Article 10** To see if the Town will vote to raise and appropriate the sum of Five Thousand Dollars (\$5,000) for the purchase of one trash containment unit, previously rented, to be housed at the Transfer Station.  
**Recommended by the Board of Selectmen** **Recommended by the MBC**

**Article 11** To see if the Town will vote to raise and appropriate the sum of One Thousand Nine Hundred Fifty Dollars (\$1,950) for the purpose of funding Targeted Traffic Enforcement Patrols to be conducted by the Deerfield Police Department and to accept a grant from the New Hampshire Highway Safety Agency in the amount of One Thousand Nine Hundred Fifty Dollars (\$1,950) in offsetting funds.  
**Recommended by the Board of Selectmen** **Recommended by the MBC**

**Article 12** To see if the Town will vote to raise and appropriate the sum of One Thousand Nine Hundred Fifty Dollars (\$1,950) for the purpose of funding DWI/Impaired Driver Patrols to be conducted by the Deerfield Police Department and to accept a grant from the New Hampshire Highway Safety Agency in the amount of One Thousand Nine Hundred Fifty Dollars (\$1,950) in offsetting funds.  
**Recommended by the Board of Selectmen** **Recommended by the MBC**

**Article 13** To see if the Town will vote to raise and appropriate the Municipal Budget Committee sum of Two Million Nine Hundred Sixty Six Thousand Five Hundred Sixty Nine Dollars (\$2,966,569) for general municipal operations; The Selectmen recommend Two Million Nine Hundred Sixty Six Thousand Five Hundred Sixty Nine Dollars (\$2,966,569). This article does not include appropriations voted in other Warrant Articles.

**Article 14** To achieve a Sense of the Meeting to see if it is the desire of the voters to authorize the Board of Selectmen to pursue the sale of the G. B. White Building to a private entity.

**Article 15** To see if the Town will vote to authorize the Fire Chief to send fire apparatus out of Town and receive fire apparatus from other towns on a donated basis in accordance with the provisions of RSA Chapter 154.

**Article 16** To see if the Town will vote to change the position of Overseer of the Welfare from an elected position to an appointed position by the Selectmen. (If a majority vote in favor of this article, the Selectmen elected at the next annual meeting shall appoint the Overseer of the Welfare.)

**Article 17** To see if the Town will vote to reduce the percentage of Land Use Change Tax Revenue transferred to the Deerfield Conservation Commission from 100% to 25% and cap the amount retained in the Deerfield Conservation Commission Fund at \$500,000.

**Article 18** To see if the Town will adopt the provisions of RSA 72:28 allowing the maximum veterans' tax credit in the amount of \$500.

**Article 19** To see if the Town will adopt the provisions of RSA 72:35 allowing the maximum veterans' tax credit for service-connected total disability to the amount of \$2,000.

**Article 20** To see if the Town will vote to change the position of Highway Agent from an elected official to a position appointed by the Selectmen under the provisions of RSA 231:62. (If a majority vote in favor of this article, the Selectmen elected at the next annual meeting shall appoint a Highway Agent.)

**Article 21 (By Petition)** To see if the Town will vote to raise and appropriate Two Hundred Seventy Thousand Dollars (\$270,000) for the purpose of purchasing a conservation easement on approximately 80 acres of open space land from Sylvia Clifford, Trustee, John Silver Real Estate Trust, on Mount Delight Road, (Tax Map 410, Lot 8 and Tax Map 414 Lot 112).

The total value of the conservation easement is Five Hundred Seventy Five Thousand Dollars (\$575,000). Sylvia Clifford has agreed to donate Fifty Five Thousand Dollars (\$55,000) of the value to the Town and sell the Conservation easement for Five Hundred Twenty Thousand Dollars (\$520,000). Two Hundred Fifty Thousand Dollars (\$250,000) is to be paid from the Town Conservation Fund. The Conservation Commission will attempt to reduce the cost to the Town by applying for matching funding from private, state, and/or federal sources. Likely sources include, but are not limited to, the U. S. Farm and Ranch Land Protection Program grant or similar sources. This is a petitioned Warrant Article.

**Not Recommended by the Board of Selectmen**

**Not Recommended by the MBC**



**Article 22** To transact any other business that may legally come before this meeting.

Given our hands and seal this 14<sup>th</sup> day of February, in the year of our Lord Two Thousand and Five.

R. Andrew Robertson, Chairman  
Frances L. Menard, Vice Chairman  
James T. Alexander  
Joseph E. Stone  
Stephen R. Barry

Board  
of  
Selectmen

A True Copy,  
Attest:

R. Andrew Robertson, Chairman  
Frances L. Menard, Vice Chairman  
James T. Alexander  
Joseph E. Stone  
Stephen R. Barry

Board  
of  
Selectmen

In accordance with the American Disabilities Act, if you need or prefer an alternate format of communication, please contact us.

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ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3.V)	Warr. Art.#	Appropriations		Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS		BUDGET COMMITTEE'S APPROPRIATIONS	
			Prior Year As Approved by DRA			Ensuing Fiscal Year (RECOMMENDED)	Ensuing Fiscal Year (NOT RECOMMENDED)	RECOMMENDED	NOT RECOMMENDED
GENERAL GOVERNMENT									
4130-4139	Executive		261,521	253,666	282,811			282,811	
4140-4149	Election, Reg. & Vital Statistics		10,479	12,303	9,735			9,735	
4150-4151	Financial Administration		16,322	14,948	24,126			24,126	
4152	Revaluation of Property		31,100	33,990	58,300			58,300	
4153	Legal Expense		20,000	13,182	15,000			15,000	
4155-4159	Personnel Administration		47,839	51,084	57,477			57,477	
4191-4193	Planning & Zoning		52,635	30,758	62,908			62,908	
4194	General Government Buildings		135,938	123,090	144,199			144,199	
4195	Cemeteries		9,300	11,186	13,050			13,050	
4196	Insurance		248,475	268,298	266,081			266,081	
4197	Advertising & Regional Assoc.		2,667	2,667	2,800			2,800	
4199	Other General Government		0	0	0			0	
PUBLIC SAFETY									
4210-4214	Police		427,018	417,704	538,926			538,926	
4215-4219	Ambulance		5,500	5,500	6,000			6,000	
4220-4229	Fire		51,067	45,195	54,963			54,963	
4240-4249	Building Inspection		85,549	94,943	71,116			71,116	
4250-4298	Emergency Management		10,520	10,584	12,319			12,319	
4299	Other (Including Communications)		0	0	0			0	
AIRPORT/AVIATION CENTER									
4301-4309	Airport Operations		0	0	0			0	
HIGHWAYS & STREETS									
4311	Adminlstration		144,320	141,779	157,962			157,962	
4312	Highways & Streets		522,281	493,000	507,053			507,053	
4313	Bridges		15,365	0	36,750			36,750	

1                      2                      3                      4                      5                      6                      7                      8                      9

PURPOSE OF APPROPRIATIONS (RSA 32:3,V)			Appropriations Prior Year As Approved by DRA		Actual Expenditures Prior Year		SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (RECOMMENDED)		BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year RECOMMENDED		NOT RECOMMENDED
ACCT.#	Warr. Art.#		XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX
HIGHWAYS & STREETS cont.											
4316		Street Lighting		0		0				0	
4319		Other		0		0				0	
SANITATION											
4321		Administration		47,000	46,471		53,591			53,591	
4323		Solid Waste Collection		25,701	27,737		30,701			30,701	
4324		Solid Waste Disposal		141,101	141,327		151,301			151,301	
4325		Solid Waste Clean-up		0	0		0			0	
4326-4329		Sewage Coll. & Disposal & Other		0	0		0			0	
WATER DISTRIBUTION & TREATMENT											
4331		Administration		0	0		0			0	
4332		Water Services		0	0		0			0	
4335-4339		Water Treatment, Conserv.& Other		0	0		0			0	
ELECTRIC											
4351-4352		Admin. and Generation		0	0		0			0	
4353		Purchase Costs		0	0		0			0	
4354		Electric Equipment Maintenance		0	0		0			0	
4359		Other Electric Costs		0	0		0			0	
HEALTH/WELFARE											
4411		Administration		0	0		0			0	
4414		Pest Control		26,563	20,960		24,229			24,229	
4415-4419		Health Agencies & Hosp. & Other		21,076	22,101		22,815			22,815	
4441-4442		Administration & Direct Assist.		32,270	12,658		32,420			32,420	
4444		Intergovernmental Welfare Pymnts		0	0		0			0	
4445-4449		Vendor Payments & Other		0	0		0			0	



1 2 3 4 5 6 7 8 9

PURPOSE OF APPROPRIATIONS (RSA 32:3, V)				APPROPRIATIONS		ACTUAL		SELECTMEN'S APPROPRIATIONS		BUDGET COMMITTEE'S APPROPRIATIONS	
ACCT.#		WARR. ART.#		PRIOR YEAR AS APPROVED BY DRA		EXPENDITURES PRIOR YEAR		RECOMMENDED (RECOMMENDED)	NOT RECOMMENDED (NOT RECOMMENDED)	RECOMMENDED	NOT RECOMMENDED
CULTURE & RECREATION											
4520-4529	Parks & Recreation			115,002		104,130	137,672			137,672	
4550-4559	Library			62,473		60,255	64,605			64,605	
4583	Patriotic Purposes			1,300		1,300	600			600	
4589	Other Culture & Recreation			0		0	0			0	
CONSERVATION											
4611-4612	Admin. & Purch. of Nat. Resources			0		0	0			0	
4619	Other Conservation			4,183		4,177	1,808			1,808	
4631-4632	REDEVELOPMNT & HOUSING			0		0	0			0	
4651-4659	ECONOMIC DEVELOPMENT			0		0	0			0	
DEBT SERVICE											
4711	Princ.- Long Term Bonds & Notes			100,000		100,000	100,000			100,000	
4721	Interest-Long Term Bonds & Notes			16,875		16,875	11,250			11,250	
4723	Int. on Tax Anticipation Notes			3,000		0	1			1	
4790-4799	Other Debt Service			13,000		10,605	14,000			14,000	
CAPITAL OUTLAY											
4901	Land			0		0	0			0	
4902	Machinery, Vehicles & Equipment			0		0	0			0	
4903	Buildings			0		0	0			0	
4909	Improvements Other Than Bldgs.			0		0	0			0	
OPERATING TRANSFERS OUT											
4912	To Special Revenue Fund			0		0	0			0	
4913	To Capital Projects Fund			0		0	0			0	
4914	To Enterprise Fund			0		0	0			0	
	Sewer-			0		0	0			0	
	Water-			0		0	0			0	





**\*\* 2004 SPECIAL WARRANT ARTICLES \*\***

1		2	3	4	5	6	7	8	9
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MS-7

## 2004 INDIVIDUAL WARRANT ARTICLES

9

MS-7

## \*\*\* 2005 SPECIAL WARRANT ARTICLES \*\*\*

	9	8	7	6	5	4	3	2	1
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PURPOSE OF APPROPRIATIONS (RSA 32:3,V)			Warr. Art.#	Appropriations		Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS		BUDGET COMMITTEE'S APPROPRIATIONS	
ACCT.#				Prior Year As Approved by DRA			(RECOMMENDED) Ensuing Fiscal Year	(NOT RECOMMENDED) Ensuing Fiscal Year	RECOMMENDED Ensuing Fiscal Year	NOT RECOMMENDED Ensuing Fiscal Year
4611-4612	Conservation Easement (\$270,000)	21					0	270,000	0	270,000
<b>SUBTOTAL 2 RECOMMENDED</b>				<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>		<b>0</b>	<b>270,000</b>	<b>0</b>	<b>270,000</b>



## \*\*\* 2005 INDIVIDUAL WARRANT ARTICLES \*\*

"Individual" warrant articles are not necessarily the same as "special warrant articles". An example of an individual warrant article might be negotiated for items for labor agreements, leases or items of a one time nature you wish to address individually.

[illegible]

1	2	3	4	5	6
ACCT.#	SOURCE OF REVENUE	Warr. Art.#	Estimated Revenues Prior Year	Actual Revenues Prior Year	Estimated Revenues Ensuing Year
<b>TAXES</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
3120	Land Use Change Taxes				
3180	Resident Taxes				
3185	Timber Taxes		25,000	26,349.64	32,000
3186	Payment in Lieu of Taxes				
3189	Other Taxes				
3190	Interest & Penalties on Delinquent Taxes		30,000	44,313.89	30,000
	Inventory Penalties				
3187	Excavation Tax (\$.02 cents per cu yd)		400	132.57	140
<b>LICENSES, PERMITS &amp; FEES</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
3210	Business Licenses & Permits		20,000	30,265.32	30,000
3220	Motor Vehicle Permit Fees		650,000	701,715.41	700,000
3230	Building Permits		25,000	31,142.29	30,000
3290	Other Licenses, Permits & Fees		13,000	14,488.68	13,000
3311-3319	<b>FROM FEDERAL GOVERNMENT</b>		18,352	18,155.40	
<b>FROM STATE</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
3351	Shared Revenues		19,859	19,859.50	19,859
3352	Meals & Rooms Tax Distribution		100,000	137,168.40	120,000
3353	Highway Block Grant		110,747	110,747.01	120,229
3354	Water Pollution Grant				
3355	Housing & Community Development				
3356	State & Federal Forest Land Reimbursement		3,480	3,176.57	3,176
3357	Flood Control Reimbursement				
3359	Other (Including Railroad Tax)		41,500	29,811.34	21,400
3379	<b>FROM OTHER GOVERNMENTS</b>		9,000	16,786.49	8,700
<b>CHARGES FOR SERVICES</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
3401-3406	Income from Departments		95,000	115,028.78	110,000
3409	Other Charges				
<b>MISCELLANEOUS REVENUES</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
3501	Sale of Municipal Property			256.56	
3502	Interest on Investments		35,000	30,884.11	30,000
3503-3509	Other		65,000	78,184.26	80,000
<b>INTERFUND OPERATING TRANSFERS IN</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
3912	From Special Revenue Funds		26,000	23,634.00	26,000
3913	From Capital Projects Funds				

1	2	3	4	5	6
ACCT.#	SOURCE OF REVENUE	Warr. Art.#	Estimated Revenues Prior Year	Actual Revenues Prior Year	Estimated Revenues Ensuing Year
<b>INTERFUND OPERATING TRANSFERS IN cont.</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
3914	From Enterprise Funds				
	Sewer - (Offset)				
	Water - (Offset)				
	Electric - (Offset)				
	Airport - (Offset)				
3915	From Capital Reserve Funds				
3916	From Trust & Agency Funds		8,938	8,938.36	11,186
<b>OTHER FINANCING SOURCES</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
3934	Proc. from Long Term Bonds & Notes				
	Amounts VOTED From F/B ("Surplus")				
	Fund Balance ("Surplus") to Reduce Taxes				
<b>TOTAL ESTIMATED REVENUE &amp; CREDITS</b>			<b>1,296,276</b>	<b>1,440,818.58</b>	<b>1,365,690</b>

<b>** BUDGET SUMMARY **</b>
-----------------------------

	PRIOR YEAR ADOPTED BUDGET	SELECTMEN'S RECOMMENDED BUDGET	BUDGET COMMITTEE'S RECOMMENDED BUDGET
<b>SUBTOTAL 1</b>			
Appropriations Recommended (from pg. 5)	2,707,440	2,966,569	2,966,569
<b>SUBTOTAL 2</b>			
Special Warrant Articles Recommended (from pg. 6)	0	0	0
<b>SUBTOTAL 3</b>			
"Individual" Warrant Articles Recommended (from pg. 6)	176,759	593,313	593,313
<b>TOTAL</b>			
Appropriations Recommended	2,884,199	3,559,882	3,559,882
Less: Amount of Estimated Revenues & Credits (from above)	1,296,276	1,365,690	1,365,690
Estimated Amount of Taxes to be Raised	1,587,923	2,194,192	2,194,192

Maximum Allowable Increase to

Budget Committee's Recommended Budget per RSA 32:18:

344,863

(See Supplemental Schedule With 10% Calculation)

Maximum Appropriations:

3,904,745



# BUDGET COMMITTEE SUPPLEMENTAL SCHEDULE

(for Calculation 10% Maximum Increase)

(RSA 32:18, 19, & 32:21)

Rev 09/02

**Version #1: Use if you have no Collective Bargaining Cost Items or RSA 32:21 Water Costs**

LOCAL GOVERNMENT UNIT: TOWN OF DEERFIELD

FISCAL YEAR END

12/31/2005

	RECOMMENDED AMOUNT
1. Total <b>RECOMMENDED</b> by Budget Committee (See Posted Budget MS7, 27, or 37)	3,559,882
LESS EXCLUSIONS:	
2. Principal: Long-Term Bonds and Notes	100,000
3. Interest: Long-Term Bonds and Notes	11,250
4. Capital Outlays Funded From Long-Term Bonds and Notes per RSA 33:8 & 33:7-b	-
5. Mandatory Assessments	-
6. Total exclusions (Sum of rows 2 - 5)	111,250
7. Amount recommended less recommended exclusion amounts (line 1 less line 6)	3,448,632
8. Line 7 times 10%	344,863
9. Maximum Allowable Appropriations (lines 1 + 8)	3,904,745

Line 8 is the maximum allowable increase to budget committee's recommended budget.  
Please enter this amount on the bottom of the posted budget form, MS7, 27, or 37.

**Please attach a copy of this completed supplemental schedule to the back of the budget form.**



## 2004 SUMMARY INVENTORY OF VALUATIONS

Land - Current Use	1,537,871
Residential Land	87,493,200
Commercial Land	3,541,300
Discretionary Preservation Easement	5,238
Residential Buildings	159,368,062
Manufactured Housing	3,443,000
Commercial Buildings	6,886,400
Public Utilities	16,123,600
	278,398,671
Less -Total Exemptions Allowed	1,033,300
NET VALUATION (All Other Taxes)	277,365,371
Less - Public Utilities - Electric	16,123,600
NET VALUATION (State Education Tax)	261,241,771

### STATEMENT OF APPROPRIATIONS AND TAXES ASSESSED

Executive	261,521
Election, Registration & Vital Statistics	10,479
Financial Administration	16,322
Revaluation of Property	31,100
Legal Expense	20,000
Personnel Administration	47,839
Planning & Zoning	52,635
General Government Buildings	135,938
Cemeteries	9,300
Insurance	248,475
Advertising & Regional Association	2,667
Police Department	427,018
Ambulance	5,500
Fire Department/Forest Fires	51,067
Building Inspection	85,549
Emergency Management	10,520
Highways & Streets	666,601
Bridges	15,365
Transfer Station	213,802
Animal Control	26,563
Health Agencies & Hospitals	21,076
General Assistance	32,270
Parks & Recreation	115,002
Library	62,473
Patriotic Purposes	300
Heritage Commission	1,000
Conservation	4,183
Princ-Long Term Bonds & Notes	100,000
Int-Long Term Bonds & Notes	16,875
Interest on Tax Anticipation Notes	3,000
Other Dept Service	13,000
Warrant Articles	176,759
	2,884,199

### LESS: ESTIMATED REVENUES & CREDITS

Yield Tax	25,000
Interest & Penalties on Delinq.Tax	30,000
Excavation Tax (\$.02 cents per cu yd)	400
Business Licenses & Permits	28,000
Motor Vehicle Permit Fees	650,000
Building Permits	20,000
Other Licenses, Permits & Fees	13,000
From Federal Government	18,352
Shared Revenue	21,850
Meals & Rooms Tax	137,168
Highway Block Grant	110,747
State & Federal Forest Lands Reimb	3,177
Other State Grants & Reimb	41,500
From Other Governments	12,000
Income from Departments	95,000
Interest on Investments	35,000
G.B. White Rentals & Insurance	65,000
Impact/Off-Site Fees	26,000
Trust & Agency Funds	8,938
	1,341,132

General Fund Balance	825,521
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### TOTAL REVENUES & CREDITS

Appropriations	2,884,199
Less: Revenues	1,341,132
Less: Shared Revenues	13,487
Add: Overlay	99,239
Add: War Service Credits	22,400
Net Town Appropriation	1,651,219
Net School Appropriation	5,785,825
State Education Tax	1,123,831
County Tax Assessment	403,584

### ALLOCATION OF TAX DOLLAR

Town	School	County	ST ED
\$ 5.95	\$20.86	\$ 1.46	\$ 4.30
2004 Tax Rate			\$32.57
2003 Tax Rate			\$27.81

**TOWN OF DEERFIELD**  
**Town Meeting—Election Portion**  
**March 9, 2004**

Moderator, Jonathan Hutchinson, gave instructions and made the following announcements: The Checklist was in place, Ballot Clerks present, Sample Ballots posted, Absentee Ballots to be cast at 1:00PM, procedures for voting and registering on Election Day, no electioneering within the prescribed areas.

**6:55AM** The Accuvote Ballot Box was opened, examined by the election officers and shown to be empty. It was then locked.

Moderator, Jonathan Hutchinson, stated that citizens who are residents of Deerfield who had not previously registered to vote could do so by approaching the Supervisors of the Checklist.

Moderator, Jonathan Hutchinson, stated if a ballot is spoiled return the ballot to the Ballot Clerks for a new ballot.

Election Officials present were: Moderator, Jonathan Hutchinson, Assistant Moderators, James County and James Alexander; Town Clerk/Tax Collector, Cynthia E. Heon; Deputy Town Clerk/Tax Collector, Jeanette L. Foisy; Inspectors of Elections, Barbara Daley, Ella Sawyer, Irene Shores and Suzanne P. Sherburne; Supervisors of the Checklist, Cherie Sanborn -Chairman, Kathayrn Williams and Diane Valade; Board of Selectmen, R. Andrew Robertson-Chairman; Frances Menard-Vice Chairman, Joseph E. Stone, Paul P. Dinneen, and Stephen R. Barry; School District Clerk, Kevin J. Barry.

Gatekeeper for this Election was Police Chief, Robert Wunderlich.

**7:00AM** The Moderator declared the Polls open and balloting began.

**1:00PM** Processing the Absentee Ballots Began

**1:36PM** All Absentee Ballots received, to this point, were processed

**2:28PM** Petition by Harriet Cady was received by Town Clerk/Tax Collector & Chairman of the Board of Selectmen

**4:45PM** Channel 9 WMUR News arrived to broadcast live from Deerfield Historic Town Hall

**5:04PM** Absentee Ballots received in day's mail processed

**5:08PM** Absentee Ballots completed

**6:03PM** Harriet Cady, Deerfield Resident, filmed the activity at the polls

**7:00PM** Moderator, Jonathan Hutchinson, declared the polls closed.

The counting of the Ballots began immediately.

Serving as Inspectors of Elections to count ballots were: Joseph M. Dubiansky, Judith Hartgen, Roger P. Hartgen, George Keech, and Ralph Knoettner.

The Moderator announced the following dates of importance:

March 12	Last Day to Request a Recount
March 13	Town Meeting—Business Portion 9:00AM Deerfield Community School
March 16	Last Day to Request a Recount of a Ballot Question
March 20	School District Meeting 9:00AM Deerfield Community School

**March 9, 2004 Election Statistics**

2900	Registered Voters
969	Regular Ballots Cast
210	Absentee Ballots Cast
2	Spoiled
33%	Voter Turnout

**7:07PM** Moderator Jonathan Hutchinson read the unofficial results of the Election for the Officers. The unofficial results were posted in the hall.

**For Selectmen for Three Years (Vote for Not More than Two)**

Paul P. Dinneen	514
R. Andrew Robertson	591
James A. Spillane	293

**For Town Moderator for Two Years (Vote for Not More than One)**

Jonathan W. “Jack” Hutchinson	802
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**For Trustee of the Trust Funds for Three Years (Vote for Not More than One)**

**WRITE-IN**

Dwight Barnes	10
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**For Trustee of the Trust Funds for Two Years (Vote for Not More than One)**

**WRITE-INS**

Dwight Barnes	4
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**For Trustee of The Philbrick James Library for Three Years**

(Vote for Not More than Three)

Ruth N. Kletnick	486
Claudia C. Libis	374
Lizabeth M. MacDonald	493
Maureen Riordan Mann	348

**For Water Commissioner for Three Years (Vote for Not More than One)**

Donald Nedeau	353
Waldo H. Twombly, Jr.	428

**For Supervisors of the Checklist for Six Years (Vote for Not More than One)**

Cherie A. Sanborn	766
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**For Supervisors of the Checklist for Two Years (Vote for Not More than One)**

Diane A. Valade	720
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**For Planning Board for Three Years (Vote for Not More than One)**

David A. Gattuso	211
David G. Morse	436

**For Highway Agent for One Year (Vote for Not More than One)**

Alex E. Cote	607
David F. O’Neal	234
David P. Twombly	97

*For Municipal Budget Committee for Three Years (Vote for Not More than Three)*

Bonita A. Beaubien	605
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**For Municipal Budget Committee for One Years (Vote for Not More than One)**

Christopher D. Roberge	604
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**For Overseer of Welfare for One Year (Vote for Not More than One)**

**TOWN BALLOT QUESTION**

BY PETITION, PURSUANT TO RSA 40:14, SHALL WE ADOPT THE PROVISION OF RSA 40:13 TO ALLOW VOTING BY OFFICIAL BALLOT ON ALL ISSUES BEFORE THE TOWN DEERFIELD. (3/5 Vote Required)

<b>Yes</b>	460	<b>No</b>	453
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**For School Board Member for Three Years** (Vote for Not More than One)

Kevin J. Barry	727
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**For School District Moderator for One Year** (Vote for Not More than One)

Douglas Leavitt	715
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**For School District Clerk for One Year** (Vote for Not More than One)

Write-Ins

Harriet Cady	4
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**For School District Treasurer for One Year** (Vote for Not More than One)

Cynthia E. Tomilson	794
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**School Ballot Question**

BY PETITION, PURSUANT TO RSA 40:14, SHALL WE ADOPT THE PROVISION OF RSA 40:13 TO ALLOW VOTING BY OFFICIAL BALLOT ON ALL ISSUES BEFORE THE SCHOOL DISTRICT OF THE TOWN OF DEERFIELD. (3/5 Vote Required)

<b>Yes</b>	464	<b>No</b>	460
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**8:00PM** The Town Ballot Box was sealed. The Moderator declared the Meeting Adjourned.

A True Record,  
Attest:



Cynthia E. Heon  
Town Clerk/Tax Collector



**TOWN OF DEERFIELD  
TOWN MEETING-BUSINESS PORTION  
March 13, 2004  
MINUTES**

At 9:00AM, on Saturday, March 13, 2004, Town Moderator, Jonathan Hutchinson welcomed everyone to the Business Portion of the Town Meeting. Moderator Hutchinson advised voters there is no smoking allowed on the premises. The emergency exits were pointed out.

The Moderator asked the Honor Guard to come forward and post the colors. The Deerfield Volunteer Fire Department Honor Guard posted the colors followed by the Pledge of Allegiance to the Flag.

The officials seated before the meeting were introduced as follows: Chairman of the Board of Selectmen, R. Andrew Robertson; Vice Chairman of the Board of Selectmen, Frances L. Menard; Selectmen Joseph E. Stone and Paul P. Dinneen; Assistant Moderator, James T. Alexander; Assistant Moderator on the Floor, Douglas Leavitt; Town Clerk/Tax Collector, Cynthia E. Heon; Deputy Town Clerk/Tax Collector, Jeanette L. Foisy; Assistant to the Clerk, Donna Cisewski.

Other officials present were: Chairman of the Supervisors of the Checklist, Cherie Sanborn; Supervisors Diane Valade and Katherine Williams; Ballot Clerks Irene Shores and Barbara Daley assisted by Ella Sawyer, Suzanne Sherburne, Judy Hartgen and Debra Clark; Inspectors of Elections, Karen Mailhot, George Clark, Kevin Barry, Roger Hartgen, George Keech and Rebecca Hutchinson.

On Tuesday March 9, 2004 the election of Town Officials was held. The local public offices require a lot of time, and attention, and the work is sometimes thankless and often criticized. Their willingness to serve is appreciated and the newly elected officials should come forward immediately following the adjournment of this meeting. Once sworn in they will officially assume their positions. The Moderator read the list of officials elected on March 9, 2004 noting some of the write-in candidates had not officially accepted, or declined, some of the positions. On the ballot was the question of adopting voting by official ballot (SB2), which was defeated.

**Moment of Silence**

Since the townspeople last met in this forum, members of the community have passed away. Moderator Hutchinson recognized their accomplishments. Reading from the Town Report Dedication Moderator Hutchinson quoted; "The Deerfield Board of Selectmen would like to dedicate this edition of the Annual Town Report to the memory of five individuals that have helped shape the character of Deerfield with their dedication and love for the Community; Steven J. Cruikshank, Roger C. King, William "Bill" O'Neal, Rodney P. Swanson and Thomas L. Fowke." The Moderator added a sixth, George W. Owen. The Moderator requested a Moment of Silence to remember them.

**Conduct of the Meeting**

The Moderator reviewed the rules of the meeting. He noted it is important members have access to the meeting and the right to express their thoughts within the bounds of propriety. Discussion should stay on the topic, or topics of choice, as ruled appropriate by the Moderator.

Registered voters wishing to vote, at this meeting, should have checked in with the Ballot Clerks, received a Blue Voting Card and a sheet of Blue Yes/No Ballots. All individuals present who are not registered voters of the Town of Deerfield must be seated in the area designated to the left of the Moderator and are permitted to participate in debate but not to vote.

Roberts Rules of Order, as modified by the Moderator, in accordance with the laws of the State of New Hampshire will govern this meeting. The Moderator will read each article in the Town Warrant and seek a motion and a second. The maker of the motion will speak first and then the floor will be opened to all.

Members wishing to speak must approach a microphone and will be recognized in turn. All remarks are recorded to assist the Clerk in making an accurate record of this Meeting.

Remarks must be confined to the merits of the pending question or the questions of order, or privilege, and must be addressed to the Moderator. Members are asked to state their name prior to speaking. Each speaker will be allowed three minutes. All members must have a first turn before anyone has a second turn. The overriding principal is fairness. Remarks must be directed to the pending question but no one can address a question and move the question in the same turn. A Secret Ballot can be conducted by a written request of five members prior to a hand vote. Such a request must be for a specific vote not all votes in this meeting or all amendments. The Secret Ballot provision is intended for secrecy and not a tactic for delay.

In general, voting will be by a show of voting cards. If the Moderator cannot judge a clear majority, he will move to a division. If a member is not satisfied the result as announced by the Moderator is correct, the member should request a division. A division is a count of the raised cards.

Seven members who question any result of any non-ballot vote immediately after it is announced may request a written ballot vote. If the margin of the vote by division is narrow, the Moderator may also move to a ballot vote. Five voters may request a recount of a ballot vote providing that the vote margin is not more than 10% of the total vote cast. The recount takes place immediately following the announcement of that vote.

If there is something a member wishes to accomplish but is uncertain how to proceed, they should ask. If something is unclear, members should rise to a Point of inquiry. The role of the Moderator is to fairly organize and regulate the meeting with rules agreeable to the members. Parliamentary rulings of the Moderator are subject to appeal by any member. An appeal must immediately follow the ruling and a second is required. The members would vote to sustain or reverse the ruling.

The Moderator directed everyone to the business of the day, the Warrant.

#### Article 1

- a. To see if the Town will vote to raise and appropriate the sum of One Million Eight Hundred Thousand Dollars (\$1,800,000) (gross budget) for the construction and original equipping of a new Safety Services Complex (Police/Fire/Rescue/Emergency Management); and
- b. To authorize the issuance of not more than One Million Eight Hundred Thousand Dollars (\$1,800,000) of bonds and notes in accordance with the provisions of the Municipal Finance Act (RSA 33) and amendments thereto enabling for the purpose of defraying the costs of the foregoing and to authorize the municipal officials to determine the time and place of payment and the rate of interest on such notes or bonds and to take such other actions as may be necessary to effect the issuance and sale of such bonds and notes; and
- c. To authorize the Selectmen to apply for, negotiate, contract for, seek and do all other things necessary to obtain such Federal and State grant-in-aid, contributions and assistance as may be available for the construction of the Safety Services Complex (Police/Fire/Rescue/Emergency Management), and to adopt any vote relating thereto; and
- d. To authorize the Selectmen to do all things necessary or convenient to carry the foregoing into effect, including, without limitations, the employment of engineers and the execution in the name of the Town of a contract or contracts for the construction of the Safety Services Complex (Police/Fire/Rescue/Emergency Management).

Chairman of the Board of Selectmen, R. Andrew Robertson moved Article 1 as written. Seconded by Selectman Joe Stone. Chairman Robertson deferred to James Alexander, Chairman of the Safety Services Committee.

Mr. Alexander said that last year the Safety Services Committee discussed the messages received at last year's Town Meeting: (1) Yes, there is a need for the facility. (2) No, not at that price because the taxpayers could not afford \$2,500,000.

To obtain more information, the Committee mailed a survey to all residents. The Committee looked at what was proposed last year and went forward changing to a design build concept and working directly with the contractor. This is a major savings in costs by eliminating one tier of expense. The Committee was referred to the firm that constructed the Deerfield's Senior Housing. The Committee met with Project Manager, Kelley Lineberry, of Chicoine Construction, who is available today for questions.

Because the building is on one floor, with a slightly larger footprint, the elevator could be eliminated along with a great deal of site work. This pulled the price down by another \$100,000. Each department gave up some space by sharing areas they could use commonly. This resulted in a further price decrease.

The final result is a much simpler design that is more in harmony with Deerfield's architecture and close to \$1,000,000 less in costs. Approximately .80 cents would be added to the tax rate for the first year, which is the worst year. Each succeeding year, as the tax base continues to grow and the principal payment on the bond is reduced, the cost would be less. There are handouts available, which provide further detail as well as the plans for the building.

The Moderator recognized Chief of Police, Robert Wunderlich who described the Police Department's needs for this facility.

The Police Department is currently located in an old classroom at the G. B. White Building. The total space is 2,500 square feet if hallways are included. Interviews cannot be conducted with any confidentiality. The evidence room is directly across from the daycare and creates the situation of having to walk, with firearms or drugs, in and amongst the children in the hallways.

Major incidents draw a lot of news media. An example is the tragic shootings in December, which totally affected the way the Town Offices tried to operate that day. Whenever there are prisoners, and they need to use the restroom, they are marched down the hallway. During business hours the Town Offices are affected. Last Tuesday night following elections, late at night, the employees were leaving and as they stepped into the hallway they were confronted with one of the Officers bringing a prisoner to the restroom.

Chief Wunderlich summed up his statement that there is Officer safety issues, and safety issues for the public, combined with not having the room to operate.

To speak on behalf of the Deerfield Volunteer Fire Department (DVFD), Fire Chief, Mark Tibbetts was recognized. He stated that over the years he has served on this Committee because it is his job to look at the current problems and find solutions to correct them. Whatever the problems are the DFVD members have done, and always do, their jobs.



The mirrors on the fire trucks clear by one inch on each side. The height of the trucks leaves little clearance in the bays. When new apparatus is ordered, care must be taken to make sure it will fit in the Fire Station. To repack hoses, on top of the fire trucks, firefighters almost have to be on their stomachs to accomplish the task.

When mutual aid, from other communities, is required the visiting town must leave their vehicles outside the station because they do not fit inside the Fire Station. Chief Tibbetts told of an incident where a resident complained because a truck ran all night. There was little that could be done as the truck had to run to keep the water circulating.

In addition to the above issues, there is no good way to clear the exhaust from vehicles out of the Fire Station even though it is an OSHA regulation. Tight quarters make it difficult to get into compartments of the trucks and also to service the trucks. The building itself is showing signs of being in need of repairs.

The proposed facility would be adequate for the DVFD for the next 20 years. The volunteers would appreciate the facility and continue doing a good job for the community.

When the Deerfield Community School (DCS) is evacuated, two buildings are used; the G. B. White Building and the Historic Town Hall. This facility would house the entire population of the DCS. The Fire Department is aware the Police Department is in a worse shape than the DVFD but it is cost effective to put all of the emergency services together in one facility.

Chief Tibbetts stated it is the right time given the interest rates on bonds. No matter how the people vote today, the DVFD will continue to give the community the best possible service. There was a round of applause.

Chairman Robertson shared other reasons why the Board of Selectmen supported this article. The first reason being it is the optimal time combined with optimal interest rates. The second reason is the Selectmen recognize, and appreciate, everything that is done for the community by the volunteers in this community and by the Police Department. The Selectmen consider the matter of morale and a matter of pride that would come from having a facility that is usable.

Elbert Bicknell, Chairman of the Municipal Budget Committee (MBC) addressed the action of the MBC on Article 1. The actual vote was No-1; Yes-8; Abstentions-1. Mr. Bicknell echoed some of what Chairman Robertson said which is the building is needed. Last year, Mr. Bicknell was against the building and spoke against it and voted against it. This year, he favors the facility as interest rates are right and Mr. Alexander, and the Committee, have done a good job bringing everything into focus for \$1,800,000. There is more in this Safety Complex for \$1,800,000 than the one for \$2,500,000. Mr. Bicknell toured the Police Department and indicated it was clear to him the Town is a call away from a civil lawsuit. Mr. Bicknell urged the voters to provide the Town, the Police Department and Fire Department with what they need by voting in favor of Article 1.

With no further questions or comments on Article 1, Moderator Hutchinson explained the voting process, for Article 1, as more formal because it falls under a separate law governing bonds. Voters will pass through a separate checklist and receive a special ballot for this bond article. Voting booths are available and also a table for voters to mark their ballot. From there, voters will drop their ballots in the ballot box. After most have voted, the meeting will take up other business. Because it is a bond article, the polls will remain open for one hour. The Ballot Box was shown to be empty.

#### **ARTICLE 1-POLLS OPEN**

**9:25AM** Moderator Jonathan Hutchinson re-read Article 1 and **DECLARED THE POLLS OPEN** for voting on **ARTICLE 1**.

#### **Point of Order**

Moderator Hutchinson stated there was a request not to take up Article 2 until the results from Article 1 were known. He asked for a motion to suspend the rules and take up Article 3 out of order.

**MOTION TO SUSPEND THE RULES:** Gary Roberge made a motion to **SUSPEND THE RULES** and **TAKE up ARTICLE 3 OUT OF ORDER**. The motion was seconded.

Mr. Roberge stated the purpose of requesting Article 3 be taken out of order is to obtain the results of Article 1 to learn what level of bonding the Town would be at before voting on Article 2.

**VOTE:** The Moderator called for the vote to suspend the rules and take up Article 3. It was a **HAND VOTE** in the **AFFIRMATIVE**. **SUSPENSION OF THE RULES IS ADOPTED**. Article 3 will be taken up at this time.

#### **Article 3**

To see if the Town will vote to raise and appropriate the sum of Thirty Six Thousand Six Hundred Dollars (\$36,600) for the purpose of purchasing one 2004 model year Chevrolet 1500, all wheel drive, Express Cargo Van. Purchase to include all necessary shelving, storage cabinets and emergency safety equipment. Vehicle to be used as a first response support vehicle for the Deerfield Rescue Squad.



Chairman of the Board, R. Andrew Robertson moved Article 3 as written. Seconded by Selectman Joe Stone. Chairman Robertson deferred to Barbie Raymond, President of the Rescue Squad.

Ms. Raymond said the Deerfield Rescue Squad believed it was time to replace the 1998 Jeep, Rescue 1. The Jeep has served the Rescue Squad well but is in need of costly repairs to insure its dependability. Several years ago the Rescue Squad established a truck committee to consider all options from new vehicles such as ambulances to vehicles that could be purchased from State Surplus. It seemed that as much time was spent working on the Jeep as helping people.

The Rescue Squad, with help from Firefighter Warren Billings, designed a van. The low cost, all wheel drive vehicle was chosen to replace the Jeep. Raymond Ambulance transports the majority of the Rescue Squad's patients to surrounding hospitals and has said the service will continue as long as needed. The Deerfield Rescue Squad is a volunteer service of 12 members who, last year, answered 164 calls. The Rescue Squad is requesting a vehicle that is safe and reliable not only for their equipment but also for the members. The new van will allow for new medications to be kept in double locked compartments and fluids that must be kept warm. Ms. Raymond hoped the voters would act favorably on the purchase of the vehicle.

### **ARTICLE 3**

**VOTE:** There was no discussion. The Moderator re-read Article 3 and called for the vote. It was a **HAND VOTE** in the **AFFIRMATIVE** and so declared. The motion carries and Article 3 is adopted in the amount of **\$36,600**.

**MOTION TO SUSPEND THE RULES:** Richard Boisvert made a motion to **SUSPEND THE RULES** and delay taking up Article 2 until the results of Article 1 are announced. Seconded by Gary Roberge.

**VOTE:** The Moderator called for the vote. It was a **HAND VOTE** in the **AFFIRMATIVE**. **SUSPENSION OF THE RULES IS ADOPTED.**

### **Article 4**

To see if the Town will vote to raise and appropriate the sum of Twenty Six Thousand Six Hundred Twenty Three Dollars (\$26,623) for the purchase of a new Police Cruiser.

Chairman of the Board, R. Andrew Robertson moved Article 4 as written. Seconded by Selectman Paul Dinneen. Chairman Robertson deferred to Chief of Police, Robert Wunderlich.

Chief Wunderlich said the new cruiser would replace the 1996 vehicle, which was previously rebuilt. The 1996 vehicle has an estimated 300,000 miles on it and just barely passed inspection a few weeks ago.

### **ARTICLE 4**

**VOTE:** There was no discussion. The Moderator re-read Article 4 and called for the vote. It was a **HAND VOTE** in the **AFFIRMATIVE** and so declared. The motion carries and Article 4 is adopted in the amount of **\$26,623**.

### **Article 5**

To see if the Town will vote to authorize the Selectmen to enter into a three year lease agreement for Twenty Five Thousand Five Hundred Thirty Three Dollars (\$25,533) for the purpose of leasing a Highway Department Truck, and to raise and appropriate the sum of Eight Thousand Five Hundred Eleven Dollars (\$8,511) for the first year's payment for that purpose. This lease agreement contains an escape clause.

Selectman Joe Stone moved Article 5 as written. Seconded by Selectman Paul Dinneen. Selectman Stone deferred to Highway Agent, Alex Cote.

Mr. Cote explained vehicles/equipment purchased at the White Farm are a good thing if the vehicles/equipment are to see limited use. Because Mr. Cote got stuck on several occasions, he thought it more fitting to look for a 4-wheel drive vehicle.

Mr. Cote looked at the White Farm where some used vehicles fit the need. The vehicles ranged from 1995-1997 models, mileage in excess of 140,000 and a price range of \$5,500 to \$7,500. All vehicles at the White Farm are sold, as is, with no warranties and have generally been turned in for a reason.

Mr. Cote then went to Grappone Ford who has been awarded the bid for some of the State vehicles. Ford Motor Company offers programs to municipalities through the State process. Mr. Cote obtained the specifications on a 2004 Ford, F250, 3/4 Ton Pickup, with an 8-foot Fisher Plow. This option adds another plow truck, replaces the current vehicle issued to the Highway Agent, could handle smaller roads, remove snow from dangerous intersections and support Fire, Rescue and Police Departments during storms. The cost options were to buy the truck outright for \$23,947 or lease the vehicle for \$8,510 per year. Leasing costs \$1,056 more than if the vehicle is purchased outright and is slightly more than a vehicle purchased at the White Farm. Mr. Cote recommended the lease option to the Board of Selectmen and to the Municipal Budget Committee (MBC).

The shortcomings of the current Highway Department patrol truck were described to the meeting. Mr. Cote also explained the escape clause included in the lease agreement kept the Town from being bound to the total price if a future Town Meeting did not support the appropriation.

The buyout is \$1.

Joe Sears asked if the vehicle came equipped with a sander. Mr. Cote answered no.

## ARTICLE 5

**VOTE:** Seeing no further discussion, the Moderator re-read Article 5 and called for the vote. It was a **HAND VOTE** in the **AFFIRMATIVE** and so declared. The motion carries and Article 5 is adopted in the amount of **\$8,511**.

## ARTICLE 1-POLLS CLOSED

**10:29AM** Moderator Jonathan Hutchinson stated the Polls for voting on Article 1- the Safety Services Complex, Bond Authorization, had been open for one hour and asked anyone to come forward who wished to vote and had not done so yet. No one came forward. The **POLLS** were **DECLARED CLOSED** for voting on Article 1. The counting of ballots began immediately.

## Article 6

To see if the Town will vote to raise and appropriate the sum of Twenty Four Thousand Eight Hundred Twenty Six Dollars (\$24,826) for the purchase of a 2004 Chevrolet Tahoe for the Deerfield Volunteer Fire Department.

Chairman of the Board, R. Andrew Robertson moved Article 6 as written. Seconded by Selectman Paul Dinneen. Chairman Robertson deferred to Fire Chief, Mark Tibbetts.

The 1993 Ford Taurus, used by Chief Tibbetts, for the past six years, has been costly to keep up and has been towed back to the Fire Station on several occasions. It is not expected to be on the road much longer. The vehicle is used to do inspections, go to meetings and to the Fire Marshals Office. Over the years, the vehicle has cost the Fire Department and Chief Tibbetts a lot of money.

Chief Tibbetts considered a vehicle from the White Farm, with over 100,000 miles, which cost \$5,000 and an additional \$3,000 is required to equip it. When the request came before the Municipal Budget Committee (MBC), the suggestion was to look for something that would last and had a warranty. Chief Tibbetts researched used vehicles that priced out at \$16,000 for model years 2002 and 2003. Hilltop Chevrolet, who has the State bid, quoted \$24,826 for a 2004 Chevrolet Tahoe, which included a warranty. Chief Tibbetts sought the meetings support for the Tahoe, as the vehicle would serve the Fire Department for 10 years.

## ARTICLE 6

**VOTE:** There was no discussion. The Moderator re-read Article 6 and called for the vote. It was a **HAND VOTE** in the **AFFIRMATIVE** and so declared. The motion carries and Article 6 is adopted in the amount of **\$24,826**.

## Article 7

To see if the Town will vote to raise and appropriate the sum of Eighteen Thousand Three Hundred Fifty Two Dollars (\$18,352) for equipment to be purchased through the Homeland Security Grant. The funds will be 100% offset by the Department of Safety, Office of Homeland Security in Concord, NH and Washington DC.

Chairman of the Board, R. Andrew Robertson moved Article 7 as written. Seconded by Selectman Paul Dinneen. Chairman Robertson deferred to Fire Chief, Mark Tibbetts.

In 2003, almost every community in the State of New Hampshire was awarded Homeland Security Grants. Chief Tibbetts said Deerfield was awarded two such grants totaling \$18,352. There was a list of approved equipment that could be purchased. The State of New Hampshire and Washington DC approved the items Deerfield chose. In order to complete the grant requirements, the Town must put the money up first and then it will be 100% reimbursed.

Frank Mitchell request the list of items be read to the meeting. Chief Tibbetts read the list as follows:

(1) Photo ID Machine (2) Astro Digital Base Set (3) Astro Digital Portable-including Charger and Carrying Case (4) NTN1168 Rapid 110SVC (5) H4TT ALT Astro (6) Carrying Case (7) Portable Honda Generator - 500 watts (8) Portable Honda Generator - 650 watts (9) Plastic Turtle Tile &Cribbing

Harriet Cady pointed out that everyone was hearing about free money, 100% match, but this is really funded by income tax money, which means the taxpayer pays for the purchases either way.

When Mrs. Cady attended the Public Hearing she spoke vigorously against the photo ID machine of \$4,500 used for 100 employees. The Deerfield Community School (DCS) does ID's every time they take photo's so the school children would not have to be done. It is not something the Town has to do. If the cost per ID were distributed among 100 employees the ID's would cost \$45 per person. If voters are to look at efficiency and saving money in government, the employees should have their picture taken when they get their license because it is only an extra \$10 per ID.

Mrs. Cady explained that every time free money is voted into the budget, the tax rate is added to. The following year the budget doesn't go



back to zero but it would be stated the budget only went up 3%. This is 3% with all the add-ons, which are not used again, but the money is raised in taxes.

Harriet Cady urged the voters to carefully remember that it is not free and to vote no on Article 7. She remarked the taxpayer will pay here, or they will pay there, but will pay and it isn't something the Town needs.

Paul Royal urged the voters to vote in favor of Article 7 and confirm the expertise of those who have looked at this rather than use this as a guideline for improving overall Federal efficiency, which can't be accomplished today.

**ARTICLE 7**

**VOTE:** Discussion ended and the Moderator re-read Article 7 and called for the vote. It was a **HAND VOTE** in the **AFFIRMATIVE** and so declared. The motion carries and Article 7 is adopted in the amount of **\$18,352**.

**Article 8**  
To see if the Town will vote to raise and appropriate the sum of Twenty Thousand Dollars (\$20,000) for the purpose of hiring a part-time Town Planner. The planner will be shared with the Town of Northwood with equal time between the two communities. This article is contingent upon passage of a similar article in the Town of Northwood. This article is designed as a special warrant article.

Chairman of the Board, R. Andrew Robertson stated the Selectmen would take no action on Article 8 and deferred to Fred McGarry, Chairman of the Planning Board for the explanation.

Mr. McGarry informed everyone the Town of Northwood did not present the proposal to their voters. The Planning Board did not find it appropriate to proceed with Article 8 but will return during the Planning Board Budget to address the issue.

**ARTICLE 8-WITHDRAWN**

**ARTICLE 1-BALLOT VOTE**

Town Moderator, Jonathan Hutchinson announced the results of the Ballot Vote on Article 1, the Bond Article for the Safety Services Complex.       **YES    237       NO    162**

There were a total of 399 ballots cast and one unmarked ballot. For Article 1 to pass a two thirds vote (264 affirmative votes) is required. Moderator Hutchinson declared Article 1 did not receive a two-thirds majority vote and was **DEFEATED**. The motion did not carry.

**Article 2**  
To see if the Town will vote to raise and appropriate the sum of Two Million Five Hundred Thousand Dollars (\$2,500,000) for the permanent protection of open space to help stabilize taxes and protect the rural character of the Town by acquisition of conservation easements or purchase of land (including any buildings and structures incidental thereto); said funds to be raised through the issuance of Bonds; and to authorize the Selectmen and the Conservation Commission, to act on behalf of the Town with respect to such acquisitions of land or conservation easements pursuant to NH RSA 36-A, provided, however, that such bonding authority shall expire at the conclusion of Fiscal Year 2008; and to authorize the Selectmen to issue, negotiate, sell and deliver such bonds or notes in accordance with the provisions of the Municipal Finance Act (NH RSA Chapter 33) and to determine the maturity date thereof, provided, however, that no such bonds shall be issued with a term of maturity of less than fifteen (15) years.

Chairman of the Board, R. Andrew Robertson moved Article 2 as written. Seconded by Selectman Paul Dinneen.

Before Chairman Robertson deferred to Erick Berglund of the Deerfield Opens Space Committee (DOSC) and the Deerfield Conservation Commission (DCC), he stated that the Selectmen did support Article 2. There wasn't total agreement regarding the amount but the Selectmen saw the hard work that had gone into Article 2 and it deserved to come to the floor, of this meeting, with the Selectmen's recommendation. Chairman Robertson deferred to Erick Berglund.

Erick Berglund came before the meeting as a member of the DOSC and the DCC. Information was provided to the voters in a handout, which Mr. Berglund encouraged everyone to pick up.

**MOTION TO SUSPEND THE RULES**

Erick Berglund moved to Suspend the Rules, for Article 2, to be allowed to speak longer than three minutes but no more than 15 minutes. Seconded by Barbara Mathews.

**VOTE:** The Moderator called for the vote to **SUSPEND THE RULES** and allow for a 15-minute presentation. It was a **HAND VOTE** in the **AFFIRMATIVE** and so declared. The motion carries.

Mr. Berglund spoke of the choice being presented to the voters today by the DOSC and DCC. The choice is about the future of Deerfield in the form of a question. Will you choose open space protection to preserve Deerfield's rural character, natural resources, woodlands, air and water quality, scenic areas and wildlife?



In a 1996 survey of Deerfield citizens published in the 1999 Master Plan, over 340 respondents painted the vision of Deerfield as being the small, quaint, quiet, rural, country community that was to be preserved as such. The most treasured feature of Deerfield was the character of a small, rural New England Town. Other attributes identified were scenery, open spaces, clean air and water, forests and lands, farms, parks, Town Forests, historic character and a sense of community.

Today significant growth is occurring and concentrated in Southern New Hampshire. Between the years of 1990 and 2000, the State's population has increased 11.4% and 46,000 single family homes have been built. In Deerfield, the population has increased 18%. The strong growth trend is expected to continue. Over the next 20 years, it is anticipated 85% of that growth will be in Rockingham, Hillsborough, Strafford and Merrimack Counties. Planned expansion of I-93, to eight lanes, will accelerate the growth. The average number of new homes each year, for the past five years, has been 45. In 2004, a major increase in residential development will occur as there are 89 new house lots proposed.

Mr. Berglund asked the meeting to fast forward to 20 years from now and imagine what Deerfield would be like. The community of Deerfield can influence the future outcome. Mr. Berglund quoted from Edward McMahon, of the Conservation Fund; "Growth is inevitable, and desirable, but destruction of community character is not. The question is not whether your part of the world is going to change; the question is how." Mr. Berglund posed the question to the meeting of how the voters could influence the future of Deerfield. While growth cannot be stopped, and that would not be desirable, a choice could be to permanently protect some of Deerfield's open, undeveloped space that could be threatened by development going forward.

The proposed open space bond authorization will enable Deerfield to take action now to permanently protect some of Deerfield's special places. Erick Berglund deferred to Erik Gross for an explanation of how the bond authorization works.

Erik Gross, a DOSC member, began by saying that many towns in New Hampshire have attempted to pass articles similar to the one before Deerfield voters with some successes and some failures.

Describing the major difference between this bond authorization and those typically seen is the money is not received all at once for a specific project such as a school or an emergency services building. The \$2.5 million before the voters is a projection of what would be required for conservation projects that come forward, or are sought out, over the next several years. Some conservation projects are in the pipeline but others are not known. The authorization would expire in 2008.

Erik Gross directed voters to page 2 of the handout and explained the tax impact of this bond authorization. The first few years the tax impact is relatively small. The illustration broke out the \$2.5 million into even increments to provide an example. In the first few years, there would be interim bond financing called Bond Anticipation notes (BAN's). Initially only the interest is paid. In two or three years, based on the laws, the notes would be turned over into a full bond. There are transaction costs for BAN's and much larger transaction costs with a full bond. The transaction costs do not show in the illustration because they are small compared to the bond.

At the end of the five years, if projects were located, and bonds in place, then repayment of the bond, principal and interest, would begin. In the illustration year seven or eight reflects the highest tax impact of \$.88 and declines over time. If monies were not spent by the year 2008, the authority under Article 2 will lapse and funds not spent go away. Mr. Gross reminded everyone the money is not borrowed up front but as needed.

Erick Berglund stated the DOSC and the DCC are ready to move forward with land protection. They have formulated an approach for valuation of potential properties based on established conservation criteria. Actions today could enhance the quality of life for Deerfield for all of us, our children and for generations to come.

Four questions have come forward quite frequently that Mr. Berglund wished to cover before the floor was opened to comments or questions.

*Question:* What is the advantage to a bond authorization such as what is proposed?

*Answer:* The funds are available when needed and only pay for the amount used lessening the tax impact in any given year. The Town could take advantage of any matching fund opportunities from the State or Federal government.

*Question:* Why do we need the bond issue now?

*Answer:* Deerfield's open space is being converted to development at an alarming rate. The bonding authority satisfies the need to be prepared, to act promptly, respond to emerging opportunities and compete with developers to preserve open space.

*Question:* Will there be public access to these properties?

*Answer:* Expect some form of access on a portion of any property where public funds are used to buy development rights.

*Question:* Will hunting be allowed?

*Answer:* The landowner has the right to allow or limit hunting just as they do today.

Elbert Bicknell, Chairman of the Municipal Budget Committee (MBC) explained why the MBC recommended Article 2. It wasn't because they were all in favor of Article 2 or all against Article 2. The MBC, as did the Board of Selectmen, believed it should be up to the voters of the Town.

Speaking of his own views, Mr. Bicknell stated he was not against conservation. He has serious reservations on the \$2.5 million of bond money because whenever the funding is used, during the five-year period, the interest rates will not be at today's rates. He asked voters to consider that at some point in time the Town of Deerfield will be looking for a safety complex, an increase in space for the Deerfield Community School or a new school. He thought voters should think about what bonding \$2.5 million might mean to those projects.

Joanne Wasson stated if she is being asked to contribute tax money to a \$2.5 million fund, she wanted to know where it was going to go. There have been a lot of conservation easements in the Town of Deerfield to this point. Some of them have been worthwhile and others are backlands, rocky or steep slopes. Ms. Wasson preferred a provision that the easement would come to the voters on each particular acquisition. There is precious little farmland left in Deerfield and some could be protected. She believed voters would be delighted about the easement and more than likely to dig down in their pocketbooks to support such a purchase. In her mind, Article 2 is buying the preverbal pig in the poke, as it is not known what will be done with it. A round of applause.

Denise Fahey wanted to think that passage of this proposal would alleviate the need for the Safety Complex and buy time to research what to do about a high school. Mrs. Fahey asked what projects were in the pipeline and if this proposal supported conservation of open space through cluster development.

Erick Berglund indicated there were three projects in various stages and preferred not to disclose the names. When questioned as to the confidentiality, Mr. Berglund stated the projects are being negotiated.

One that he could share is the Rosenfield-Mallette Easement involving property at the end of Nottingham Road. It is in Nottingham and Deerfield and abuts Pawtuckaway State Park. This is a joint venture between the Town of Deerfield, the Town of Nottingham and Bear Paw Regional Greenways, a land trust, of which Deerfield is a member.

Another property, that speaks to what Joanne Wasson mentioned previously, is an 80-acre parcel near center of Deerfield known as the Clifford property. Of that, 40 acres are prime agricultural land. The owner is interested in protecting the land and the DOSC and DCC will continue to work with the landowner. Grants will be sought through the Farmland Protection Program.

Kate Hartnett, Planning Board Vice Chair, Deerfield Open Space Committee (DOSC) Co-Chair and member of the Deerfield Conservation Commission (DCC) spoke to the relationship between this concept and cluster development. Ms. Hartnett stated Article 2 is just for conservation easements for land protection. As to how land is subdivided, or cluster development considered, this is accomplished through the Planning Board and subdivision requirements. They are entirely separate activities but very much connected.

Nancy Gross favored Article 2 as she grew up in Southern New Hampshire on the border of Massachusetts. She moved to Deerfield because she wanted her children to grow up in a town similar to the one she grew up in. The town she grew up in doesn't exist anymore, most fields have homes in them and no vistas remain. Mrs. Gross described the kind of Deerfield she wanted for her family; that being, a place children could play in the woods, run in the fields, swim in the ponds and not a town of 10,000 people.

Guy Daniels thanked the DOSC and DCC for the work they do. Mr. Daniels was all for conservation, preserving Deerfield and agreed with the projections for growth in Southern New Hampshire. The only part he did not agree with was the \$2.5 million. Mr. Daniels looked at the future and saw the need for school issues to be resolved and a Safety Services Complex.

Thoughts Mr. Daniels shared as possible solutions were: (1) In a conversation with Selectman Joe Stone, Mr. Daniels learned there are funds from taking land out of Current Use and go to the DCC, a practice that should continue. (2) Perhaps increase the minimum lot size from three to five acres. (3) Fiscal responsibility in terms of curbing the vicious cycle that most towns in this area are faced with.

In the two years Mr. Daniels has lived in Deerfield, his taxes have increased 16% whereas annual earnings have barely kept up with inflation. Consequently, large landowners sell off parcels of land. The need is for people to act fiscally responsible so as not to force others to sell their land, subdivide and put more school aged children in the system.

Gary Roberge questioned what dollar amount was in the Conservation Commission's Fund from the Land Use Change Tax and how the DOSC and DCC would determine what to spend for development rights. Chairman Robertson answered to the value, of the fund, from the Land Use Change Tax, as being a little over \$307,000. In response to Mr. Roberge's second question, Mr. Berglund referred everyone to question number eleven in the handout. A recommendation would be based on standard criteria, public hearings would be held and the Board of Selectmen would have final approval. The DOSC and DCC have and will continue to receive help from the University of New Hampshire Cooperative Extension. With the current projects in the pipeline, the money in the fund will be gone. The DOSC and DCC have always said they would not come before the Town requesting funds without purpose.

John Richards mentioned walking in the area of the Deerfield Parade frequently and he was pleased to say that he rarely encountered a traffic jam. Not wanting to find State Route 107 looking like South Willow Street in Manchester, Mr. Richards supported this article. He further commented that the meeting could quibble all day but "the problem ain't going away and it ain't going to get any better." A round of applause.

#### **MOTION TO CLOSE DEBATE**

Timothy Godbois made a motion to Close Debate and move the Question. Seconded by Steve Rollins. The Moderator noted there were six



people waiting to speak.

**VOTE:** Moderator Hutchinson called for the vote to **CLOSE DEBATE AND MOVE THE QUESTION.** The result of **HAND VOTE** was in the **NEGATIVE** and so declared. **DEBATE ON ARTICLE 2 REMAINS OPEN.**

### **REQUEST FOR DIVISION OF THE HOUSE**

Selectman Joe Stone requested a Division of the House. The Moderator moved to a Division of the House. The Inspectors of Elections began the count.

**VOTE:** The Moderator read the results of the **COUNTED HAND VOTE.**

The Vote was: **YES 180 NO 159.**

There were 339 votes counted. The two-thirds majority was not achieved and the Moderator declared the **MOTION TO CLOSE DEBATE AND MOVE THE QUESTION IS DEFEATED.**

Bob Davitt wanted to know if the funds, from Article 2, would be used to purchase development rights or the property itself. Erick Berglund said the preferred tool was purchasing development rights through conservation easements. The owner continues to live on the property and they get a tax break.

Listening to peoples concerns over higher taxes, Bob Davitt saw passage of Article 2 as achieving lower taxes. The Federal Government is cutting back on what they give the states and the towns, which drives the local taxes up. A way to lower taxes is to preserve open space. Mr. Davitt drew on his expertise gained from serving on the Pelham Conservation Commission, for five years, as Chairman.

Bob Davitt commented that the squirrels and the deer don't require taxpayer's services but people in houses do. With growth, comes the need for more schools, police, fire and larger municipal buildings. Voting for Article 2 would permanently keep property from being developed. Mr. Davitt reiterated Mr. Berglund's statement that upon the purchase of development rights the original owner can live on the property, sell it or pass on the property to heirs, but the property cannot be developed. The property is not taken off the tax rolls. Mr. Davitt remarked there isn't a way to make more land and while this process will not stop growth, it will slow it down. There was a round of applause.

Paul Royal stated it was more than appropriate to thank the DOSC and DCC for looking out for this Town and being forward thinking. There was a round of applause.

However, Mr. Royal found himself in a moment where he never thought he would be and that is in total agreement with the Honorable Mr. Bicknell. Mr. Royal didn't want voters to under-estimate the impact of the proposed bond. He favored conservation but not in favor of the kind of latitude the DCC is asking for. The thought that if Town growth were slowed down, the Town would not need a Safety Services Complex was not, in Mr. Royal's opinion, true. To Mr. Royal, the Safety Services Complex was overdue and would only increase in price.

### **Point of Order**

Moderator Jonathan Hutchinson asked that Mr. Royal speak only to Article 2.

Paul Royal pointed out that because some of the indebtedness was taken away by not voting in favor of the Safety Services Complex it should be easier to work with the \$2.5 million but it isn't. It isn't because the indebtedness will come. Mr. Royal stated he is new to Deerfield, which by definition is having resided here less than 20 years. He would not want to see Deerfield to be overgrown but the Town is a long way from being South Willow Street. He quoted Oliver Wendell Holmes who once said; "Taxes are the price we pay for living in a civilized society."

Chairman Robertson remarked that many had asked him how he, as a Selectman, could support this. He has qualms about the dollar amount but sees essentially two ways that a community can preserve open space. One is through ordinances and regulations, which in his opinion takes away peoples rights through things like growth moratoriums and larger lot sizes.

Chairman Robertson commented Article 2 is a much more honest approach for a community to go after. If the community values open space, they pay for it and not take it through excess regulation.

Richard Boisvert shared the cost of one child's education from kindergarten through eighth grade as being \$80,000. It will not take many new homes, with added students, to hit the cost of this bond article. The cost is immediate as the family moves here and the children go to school. While he saw the value to Article 2, he also saw friends, neighbors and himself concerned about the amount of money.

### **AMENDMENT TO ARTICLE 2**

Richard Boisvert moved to amend Article 2, the bond for open space acquisition, to **DECREASE** the amount **FROM \$2,500,000 TO \$1,250,000.** Seconded by Fred McGarry.

Richard Boisvert's reason for proposing the amendment was he saw this as more acceptable to the community. The unfortunate defeat of Article 1, for the Safety Services Complex, led him to believe that he could not see asking taxpayers to spend \$2,500,000, for open space, even though there are economic, environmental and living benefits. Mr. Boisvert did not bring the amendment forward as a procedural game. It is simply his idea.

**VOTE:** There was no further discussion on the Amendment. The Moderator went directly to the vote on the **AMENDMENT TO ARTICLE**



2 to **DECREASE** the amount from **\$2,500,000 TO \$1,250,000**. The **HAND VOTE** was in the **AFFIRMATIVE** and so declared. Article 2 is amended to **\$1,250,000**.

Back to the main motion, Article 2, as amended, in the amount of \$1,250,000.

Denise Greig spoke of this being the time and urged voters to take the opportunity. If put off, in five years landscape will be very different. She suggested voters think about what they want for Deerfield because the longer the delay the more difficult it will become.

When the DOSC and DCC came to the Selectmen and presented the article, Selectman Stone voted in favor because he wanted Article 2 discussed at Town Meeting. Today, he will vote no and for the following reasons; (1) Selectman Stone believed when this was first presented to the Board, and even more so now, that it is the wrong time because the Selectmen were trying to get something that was desperately needed, the Safety Services Complex. (2) Three years ago, the Town voted to give the money acquired from land coming out of Current Use to the DCC. Each year, the funds have been turned over to the DCC and now total \$307,000. (3) Selectman Stone is a strong believer in conservation. However, with the Safety Service Complex most likely returning next year, he wanted to protect the Town's ability to secure a bond.

Frank Mitchell spoke in favor the Article 2 finding it one of the most cost effective investments the Town could make. Every residential property loses money for the Town annually. Investing in conservation now prevents that on the properties involved. More importantly it will help protect the places in Deerfield that people have come to love and that make this Town special. The DOSC and DCC have done an exceptional job in putting together a process they will use to select properties, which will give the Town the most results for their money. Mr. Mitchell found it unfortunate that an open space bond is seen as working against some of the Town services costs that the community faces. One is the result of growth and the other, at least in part, is the solution. Mr. Mitchell urged voters to support Article 2 as a means of looking out for the financial future, of Deerfield, through this investment and preserving the character of the Town. There was a round of applause.

Warren Billings thanked the DOSC and DCC. He wished he could get his arms around the proposal and support it but he could not. Mr. Billings hasn't lived here all his life yet, but he is a native. He loved Deerfield 30 years ago but if this discussion were held then, most of the people involved in this discussion would not be here. It bothers him, more than just a little bit, because people come to this community because it is a fine community, offers a great education system and has good volunteer support. As soon as they arrive, the issue is to limit the growth. Mr. Billings wished growth could be limited in a more productive manner. He wished voters would commit to changing the Governor's Office so there is a taxation program more conducive to elderly people keeping large parcels of land. Mr. Billings considers this a Band-Aid approach. He loves open space, understands the concept and realizes Deerfield's squirrels don't pay taxes.

Fifteen years ago, Mr. Billings built a home 500 yards from where he was born. If there was a moratorium, or such at that time, he may, or may not, have been able to do that which he resents. Deerfield is an open community, a welcoming community but Deerfield has reached a point where a young couple, with two children, have to pay between \$300,000-\$400,000 to procure property to build a home. This, to Mr. Billings, is shameful. Cheers and applause rose from the audience.

If woodlands and rural character are that important to Deerfield, Patrice Kilham wanted to know what had already been done by the powers to be, such as the Planning Board or Zoning Board, to encourage retaining the rural character. What monetary break in taxation is offered for a working farm to remain agricultural? Reserving open space, as open space, and not agricultural, isn't the same.

The primary thing that is offered, as stated by Chairman Robertson, is not done so by a local board but through State Statutes, which is Current Use. This provides a two-tiered break for landowners with more than 10 acres of land that comply with the conforming uses under the law. The second tier provides for a larger break if the landowner agrees to not post their land but leave it open for recreational use. Chairman Robertson directed Mrs. Kilham to the Town Report where lands owned by the Town and State are listed. Conservation Easements are also reflected in the DCC's Annual Report.

Patrice Kilham asked if there was a 5, 10 or 20-year plan developed for things such as the Safety Services Complex. Chairman Robertson said there is a Master Plan, which does need to be updated. For specifics, Chairman Robertson deferred to Kate Hartnett, Vice Chair of the Planning Board. Ms. Hartnett explained that the Master Plan was completed in 1999 and should be updated every five years. Regarding fiscal responsibility, this is addressed through the Capital Improvements Plan. The last Capital Improvements Plan is dated 1987. This year, the Planning Board, and the Board of Selectmen, will be working on updating, and recreating, the Capital Improvement Plan.

#### **MOTION TO CLOSE DEBATE**

Jonathan Winslow made a motion to Close Debate and Move the Question. Seconded by Donald Gorman. There was one speaker at the microphones.

**VOTE:** The Moderator called for the vote to **CLOSE DEBATE AND MOVE THE QUESTION**. It was a **HAND VOTE** in the **AFFIRMATIVE** and so declared.

The Moderator went immediately to the vote on Article 2, as amended in the amount of \$1,250,000. He explained the voting process, for Article 2, the open space acquisition bond, as amended-\$1,250,000. This process being the same as the voting process for Article 1. The Moderator changed from a ballot with the original Article 2 printed on it to a ballot that designated Article 2, a bond article. The change was made because the dollar amount of Article 2 had changed.

## **ARTICLE 2-AS AMENDED/POLLS OPEN**

**11:48 AM** Moderator Jonathan Hutchinson re-read Article 2, as amended, in the amount of \$1,250,000 and **DECLARED THE POLLS OPEN** for voting on **ARTICLE 2, AS AMENDED, IN THE AMOUNT OF \$1,250,000**. The Moderator declared the polls would remain open for one hour.

**11:52PM** Harriet Cady challenged the Ballot used for Article 2 because there wasn't an amount of the Bond shown on the ballot. Mrs. Cady spoke with the Moderator concerning this.

**12:30PM** The Moderator stated the polls would remain open another 20 minutes for voting on Article 2, a bond article, for the acquisition of open space land. He indicated the Meeting would continue through the Warrant taking Article 9 out of order at this time.

### **Article 9**

To see if the Town will vote to raise and appropriate the sum of Fifteen Thousand Eight Hundred Sixty Nine Dollars (\$15,869) for the purpose of Town employee raises for salaries and wages (This represents a 2.6% cost of living increase for all full time and part time employees.).

Chairman of the Board, R. Andrew Robertson moved Article 9 as written. Seconded by Selectman Paul Dinneen.

Addressing Article 9, Chairman Robertson quoted from the North Eastern Index, which reflect average percentage increases of between 1% and 3.4%. The 2.6% chosen for wage and salary increases was considered, by the Selectmen, to be reasonable.

Having heard earlier the concerns about the morale of Town employees, Mr. Lenehan thought 2.6% was low in terms of a raise and thought it should be increased to send a message to employees.

### **AMENDMENT TO ARTICLE 9**

Gary Lenehan moved to amend Article 9 **FROM \$15,869 TO \$21,362** and to replace **2.6% WITH 3.5%**. Seconded by Terressa Roberge. **VOTE:** There was no discussion. The Moderator called for the Vote. It was a **HAND VOTE** in the **AFFIRMATIVE** and so declared. Article 9 is amended to **\$21,362**.

Back to the Main Motion, Article 9 as amended.

Erik Gross, who was familiar with the Boston area CIP index, noted 3.5% is closer to percentages for that area.

## **ARTICLE 9, AS AMENDED**

**VOTE:** Moderator Hutchinson called for the vote on Article 9, as amended, **FROM \$15,869 TO \$21,362**. It was a **HAND VOTE** in the **AFFIRMATIVE** and so declared. Article 9, as amended, carries in the amount of **\$21,362**.

### **Article 10**

To see if the Town will vote to raise and appropriate the sum of Ten Thousand Dollars (\$10,000) for the purpose of reimbursing the Deerfield Volunteer Fire Department for work done to replace the 1,000 gallon tank on the 1980 Fire Department apparatus.

Chairman of the Board, R. Andrew Robertson moved Article 10 as written. Seconded by Selectman Paul Dinneen. Chairman Robertson deferred to Fire Chief, Mark Tibbetts.

Last summer, a tar like substance came out of the nozzles, of the fire hose, until they were so badly plugged up not enough water could come out. Chief Tibbetts explained the old tank, on the 1980 Fire Truck had a liner, which disintegrated. Because there were no funds budgeted, the Deerfield Volunteer Fire Department Association paid for the replacement tank and then asked the Selectmen reimburse the Fire Department. The new poly tank has a lifetime warranty.

## **ARTICLE 10**

**VOTE:** There was no discussion. The Moderator re-read Article 10 and called for the Vote. It was a **HAND VOTE** in the **AFFIRMATIVE** and so declared. Article 10 is adopted in the amount of **\$10,000**.

### **Article 11**

To see if the Town will vote to raise and appropriate the sum of Six Thousand Two Hundred Dollars (\$6,200) for the purchase of a computer server and installation for the Police Department.

Chairman of the Board, R. Andrew Robertson moved Article 11 as written. Seconded by Vice Chairman Frances Menard. Chairman Robertson deferred to Chief of Police, Robert Wunderlich for the explanation.

Following a vote of Town Meeting last year, a new file server was purchased for the Town Offices. Chief Wunderlich said at that time the Police Department was to remain on the older file server. The older file server failed and the Police Department shared the new file server with the Town Offices. This purchase will enable the Police Department to acquire their own file server.



### Point of Inquiry

Donald Gorman directed a question to the Selectmen. Articles 11, 12, 15 and 18 are all items for the Police Department, which he thought, should have been placed inside the Police Department Budget and not as separate Warrant Articles. He wondered if the Municipal Budget Committee (MBC) agreed with this process.

Chairman Robertson responded to the inquiry pointing out the MBC did see the Warrant Articles and it was not an attempt, on the part of the Board of Selectmen, to circumvent the MBC. Typically, the Town has taken a great interest in computer equipment and vehicles. The Selectmen have long debated this but in the interest of full public disclosure of major purchases, the Selectmen sent the Warrant Articles forward. It would be to the Selectmen's benefit, for expediency, to roll them into the budget but the Selectmen chose not to.

### AMENDMENT TO ARTICLE 11

Walter Hooker moved to amend Article 11 **FROM \$6,200 TO \$7,400**. Seconded by Deborah Boisvert.

As an IT Director for the State, Mr. Hooker has purchased a file server for 7,400. He believes a similar model would be better suited to the needs of the Police Department. He did not believe the file server under consideration would be adequate and recommended the amount be increased to \$7,400.

**VOTE:** The Moderator called for the vote to amend to Article 11 **FROM \$6,200 TO \$7,400**.

It was a **HAND VOTE** in the **NEGATIVE** as so declared. The amendment to Article 11 does not carry.

### ARTICLE 11

**VOTE:** Moderator Hutchinson re-read Article 11 and called for the vote. It was a **HAND VOTE** in the **AFFIRMATIVE**. Article 11 is adopted in the amount of **\$6,200**.

### Article 12

To see if the Town will vote to raise and appropriate the sum of Two Thousand Five Hundred Dollars (\$2,500) to purchase a laptop computer for the Police Department.

Chairman of the Board, R. Andrew Robertson moved Article 12 as written. Seconded by Vice Chairman, Frances Menard. Chairman Robertson deferred to Chief of Police, Robert Wunderlich.

Chief Wunderlich stated he originally requested a little over \$5,000 to purchase a Panasonic Tough Books Laptop, a laptop built for Police Department use. The Gateway Laptops, while well made, could not withstand the winter cold, summer heat and the bouncing around inside the cruiser. Another reason for the reduction was the Town was awarded a grant through the University of New Hampshire (UNH), which is tied to Project 54. Project 54 equips a cruiser, free of charge, with voice-activated equipment and includes a computer. The grant is not expected until sometime after September of this year. There are four cruisers and Project 54 will not equip cruisers that are older than model year 2000. The laptop requested would be used in the older cruisers.

Elbert Bicknell asked Chief Wunderlich if it wasn't the intent of the Police Department, the Board of Selectmen and the MBC to replace the older cruisers in the next few years. Chief Wunderlich replied that while that is a true statement Project 54 could not guarantee grant funding for future new cruisers.

Addressing Article 12 Mr. Bicknell, speaking as Chairman of the Municipal Budget Committee (MBC), said the MBC originally looked at a Warrant Article for \$5,200. The MBC determined that a computer a year could be purchased with the \$5,200. Regarding Project 54, the MBC thought the Police Department could get by with one computer for six months.

Gary Roberge saw this as a possibility of wasting money. Chief Wunderlich requested a laptop that is designed to be in the cruisers. In his line of work, Mr. Roberge uses laptops in vehicles and he is also looking at the Panasonic Tough Book Laptop.

Chairman Robertson said the cost of the Tough Book Laptop was around \$5,000 or slightly more. Chairman Robertson recalled part of the discussion with the MBC was that the \$2,500 would include a warranty. Chief Wunderlich pointed out that laptops in Police Cruisers, bouncing around, would not be considered normal use and would not be covered under a warranty.

### AMENDMENT TO ARTICLE 12

Gary Roberge moved to amend Article 12 **FROM \$2,500 TO \$5,000**. Seconded by Terressa Roberge.

Mr. Roberge didn't want to pay more taxes than anyone else. In his mind, placing a laptop not designed for use in a Police Cruiser was more a waste of money.

Walter Hooker spoke of the Dell Warranty that he provided to the MBC of which he is a member. He read the warranty and remarked that this warranty would cover a large percentage of any repairs that would be necessary.

Paul Royal commented that while the Dell Warranty was good, Dell generally has a problem with down time. Mr. Royal thought down time



may be something the Police Department would not want.

**VOTE:** The Moderator called for the vote on the **AMENDMENT** to **ARTICLE 12** to **INCREASE** the amount **FROM \$2,500 TO \$5,000**. It was a **HAND VOTE** in the **AFFIRMATIVE** as so declared. Article 12 is amended to the amount of **\$5,000**.

Back to the Main Motion Article 12, as amended.

Joe Sears requested Chief Wunderlich describe his experience using laptops and the benefits. Chief Wunderlich said in 1998 four laptops were purchased. Police Officers were able to stay out on the road longer because they could do their paperwork while on patrol and at a motor vehicle stop access the history of an individual. When the laptops no longer worked, more time has been spent in the office doing paperwork.

#### **ARTICLE 12, AS AMENDED**

**VOTE:** Seeing no further discussion, Moderator Hutchinson re-read Article 12, as amended, and called for the vote. It was a **HAND VOTE** in the **AFFIRMATIVE** Article 12, as amended, is adopted in the amount of **\$5,000**.

#### **POLLS CLOSED ON ARTICLE 2/OPEN SPACE BOND**

**1:00PM** The Moderator noted the Polls for voting on Article 2, the bond article for the acquisition of open space land, had been open for over one hour. If there is anyone in the hall that had not voted, he asked they come forward at this time. No voters came forward. The Moderator declared the Polls closed for voting on Article 2. The counting of ballots began immediately.

#### **Article 13**

To see if the Town will vote to raise and appropriate the sum of Five Thousand Dollars (\$5,000) for the purpose of constructing a concrete slab for compactors at the Transfer Station.

Selectman Paul Dinneen moved Article 13 as written. Seconded by Selectman Joe Stone.

Selectman Dinneen explained the funds would be used to construct concrete pads at the Transfer Station. Concrete, material and forms will be purchased and friends of the Transfer Station will perform labor.

The Moderator particularly liked the statement "Friends of the Transfer Station" as he thought that was what Deerfield was truly about.

Erik Gross questioned what the concrete pads were for. Selectman Dinneen said the containers used at the Transfer Station are not designed to sit in the mud. The concrete pads will make it easier for the trucks to pick up and drop off containers.

There were two things Elbert Bicknell wanted to share with the meeting. The first was to praise Eugene "Gino" Edwards, Transfer Station Manager, for the great job Mr. Edwards and his people do. There were cheers and a round of applause. Secondly, Mr. Bicknell was in 100% agreement with Article 13 because it went along with the proposal of purchasing containers to sit on the pads, which is cost effective.

#### **Point of Order**

Margo Dearbhail requested that when Mr. Bicknell spoke to clearly identify if he was speaking on behalf of the Municipal Budget Committee (MBC) or as an individual. Moderator Hutchinson stated that it was clear to him that Mr. Bicknell was speaking as an individual in this last instance. Mr. Bicknell added that if he were speaking for the MBC he would so state it.

#### **ARTICLE 13**

**VOTE:** The Moderator re-read Article 13 and called for the vote. It was a **HAND VOTE** in the **AFFIRMATIVE** and so declared. Article 13 is adopted in the amount of **\$5,000**.

#### **Article 14**

To see if the Town will vote to raise and appropriate the sum of Five Thousand Dollars (\$5,000) for the purchase of one trash containment unit, previously rented, to be housed at the Transfer Station.

Selectman Paul Dinneen moved Article 14 as written. Seconded by Selectman Joe Stone. Selectman Dinneen deferred to Eugene "Gino" Edwards, Transfer Station Manager.

Mr. Edwards described this purchase as part of an on-going process of purchasing the containers instead of renting them.

#### **ARTICLE 14**

**VOTE:** The Moderator re-read Article 14 and called for the vote. It was a **HAND VOTE** in the **AFFIRMATIVE** and so declared. Article 14 is adopted in the amount of **\$5,000**.

#### **Article 15**

To see if the Town will vote to raise and appropriate the sum of Three Thousand Five Hundred Dollars (\$3,500) to provide a Motorcycle Patrol Unit and to accept a grant from the New Hampshire Highway Safety Agency in the amount of One Thousand Five Hundred Dollars (\$1,500)

in partial offsetting funds, Two Thousand Dollars (\$2,000) to be raised through taxation.

Chairman of the Board, R. Andrew Robertson moved Article 15 as written. Seconded by Selectman Paul Dinneen. Chairman Robertson said he would defer to Sergeant Steve Turner for the details of Article 15 following a brief statement.

Chairman Robertson mentioned the Selectmen didn't find a motorcycle patrol a necessity but given the price tag, grant money and possibility of using the motorcycle instead of a cruiser, the proposal made some sense to the Board.

In the year 2002, the Police Department surveyed citizens to find out what they expected of the Police Department. Sergeant Turner said of those who responded the majority wanted more police visibility on Town roads. That was accomplished, in part, through the community policing approach. At a Police Department meeting, there was mention of a motorcycle patrol. Sergeant Turner applied for a grant through Highway Safety for this purpose. The motorcycle will not be owned by Deerfield, but leased, and will arrive completely equipped. It is a one-year experiment for the Town. The motorcycle patrol is a way for the Deerfield Police Department to get closer to the citizens, a tool to slow people down and lessen burglaries, and in general, better serve the citizens of Deerfield.

Denise Fahey opposed Article 14 because the Town is comprised of 27 miles of gravel roads and using a motorcycle on those roads didn't seem practical.

Erick Berglund asked if the Police Department had considered a more cost effective solution, using bicycles. The comment drew laughter, cheers and applause. Sergeant Turner stated the idea had been considered but the response time from Cottonwood Estates to the Northwood line isn't acceptable. While the voters enjoyed the humorous aside, Mr. Berglund asked them to consider the suggestion, seriously, in terms of community policing. Sergeant Turner assured Mr. Berglund a bicycle patrol had been discussed.

Sergeant Turner returned to the discussion of the motorcycle patrol. The motorcycle can only be used when two officers are on duty, as placing a prisoner on the back of a motorcycle will not work. A patrol car would be on duty and the motorcycle used for community policing. Another thought was to utilize the motorcycle during the Deerfield Fair weekend.

Gary Roberge pointed out motorcycles are seasonable and have a higher rate of accidents or injury. For the first time in his life, Mr. Roberge agreed with the Municipal Budget Committee (MBC).

Elbert Bicknell, rose as the Chairman of the MBC stating the vote was a tie, 5-5. Mr. Bicknell stated that he, personally, was not in favor of Article 15.

#### **ARTICLE 15**

**VOTE:** The Moderator re-read Article 15 and called for the vote. It was a **HAND VOTE** in the **NEGATIVE** and so declared. Article 15 is **DEFEATED** in the amount of **\$3,500**.

#### **ARTICLE 2, AS AMENDED**

##### **RESULTS OF SECRET BALLOT VOTE**

The Moderator stated the results of the ballot vote on Article 2, as amended were complete. This is the bond article for the acquisition of open space land. To pass a two thirds majority must be achieved.

The Moderator read the results: **YES 198 NO 191**

There were 389 ballots cast. The vote did not receive the necessary two-thirds vote.

**ARTICLE 2, AS AMENDED** in the amount of **\$1,250,000** is **DEFEATED**.

#### **ARTICLE 1**

##### **MOTION FOR RECONSIDERATION**

Having voted on the prevailing side, Donald Gorman moved for Reconsideration of Article 1. Seconded by Dianne Kimball.

The Moderator stated that Reconsideration should not be used because the outcome of the vote was not favorable and the voters want to vote again. Reconsideration should only be done when new information has emerged, or an individual, who voted on the prevailing side (against it), wished to bring forward new information because it could change the outcome of the vote.

Moderator Jonathan Hutchinson asked if the explanation was consistent with the Motion for Reconsideration that Mr. Gorman was requesting. Mr. Gorman replied it was.

The Moderator described the process quoting RSA 338-A:4. Reconsideration of a bond article cannot be done at this meeting. Seven days minimum must elapse. Another Town Meeting would be held and a hearing prior to that. Notice of time and place of the location of the meeting must be published in a newspaper of general circulation two days prior to Reconsideration.

If Reconsideration is voted, in the affirmative, it would set aside the vote taken on Article 1 and Article 1 will be considered at another date and time. The Motion to Reconsider is open to debate and subject to a simple majority vote to pass or fail.



Donald Gorman stated he didn't move to reconsider Article 1 just for grins and chuckles. The basis for Reconsideration lies in the fact new evidence was provided that wasn't available at the time the vote was taken. Mr. Gorman saw the new evidence as the defeat of Article 2, open space land acquisition, to be a significant new development. He also pointed out the vote was close-somewhere between 20-23 votes shy of a two-thirds majority vote. Because of the defeat of Article 2, Mr. Gorman believed Article 1 should.

Moderator Hutchinson emphasized Reconsideration is not about "we don't like the outcome, we want to vote again". This would be a precedent for Deerfield, something that has not occurred here. He explained further that if the voters sense was there is new information that would cause a different vote that would be the argument appropriate for Reconsideration.

Erik Gross asked for some judgment on the part of the Moderator, or the Board of Selectmen, whether the new information, the nay vote on Article 2, has anything at all to do with Article 1. In his opinion, new information would have to do solely with Article 1. Article 1 was presented first and Article 2 delayed until the outcome of Article 1 was known.

Moderator Hutchinson explained that is a judgment that Mr. Gross would make when voting but not a judgment the Moderator or Selectmen would make. The Motion to Reconsider is legitimate and the Moderator did not see the motion as out of order.

Carol Richards asked if there was Reconsideration of Article 1 could it be held at the same time as the School Meeting because it is difficult to get people to meetings. The Moderator determined there would need to be seven clear days, which would rule out Mrs. Richard's request.

Guy Daniels didn't believe the new information was related to Article 1. With regards to precedent, the voters could go back and forth through all the warrant articles requesting reconsideration whether it is a \$2,000 item or a \$2,000,000 item.

Phil Bilodeau found himself agreeing with Mr. Gorman. The argument was made earlier that Article 2, and the \$2,500,000, might impact future needs such as a school building or safety services complex. Because Article 2 (open space land acquisition) did not pass, he believed that was sufficient new information to Reconsider Article 1.

Gary Roberge said he would love to see reconsideration of the Safety Services Complex. Mr. Roberge stated a vote was taken and Article 1 was defeated. The meeting could have voted to pass Article 1 and voted down Article 2. To Mr. Roberge, what is right is right. There was a round of applause.

Paul Royal found himself at a crossroads. He was on a fence about the conservation land, when the Safety Services Complex was voted down. At that point, he couldn't vote for the conservation land. It is new information because like it, or not, at some point a Safety Services Complex will be needed. He asked that voters think about their insurance rates. The price, and interest rates on the bond, for the complex will only increase. There is a direct affect on the other vote even if Reconsideration is requested on Article 2.

## RECONSIDERATION OF ARTICLE 1 SECRET BALLOT VOTE

Discussion on the Motion to Reconsider Article 1 ended. At the call of the Moderator, Jonathan Hutchinson, a Secret Ballot Vote will be conducted. The Moderator designated **BALLOT "A"** as the ballot to use for this vote. The Moderator re-stated the purpose of Reconsideration for the voters. Instructions were given to the Inspectors of Elections. Balloting began.

The Moderator read the results of the **SECRET BALLOT VOTE, BALLOT "A", for RECONSIDERATION OF ARTICLE 1** were:  
**YES 105 NO 176**  
Reconsideration of Article 1 is **DEFEATED** and so declared.  
There was a round of applause.

## Article 16

To see if the Town will vote to raise and appropriate the sum of Three Thousand Two Hundred Eighty Dollars (\$3,280) for the purpose of fireproofing a renovated storage space, in the cafeteria section of the G. B. White Building, to store Town records (\$800 Fire Code Sheetrock; \$500 Fireproof Door; \$480 Labor). Shelving (\$900). File Cabinets (\$600), Hanging Files and Hardware are included.

Chairman of the Board, R. Andrew Robertson moved Article 16 as written. Seconded by Vice Chairman Frances Menard. Chairman Robertson deferred to Mark Tibbetts, Building Maintenance.

Mr. Tibbetts described the rooms in the cafeteria area of the G. B. White Building constructed last summer. Sheetrock will be installed on the walls and ceilings, of a storage room, to provide a safer place to store Town records. This would provide a one to two hour fire rating.

Speaking for two boards, Joe Sears, Co-Chair of the Deerfield Conservation Commission (DCC) and member of the Heritage Commission, indicated records are kept in homes out of concern they are not safe in the Town Offices. They would be more willing to leave the documents in the Town Offices if there were to be a more fire resistant space.



## ARTICLE 16

**VOTE:** The Moderator re-read Article 16 and called for the vote. It was a **HAND VOTE** in the **AFFIRMATIVE** and so declared. Article 16 is adopted in the amount of **\$3,280**.

## Article 17

To see if the Town will vote to raise and appropriate the sum of Two Thousand Five Hundred Thirty Dollars (\$2,530) for the purpose of purchasing a Digital Camera (\$300), Video Camera (\$600), Microphone (\$90), Tripod (\$20), three Audio Recording Devices (\$40 each) and two PC Computers (\$700 each). This includes upgrades to the replaced computers, which will be used by Parks and Recreation Department and Election Officials.

Chairman of the Board, R. Andrew Robertson moved Article 17 as printed. Seconded by Vice Chairman Frances Menard.

Chairman Robertson explained the items included in Article 17 could have been spread throughout the budget but it represents a departure from what has been done at the meetings particularly in regard to the video camera. The digital camera could be used by the Code Enforcement Officer or the Selectmen to identify things being considered at meetings or violations. With regard to the video camera and microphone, this would allow the Selectmen to have their meetings aired on Community television. The equipment would further provide an exact record of important meetings. Another concern the Selectmen have is they are regularly recorded or videotaped by other people not members of the Board. Chairman Robertson has frequently been challenged with, "I have a video record or audio record of what you said". It is important for the Town to have a similar record at its disposal.

Elbert Bicknell, speaking as a citizen, asked Chairman Robertson if the audio and visual devices could be shared with other boards such as the Planning Board, MBC or others. Chairman Robertson stated the use of the equipment would not be limited to the Board of Selectmen.

## AMENDMENT TO ARTICLE 17

Walter Hooker made a motion to amend Article 17 to add **\$200** for PC Computers for a total of **\$2,730**. The motion was seconded.

Drawing on his knowledge of State pricing, Mr. Hooker explained the State has standard pricing for PC components, one being a Dell Computer, which would meet the needs of the Town. By purchasing a Dell through the State, the Town would receive a better price.

Cheryl Sims understood the amounts set forth in the Warrant Articles have been researched. Chairman Robertson explained that multiple sources are looked at when purchasing computer equipment. At least three bids are solicited. If the amount was short \$20-\$40, the Selectmen would look else where in the budget to cover the shortfall.

Elbert Bicknell made it known to the voters that when it comes to computers, laptops or items such as that, the person he would look to is Walter Hooker because he not only works in it but he lives, eats and sleeps it. If Mr. Hooker thought a \$200 increase was needed, then it must be needed.

## AMENDMENT TO ARTICLE 17

**VOTE:** The Moderator called for the vote on the amendment to Article 17 to increase the amount **FROM \$200 TO \$2,730**. It was a **HAND VOTE** in the **NEGATIVE** and so declared. The amendment to Article 17 is **DEFEATED**.

Back to the Main Motion, Article 17, as written.

Anthony DiMauro, Zoning Board of Adjustment Chairman asked if approved, would all boards be required to use the equipment or would it be at the discretion of the Chair of each Board. Chairman Robertson replied that at the present time the policy for video, or audio, recording had not been developed. The Selectmen would no doubt seek input from the various boards, committees and commissions.

## ARTICLE 17

**VOTE:** The Moderator re-read Article 17, as written and called for the vote. It was a **HAND VOTE** in the **AFFIRMATIVE** and so declared. Article 17 in the amount of **\$2,530** is adopted.

## Article 18

To see if the Town will vote to raise and appropriate the sum of Two Thousand Four Hundred Ninety Five Dollars (\$2,495) to purchase a computer workstation and printer for the Police Department.

Chairman of the Board, R. Andrew Robertson moved Article 18 as written. Seconded by Selectman Paul Dinneen. Chairman Robertson deferred to Chief of Police, Robert Wunderlich.

In 1998, a computer network system was obtained through a COPS Grant. The computers have deteriorated and some no longer work. The Chief's computer is made up of two PC's. The new software coming in, for records management, will only run on one workstation. Chief Wunderlich stated PC's generally have a 3-5 year lifespan. The computers being replaced are now 6 years old.

### **Point of Information**

Richard Boisvert didn't question the money would be spent wisely but thought the voters time should also be spent wisely. Placing small items in Warrant Articles has cost a lot of time and the voters have not addressed the budget yet. He did not see the value to small money amounts in Warrant Articles and would like to see the process handled more expeditiously in the future.

Walter Hooker compared the amount in the Warrant Article to State pricing and found it to be \$1,000 too high.

### **AMENDMENT TO ARTICLE 18**

Walter Hooker moved to amend Article 18 to read the purchase of "two computer workstations".  
There was no second

### **AMENDMENT TO ARTICLE 18**

Walter Hooker moved to amend Article 18 to **DECREASE** the amount from **\$2,495 to \$1,500**.  
The motion was seconded.

Erik Gross wanted to know how Chief Wunderlich arrived at the original amount of \$2,495. Chief Wunderlich arrived at the amount when submitting his budget request last year. Mr. Hooker having pointed out prices have dropped, Chief Wunderlich did not have a problem with the \$1,500 if it was sufficient to purchase a PC that would suit the Police Department's needs.

**VOTE:** The Moderator called for the Vote on the amendment to Article 18 to decrease the amount **FROM \$2,495 to \$1,500**. It was a **HAND VOTE** in the **AFFIRMATIVE** and so declared. Article 18 is amended to **\$1,500**.

Back to the Main Motion, Article 18, as amended.

### **ARTICLE 18, AS AMENDED**

**VOTE:** Discussed ended and the Moderator re-read Article 18, as amended, and called for the vote. It was a **HAND VOTE** in the **AFFIRMATIVE** and so declared. Article 18 is adopted, as amended, in the amount of **\$1,500**.

### **Article 19**

To see if the Town will vote to raise and appropriate the sum of One Thousand Nine Hundred Seventy Five Dollars (\$1,975) for the purchase of a Moving Radar Unit.

Chairman of the Board, R. Andrew Robertson moved Article 19 as written. Seconded by Selectman Paul Dinneen. Chairman Robertson deferred to Sergeant Steve Turner.

Sergeant Turner explained that in the past grants from New Hampshire Highway Safety have been relied on to purchase moving radar. The grants are no longer available. Radar units date back to 1983 and 1985 and are no longer operational. Currently there is one cruiser without a moving radar unit. For several years, Town Meeting has voted against the moving radar. Sergeant Turner pointed out that a cruiser, without moving radar, defeats the purpose of patrolling. To respond to the community's needs, the Police Department requires the technology as Officers eyes are not calibrated. If Article 19 is approved, Sergeant Turner said all the cruisers would have the same equipment.

### **ARTICLE 19**

**VOTE:** The Moderator re-read Article 19 and called for the vote. It was a **HAND VOTE** in the **AFFIRMATIVE** and so declared. Article 19 carries in the amount of **\$1,975**.

### **Article 20**

The residents of Mountain Road request the Town vote to raise and appropriate the sum of Two Hundred Thousand Dollars (\$200,000) needed for the reconstructing of Mountain Road, from the beginning of the road to the end. The residents are asking for culvert repairs, under road drains, road widening, and a built up road base (as recommended by Keach-Nordstrom Engineers), or a road base built to the specifications of the New Hampshire Department of Transportation.

The residents are also requesting that the Selectmen move forward with necessary easements required to continue the reconstruction to the end of Mountain Road. (By Petition)

Petitioner Denise Fahey moved Article 20 as written. Seconded by Angela Balukas.

Denise Fahey acknowledged Alex Cote and Keith Rollins for doing the best they could to maintain Mountain Road. A round of applause.

Mrs. Fahey mentioned that in last year's budget supposedly \$40,000 was set aside for the repair of Mountain Road. Other projects came up and the money was reallocated. The petitioners brought the article forward so that if approved the monies would go towards Mountain Road. The petitioners met with the Selectmen filling the conference room with 35 people, which to the petitioners shows a concern. Another point



raised is a safety issue where multiple times the school bus has gone off the road and once tipped on the side. The children were not injured but the concern is there. There have been numerous accidents in the past year. With ten proposed lots on Mountain Road, the use of the road will increase. In addition, there is a cost of repairs to vehicles. Being a gravel road, there is mud season. Because the road isn't graded for months at a time, or the culverts not cleaned, or ditching isn't done, it is sometimes barely passable.

Angela Balukas encouraged a vote in favor of Article 20. Mrs. Balukas has lived on Mountain Road for fifteen years and seen the school bus go off the road several times. During inclement weather, and mud season, the Highway Agent follows the school bus. To insure the safety of the children, Mrs. Balukas saw the adoption of Article 20 as necessary.

Last mud season, which lasted two and a half weeks, the children were continuously late for school. The affect is not only on the children who reside on Mountain Road but all the children who ride the bus. The existing road cannot handle the amount of traffic that current travels on it and future development concerns her further. The Highway Agent has submitted a proposal for reconstruction of Mountain Road. If Article 20 passed, Mrs. Balukas stated there would still not be enough money to cover the costs.

Rebecca Hutchinson requested further clarification regarding a sum of \$40,000 that was appropriated, but not spent, on Mountain Road.

Chairman Robertson explained the money was appropriated. It was a difficult year for managing roads as there was a mid-term replacement of the Highway Agent. Once Keach-Nordstrom Engineers looked at Mountain Road, the Town learned they seriously under-budgeted the scope of the work. There was a shift in the thought process of paving the lower section of Mountain Road because of serious problems with the under-pinning of the road and residents concerns with the severity of corners and speed. It made no sense to the Board of Selectmen to spend \$40,000. Since then, a long-term engineering plan has been developed and the Selectmen are in the process of seeking easements. This year road conditions are considerably better. The primary concern of the Selectmen was not to waste money on a band-aid approach but to do the appropriate engineering, under-pinning, drainage and culvert work.

A follow-up question from Rebecca Hutchinson was if Article 20 isn't passed was the Board of Selectmen anticipating work on Mountain Road in the context of the Highway Budget. Chairman Robertson deferred to Alex Cote Highway Agent to describe a comprehensive plan for work on Mountain Road.

Alex Cote, Highway Agent agreed with a prior statement that an insufficient amount of money was budgeted for the work to be accomplished on Mountain Road. The plans from Keach-Nordstrom were not completed until the end of June. There was a substantial shortfall, of \$200,000, to do the work outlined in the plans. It was Mr. Cote's recommendation to the Selectmen, and based on the meeting with the residents

of Mountain Road, to hold the money aside instead of placing a band-aid on the lower section of the road. A plan was formulated to utilize the \$38,500 on other portions of Mountain Road and address the other problems spots residents were concerned with. The work continued until the fall freeze up using approximately \$15,000 of the \$38,500. The remainder of the funds were encumbered. Within the Highway Department Budget, there is approximately \$192,000 for the engineered work. The original cost of \$220, 000, for the engineered work, was reduced by having some of the work completed by the Highway Department.

Elbert Bicknell, speaking as Chairman of the Municipal Budget Committee (MBC) stated the MBC did not recommend Article 20. The rationale was the Selectmen placed \$192,000 in the Highway Department Budget, which was earmarked for improvements to Mountain Road.

Deborah Boisvert understood that if Article 20 did not pass the problems would be addressed with this year's budget provided the budget passed. Chairman Robertson agreed that the Highway Department Budget did contain \$192,000 intended for Mountain Road.

Rebecca Hutchinson spoke as a member of the MBC. She voted against Article 20 because she believed individuals should bring their suggestions for their road, or other roads, to the Highway Agent and have it be part of the whole highway budget rather than their specific road. To Mrs. Hutchinson, the Board of Selectmen and Highway Agent are dealing with Mountain Road concerns within the context of other highway projects.

Anthony DiMauro requested clarification on what the \$192,000 covered-one third of Mountain Road, the first half, or what section. He believed Article 20 was to complete the whole road and be done with it. Alex Cote, Highway Agent, explained the \$192,204, in the Highway Department Budget, is to reconstruct Mountain Road from the beginning, at Nottingham Road, to the Aubrey residence, at 55 Mountain Road. Article 20 is additional money, which he understood would complete Mountain Road from the Aubrey residence to the end of the road.

Selectman Joe Stone followed up on Mr. Cote's comments. The amount in Article 20 is not a good figure for completion of reconstructing all of Mountain Road. He did not find fault with the petitioner's request but after having met with Mr. Cote, the additional amount needed to complete all the work from beginning to end is \$408,385. With the \$192,000 in the budget, the total cost for the entire road is around \$600,385.

As a Selectmen, Chairman Robertson did not support Article 20. In defense of the petitioners, in particular two that he spoke with, they were aware \$200,000 would not cover all the reconstruction costs. The number was created to work with Town budgeting and provide a more



presentable number to Town Meeting.

Waddy Winslow, Jr. saw Article 20 as a representation of frustration from people who live on Town roads. It sends the message residents must take things into their own hands to request their road be worked on. Mr. Winslow spoke of living on Griffin Road and a section that was finally redone last fall hadn't been touched for 50 years. That section of Griffin Road was one of the first roads paved in Deerfield. Mr. Winslow thought the Town should have a policy for residents to look at that would indicate when their road would be worked on. With so many bad roads, a ten-year plan made sense to Mr. Winslow rather than stage a revolution to get funds. There was a round of applause.

Jeanne Menard shared her perspective on reconstructing Mountain Road. Personally, she liked the gravel road but is also concerned about the condition of the road. She saw the value in Mr. Winslow's suggestion for long term planning. Ms. Menard suggested considering paving the end of Mountain Road, where it is desired, instead of where the section slated for paving.

Having heard there are sections of Mountain Road that are dangerous and prone to accidents, Joe Sears wanted to know if those areas shouldn't be worked on and not the first third of the road. Chairman Robertson stated the Selectmen identified the hill and curve as the problem areas. Alex Cote, Highway Agent, said he did test borings to establish what the base of Mountain Road was comprised of. He addressed the problems areas and sections of concern during mud season. Other than potholes, Mr. Cote believed Mountain Road has held up well. Joe Sears followed up wanting to know if \$192,000 would take care of everything. Mr. Cote replied no.

Denise Fahey clarified the petition was not favoring paving the road but improvements, culverts and ditching. If Article 20 were approved, the petitioners would want the money to go towards improvements for Mountain Road from the beginning to the end.

Anthony DiMauro said he would be personally grateful if the first part of the road was done because the first third is the dangerous section. While more work would be good, reducing the safety hazard was more important to Mr. DiMauro.

Selectman Joe Stone addressed long range planning. The Town recently finished a five-year plan to address main carrier roads through Deerfield. What Selectmen Stone heard the voters say was they wanted to see another five year plan. He assured the voters he would address that at a Selectmen's Meeting.

#### **ARTICLE 20 (By Petition)**

**VOTE:** Jonathan Winslow motioned to Close Debate and Move the Question. The Moderator declared he would go directly to the vote because there were no speakers at the microphones. Moderator Hutchinson re-read Article 20, By Petition, in the amount of \$200,000 and called for the vote. It was a **HAND VOTE** in the **NEGATIVE**. The motion did not carry.

#### **Point of Order**

Moderator Jonathan Hutchinson announced Article 21, the Town's Operating Budget, would be the next order of business. The Chairman of the Municipal Budget Committee (MBC), Elbert Bicknell will join the Selectmen for presentation of Article 21. The Moderator advised voters a handout is available that provides the details of the budget and a shorter version is included in the Town Report.

#### **Article 21**

To see if the Town will vote to raise and appropriate the Municipal Budget Committee sum of \$2,687,440 for general municipal operations: The Selectmen recommend \$2,687,440. This article does not include appropriations voted in other Warrant Articles.

Elbert Bicknell, Chairman of the Municipal Budget Committee moved Article 21, the Town's Operating Budget, in the MBC's recommended amount of \$2,687,440. Seconded by Chairman of the Board of Selectmen, R. Andrew Robertson.

Mr. Bicknell described the process the MBC, and Selectmen, went through to arrive at \$2,687,400, which is believed to be an appropriate sum of money for the Town to run on efficiently.

Moderator Hutchinson explained that for many years the budget was reviewed section by section. In recent years, the process has been to open the entire budget for comments, questions or to offer any motions.

#### **AMENDMENT TO ARTICLE 21**

##### **Planning and Zoning/4191-4193**

##### **Planning Board/Line 01-4191.10-311/Contract**

Fred McGarry, Chairman of the Planning Board moved to amend Planning and Zoning **FROM \$32,635 TO \$52,635**, an increase of \$20,000. Seconded by Vice Chairman of the Board of Selectmen, Frances Menard.

Mr. McGarry explained the Planning Board meets on the second and fourth Wednesdays of each month for three to four hours. Pressures from development are causing appointments to be booked into August. The Commercial and Industrial Overlay District adopted by the Town several years ago has seen some activity. Although the goals are admirable, the actual process itself is very difficult. There is an inordinate amount of time taken up on items such as this and also the general review of applications and plans. One prospective developer, who wanted to buy the hardware store, and wanted to make revisions to the building, in finding out how long the wait was for an appointment, left.

At the MBC Public Hearing, an individual, who heard Mr. McGarry's presentation on how long the wait was to book an appointment, made the statement that this might be good, as it would slow development. The Statutes require that the Planning Board take up applications submitted to them within 30 days. Currently they cannot do that without special meetings. Thus far, no applicant has invoked this portion of the Statute.

Mr. McGarry said the Planning Board voted the \$20,000 increase last Wednesday evening. The purpose is to hire a part time planner or utilize Southern New Hampshire Planning Services (SNHPS). Services provided by SNHPS would consist of reviewing plans and applications submitted to the Planning Board and pointing out any discrepancies between the Subdivision Regulations and the Zoning Ordinances. A recommendation would come to the Planning Board with any discrepancies pointed out. The Planning Board would handle abutters concerns. The Planning Board is very concerned at least \$20,000 would be spent in court, on defense, if the matter were not addressed.

As the Selectmen's Representative to the Planning Board, Selectman Frances Menard strongly recommended the funds be appropriated as the Planning Board is badly in need of assistance.

Elbert Bicknell, Chairman of the MBC, pointed out to the voters that a typographical error existed in the Town Report, on Page 7, under Article for the Planner. It states the MBC recommended the Article and they did not. In fairness to the Planning Board, it was another contentious article with a tie vote of 5 to 5.

#### **VOTE ON THE AMENDMENT TO ARTICLE 21/PLANNING AND ZONING**

The Moderator called for the vote on the Amendment to Article 21 **TO INCREASE** Planning and Zoning, **4191-4193 (Planning Board/Line 01-4191.10-311/Contract)** by **\$20,000**. It was a **HAND VOTE** in the **AFFIRMATIVE** and so declared. The motion carries.

Back to the Main Motion, Article 21, the Town Operating Budget in the amount of \$2,707,440.

#### **Point of Inquiry**

Anthony DiMauro questioned if the Zoning Board of Adjustment (ZBA) Budget went over would it be covered, for approximately \$250, out of the General Fund. If not, should he propose an amendment. Mr. DiMauro's concerns lay with Line 01-4191.30-320/Legal. Chairman Robertson responded to the question noting that if a department incurred further legal expenses, the Selectmen will look elsewhere in the budget for the money. It is something the Selectmen do not like to do but would in a situation such as Mr. DiMauro has mentioned.

#### **ARTICLE 21, AS AMENDED - OPERATING BUDGET**

**VOTE:** There was no further discussion on Article 21, the Town's Operating Budget, as amended to the amount of \$2,707,440. It was a **HAND VOTE** in the **AFFIRMATIVE** and so declared. Article 21 is adopted in the amount of **\$2,707,440**

#### **Article 22**

To see if the Town will vote to change the position of Highway Agent from an elected official to a position appointed by the Selectmen under the provisions of RSA 231:62. (If a majority vote in favor of this article, the Selectmen elected at the next annual meeting shall appoint a Highway Agent.)

Chairman of the Board of Selectmen, R. Andrew Robertson moved article 22 as printed. Seconded by Selectman Joe Stone.

Since Chairman Robertson has been a Selectmen, the Board has dealt with a number of Highway Agents. The past two, possibly three, have left mid-term. Regardless of the reasons, the Town is left in a precarious situation. Essentially what happens is the Highway Agent presents a budget, a plan for the roads and long range planning has been discussed. It is exceedingly difficult to put together and fund a long-range plan if Highway Agents do not last for a year or half a year. The last several Highway Agents have been appointed by the Selectmen. The Board of Selectmen sees being able to appoint the Highway Agent as a very necessary step to insure continuity, appropriate budgeting and particularly development of a long-range plan with regard to Town roads.

Chairman Robertson referenced an article in The Union Leader, which appeared on March 9, 2004. He read the last few sentences as follows: "Elected Road Agents have mostly gone the way of buggy whips and rolling, as opposed to plowing, snow. Time was people tended to be more mechanically inclined than we are today. Towns could reasonably expect to have enough qualified potential Road Agents who were interested in the job. Today that expertise is less widely found and most New Hampshire towns have shifted to filling the position by appointment as tending to a town's valuable infrastructure is too important to leave to politicians."

Chairman Robertson noted the word politician could extend beyond just Road Agent's position. He found it critically important the Board of Selectmen be able to appoint the people who oversee the roads because it is a valuable infrastructure and a huge part of the Town's budget.

David Twombly, former Highway Agent from 1980 to 1989 stated that no Selectmen hired him, as they would not have thought he was the appropriate person for the job. Mr. Twombly has talked to Road Agents in other communities and they don't like this piece of literature either. Mr. Twombly spoke of those fighting in Iraq, and around the world, for freedom to allow people to make a choice. He did not see why, in New Hampshire, where the motto is "Live Free or Die", the choice should be taken away from the voters. There was a round of applause.

Don Gorman found appointing a Highway Agent to be a terrible idea. There is little interest in running for other Town positions such as Selectmen, School Board, Budget Committee but many run for the position of Highway Agent. Everyone with a dump truck runs for Highway



Agent. They come up to you shake your hand, pat you on the back, kiss the babies, put signs on your lawn and take down the other guy's signs. This to Mr. Gorman is real politics. The voters enjoyed a laugh after hearing the description of a true politician. Mr. Gorman concluded begged the voters not to allow the Selectmen to appoint a Highway Agent.

Erik Gross asked in lieu of the election process, what process would the Selectmen follow. Chairman Robertson envisioned the process to include interviewing for qualified applicants for Highway Agent and setting a period of time the Selectmen would contract for such as is done with the Police Chief.

David O'Neal remarked that whether elected or appointed it would not prevent a Highway Agent from quitting mid-term.

Richard Boisvert saw the advantage to an appointed person is that there can be anticipation of continuity over time. If someone started a project, that takes more than a year, then you could look forward to having the person there. It also gives the Selectmen the opportunity to choose someone who is not a Deerfield resident.

## **ARTICLE 22**

**VOTE:** The Moderator re-read Article 22 and called for the vote. It was a **HAND VOTE**. The vote being **UNCLEAR** to the Moderator asked for the vote to be counted.

**HAND VOTE COUNTED:** The Moderator called for raised cards to be counted.

The results of the Hand Vote were: **YES 92 NO 122**

The vote is in the negative. **ARTICLE 22 is DEFEATED.**

## **Article 23**

To see if the Town will vote to advise the Board of Selectmen and Planning Board to develop a comprehensive Class VI Roads Policy before approving upgrade of any Class VI Road to a Class V Road.

The Class VI Roads Policy should be developed with input from:

- (1) A committee made up of a cross-section of Deerfield residents who will work with the Boards to develop the policy and update the Town's Master Plan.
- (2) A fiscal impact study to clarify the short and long term costs to the Town of development on Class VI Roads.
- (3) The development of design and performance regulations that will preserve the natural and cultural resources provided by our Class VI Road system.

The Class VI Roads Policy should be developed by February 2005 and be voted on at the 2005 Town Meeting. (By Petition)

Petitioner Racheal Stuart moved Article 23 as written. Seconded by Kate Hartnett.

Racheal Stuart explained the Petition was circulated at the suggestion of the Board of Selectmen after working hard on a Class VI Road issue at the end of 2003. She remarked that the Selectmen earned their stripes on that issue for sure. Historically, Class VI Roads have been considered undevelopable. With the growth occurring, and the Town running out of existing Class V Road frontage, the Class VI Roads are now considered very developable. Class VI Roads have been places that are culturally, historically, recreationally and environmentally important to Deerfield. Warrant Article 23 asks the Board of Selectmen and the Planning Board to appoint a committee from a broad cross section of residents that would develop a policy to assist in considering future requests for Class VI Road development. It is advisory, doesn't cost a cent, gives the Town a chance to have a good discussion and heads off some of the issues and tension between growth and conservation. It creates a win-win situation.

Chairman Robertson picked up on the word advisory. It is an advisory Warrant Article. To take it a step further, recommendations of any such committee that is appointed would also be advisory. The Board of Selectmen would certainly use Town position in regard to considerations for Class VI Roads but State Statutes clearly allows anyone, with an interest, to petition local Board of Selectmen for Driveway Permits on a Class VI Road or the layout of a Class VI Road to a higher-grade road. By law, the Board of Selectmen does indeed have to consider the petitions, and make a decision, and can make a decision yes or no, and would be able to, regardless of a Town Plan for Class VI Roads. Chairman Robertson thought that future Boards of Selectmen may want to try to abide by what is perceived as the Town sentiment with regards to the roads but it doesn't provide a means by which to close Class VI Roads to development and use. The Board of Selectmen informally discussed the limitation of property rights, and value of property in the event that Class VI Roads were closed, and that is something the Selectmen also weigh against conservation arguments.

Walter Hooker asked for a definition of a Class VI Road and a Class V Road. He asked if the Town has a list of the Roads and how many miles of each. Chairman Robertson said by definition a Class VI Road is a road that has been discontinued Subject to Gates and Bars and still retains ownership of. A Class V road is any road above and beyond that which the Town maintains. Most Class V Roads in Deerfield are paved. Chairman Robertson deferred to Highway Agent, Alex Cote to answer the question on mileage.



Highway Agent, Alex Cote did not have the number of miles but thought if Keith Rollins was still at the meeting, he may have an answer.

Racheal Stuart commented Class VI Roads make up 20% of the road frontage in Deerfield. She named several roads that might help voters familiarize themselves with Class VI Roads; Tin Pot Road, Babb Road, Thurston Pond Road (a/k/a Ridge Road), Tandy Road and Blakes Hill Road.

Keith Rollins, former Highway Agent stated there are 64 miles of Town Roads, 25 miles of gravel roads and once a long time ago there were 90 miles of Class VI Roads.

Reading from the 1999 Master Plan, Kate Hartnett stated there were 57 miles of roads, 10 miles of which are Class VI Roads.

Waddy Winslow, Jr. was in a catch 22 situation regarding Class VI Roads. What it mainly related to was trying to subdivide a portion of a family owned parcel of land on a portion of a Class V and Class VI Road. It took a year and a half to get through the process mainly because it related to the Class VI dilemma.

#### **ARTICLE 23**

**VOTE:** Discussion ended. The Moderator re-read the Article 23 and called for the vote. It was a **HAND VOTE** in the **AFFIRMATIVE** and declared adopted as printed.

#### **Article 24**

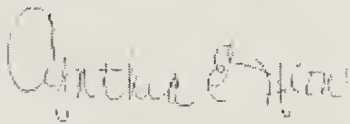
To transact any other business that may legally come before this meeting.

**3:45PM** On the motion of George Keech to Adjourn, seconded by Colleen Guardia, Moderator Jonathan Hutchinson called for the vote. It was a **VOICE VOTE** in the **AFFIRMATIVE** and so declared. The March 13, 2004 Town Meeting-Business Portion is adjourned.

A True Record,

Attest:

Cynthia E. Heon  
Town Clerk/Tax Collector



#### **Note 1:**

Number of Registered Voters	2900
Voters Present at this Meeting	420

#### **Note 2:**

Immediately following the Meeting the following Officials elected on March 9, 2004 came forward and took the Oath of Office administered by Town Moderator, Jonathan Hutchinson:

Selectman	R. Andrew Robertson	Three Year Term
Selectman	Paul P. Dinneen	Three Year Term
Highway Agent	Alex Cote	One Year Term
Supervisor of the Checklist	Cherie Sanborn	Six Year Term
Supervisor of the Checklist	Diane Valade	Two Year Term
Municipal Budget Committee	Sean Beausoleil	Three Year Term
Municipal Budget Committee	Christopher D. Roberge	One Year Term

**The Town of Deerfield  
Special Town Meeting  
December 11, 2004**

At 9:00am Moderator Jonathan Hutchinson called the Special Town Meeting to Order.

The Moderator announced that smoking was not permitted in the building and that the emergency exits were the 4 double blue doors to either end of the gymnasium. He then asked those present to rise for the Pledge of Allegiance to the Flag.

The Moderator, Jonathan Hutchinson welcomed those assembled in the gymnasium to the Special Town Meeting. He then introduced members of the Town present: The Board of Selectmen, R. Andrew Robertson, Chairman; Frances Menard, Vice-Chairman; Joseph Stone; James Alexander and Stephen Barry; Assistant Moderator, Doug Leavitt; Town Clerk/Tax Collector, Melissa Buckner; Ballot Clerks, Barbara Daley; Ella Sawyer; Suzanne Sherburne; Judith Hartgen and Roger Hartgen. Also present: Supervisors of the Checklist, Cheri Sanborn, Diane Valade, and Kay Williams; Ballot Counters, Kevin Barry, Richard Boisvert, George Clark, Joseph Dubiansky and George Keech; Police Chief Robert Wunderlich and Police Officer Amber Parkhurst.

**Announcements**

The Moderator announced that there would be an informational forum regarding a Deerfield Middle School in the gymnasium following the Special Town Meeting.

The Moderator announced that each member who wished to vote should check in with the ballot clerks to receive a voting card (blue) and a paper ballot (blue). Registered voters who were not checked in were instructed to do so. All members present who were not registered voters in the Town of Deerfield with the exception of children were instructed to be seated in the designated area to the Moderator's left. Those not registered to vote would be allowed to participate in the debate, but not the vote.

The rules of the meeting were Robert's Rule of Order Modified by the moderator in accordance to the laws of the State of New Hampshire. The Order for the day was the warrant consisting of a single article using normal meeting procedure. Questions would be recognized in order and should be directed to the Moderator. When recognized, the speaker's name would be stated. Each speaker would be allowed 3 minutes for expressing his/her views. Members of the meeting could speak as many times as they wished once all members who wished to speak had a first turn to speak. The overriding principal in all cases would be fairness.

The Moderator announced to the members of the meeting that a secret ballot could be requested if it was put in writing by 5 members of the meeting and given to the Moderator prior to the vote. The request must be for a specific vote and not for all votes of the meeting. The secret vote was not permitted as a tactic of delay. Otherwise, votes would be by a set of voting cards; if the vote is not clear there will be a division of the house, a count of raised cards, requested by a member or the Moderator; seven members who question any non-ballot vote may request a written vote immediately after the vote is announced; if the margin of the vote is narrow, the Moderator may also request a written vote; Five voters may also request a recount of written ballot vote provided the vote margin is not more than 10% of the total votes cast and the recount will take place immediately following the public announcement of that vote.

The Moderator told the members of the meeting that if there was something anyone wished to accomplish, but were unclear how to proceed to ask any time in the meeting. He requested that members who wished to speak go to a microphone. He indicated that there would be no recesses.

The Moderator explained that the rulings of the Moderator were subject to appeal by any member immediately following a ruling. A second would be required. The rules of the meeting would be explained to the members and then the decision could be sustained or reversed.

**Special Town Meeting Order of Business The Warrant**

After the announcements the Moderator read the Warrant as follows:

To the inhabitants of the Town of Deerfield, in the County of Rockingham, in said State, qualified to vote in Town Affairs:

You are hereby notified to meet at Deerfield Community School on Saturday the 11<sup>th</sup> day of December, next at nine of the clock in the forenoon, to act upon the following subject:

**Article 1.**

To see if the Town will vote to raise and appropriate the sum of Two Hundred Thousand Dollars (\$200,000) for the purpose of acquiring property located at Six Old Center Road, South and identified in the Town's tax records as Map 210 Lot 4, consisting of an .830 acre parcel of land and buildings and improvements; and to authorize the use of the December 31, 2003 fund balance in that amount for this purpose.



The Moderator asked what actions the members of the meeting wished to take on this Article.

MOVED: The Article as written was MOVED by the Chairman of the Board of Selectmen, R. Andrew Robertson.

SECONDED: The motion was SECONDED by Board of Selectmen Member, Stephen Barry.

OPEN FOR DISCUSSION: Article 1 was then Open for discussion.

#### **Opening Statement/R. Andrew Robertson, Board of Selectmen Chairman**

R. Andrew Robertson began discussion on the article and welcomed the members of the meeting. He stated that the Selectmen had asked for this meeting for the Town to consider purchasing the property located on 6 Old Center Road, identified as the MacKinnon Property for a sum of \$200,000 to be taken out of the Fund Balance. The offer to sell the land came with a December 31, (2004) deadline. That is why the Board called the meeting in December instead of waiting until March.

Mr. Robertson acknowledged that a number of people may have had questions about the specifics of the property and offered that the Board would do their best to answer them. However, there were three more general topics that he wanted to address.

The First being the nature of the transaction. He pointed out that this was not the Selectmen buying a house. They were presented an opportunity which they felt was important to present to the Town. The necessary arrangements and legwork were to bring the opportunity to this meeting for the Town's consideration.

The Second was the appraisals. There were two appraisals for this property. One was for \$189,000, the other was for \$190,000. The asking price was \$200,000 firm. The Selectmen had heard much about appraising and was aware that the asking price was slightly higher than the appraisal. However, the proposal was for \$200,000. In light of other recent real estate offerings in Deerfield that seemed reasonable to the Board.

Mr. Robertson stated that earlier that morning he had looked on-line at other real estate listings for Deerfield and found that the prices ranged from \$179,000 to \$1.4 million. There were three homes with an asking price less than \$200,000. There was a 700 square foot ranch on half of an acre with an asking price of \$179,000. There was a double-wide mobile home that was under agreement with a listing of \$194,000 and another double-wide home listed at \$199,900. Everything else was marketably above \$200,000.

Thirdly, at that time the Selectmen had no specific plans for the property. They were not recommending this purchase for a new safety services complex or fire station. They would not propose any changes to the current fire station without further discussion and appropriate input from the Deerfield Volunteer Fire Department Association and Fire Chief.

With that said, Mr. Robertson indicated that the Selectmen support purchasing the MacKinnon property and hope that the meeting would recognize both the urgency of the request for action, the value of preserving the Deerfield's Historic Center and preparing for the Community's future. He then thanked the members of the meeting.

#### **Article 1 Open for Discussion**

The Moderator asked if there was further discussion of Article 1. He then recognized Walter Hooker.

Walter Hooker, as Chairman of the Budget Committee, announced that the Budget Committee voted in favor of Article 1. The vote was 7-2-2. 7 Yes, 2 No and 2 Absent.

The Moderator recognized Lisa Wolford of 14 Old Center Road South.

Ms. Wolford said she was curious about how the opportunity arose and if the Town didn't take the family up on their offer was there another party waiting in the wings. She also wanted to know what would happen if the Town didn't buy the property.

Ms. Wolford's second question was what the Town would do with the structure on the property because it looked like it needed work. Also how much was the Town was planning on spending to do that?

The Moderator recognized R. Andrew Robertson, the Board of Selectmen Chairman, to Ms. Wolford's questions.

In response to Ms. Wolford's questions, Mr. Robertson explained that many years ago community leaders had expressed interest in the property particularly because of the Plan New Hampshire Charrette which had come up with a plan and design of what the Town might do with the Center of Deerfield. The family was aware the Town had an interest in the property and at Primary Election (Sept 14, 2004), Mrs. MacKinnon came forward and told the Board of Selectmen the property was coming on the Market and that she would give the Town the first opportunity. This opportunity came with a set price and a deadline of December 31, (2004). The Selectmen believed that there were buyers interested in this property.

In regard to use of the building, the Selectmen had not nailed down a clear cut use of this property. The Selectmen had an interest in preserving the building. A number of things that had been discussed for usage were office space, Historical Society use or any number of things. There was no specific option that the Selectmen had latched onto at that point.

In regard to the condition of the building, the Selectmen had a team go through the building. As stated, there had been a couple of appraisals. The Building Inspector who was formally a contractor, gave the Board his estimates of what he thought it would take to get the building up and going. He felt for approximately \$50,000 the building could be made quite serviceable. The \$50,000 amount included the cost of a potential new leach field, septic replacement, handicapped accessibility, and other improvements to the structure.

**Proposed Amendment to Article 1/David O'Neal**

The Moderator recognized David O'Neal for further discussion on Article 1.

Mr. O'Neal stated that he would like to make an amendment proposal to Article 1. He wanted the article to read the property would be purchased exclusively for the expansion of the Fire Department Facility.

The Moderator asked Mr. O'Neal to clarify how his proposal would have Article 1 read. The language would be inserted as follows:

To see if the Town will vote to raise and appropriate the sum of Two Hundred Thousand Dollars (\$200,000) for the purpose of acquiring property located at Six Old Center Road, South and identified in the Town's tax records as Map 210 Lot 4, consisting of an .830 acre parcel of land and buildings and improvements; and to authorize the use of the December 31, 2003 fund balance in that amount for this property exclusively purchased for the expansion of the fire department facility.

MOTION: The Moderator announced that a MOTION had been made by Mr. O'Neal.

SECONDED: The MOTION was SECONDED by a member\* of the meeting.

**Amendment to Article 1 Open for Discussion**

The Moderator asked if there was discussion on the Amendment to Article 1. He then recognized Rachelle Burnham of 3 Old Center Road, South.

Ms. Burnham wanted to address quotes she read in the Deerfield Newsletter regarding the existing structure for the appeal of the Downtown area. She felt that the expansion of the Fire Station would greatly diminish the feeling of the Downtown by putting a parking lot or a Safety Service Complex on that 1 acre lot. When driving Downtown there would be a huge structure with no open land visible from the street to see the current buildings. According to Ms. Burnham, many times of day it is hard to get down the street because people park on the side of the road it the traffic that the firestation would demand would not benefit the Town.

The Moderator recognized R. Andrew Robertson, Chair of the Board of Selectmen to respond to Ms. Burnham's Comments.

Mr. Robertson stated that the Selectmen would be against the amendment for two reasons. He explained that he was not against expansion of the Fire Department because it is part of the Selectmen's vision. However, expansion was something that there was no discussion about nor any planning for whatsoever. The Board of Selectmen would need to take a hard look at that option before committing themselves exclusively to one particular use. Also, there may be better uses for the property and it was in the Town's best interest to give a little more flexibility on potential use.

The Moderator asked if there was further discussion on the Amendment to Article 1. He then recognized Susanna Vaara of 101 Mountain View Road.

Ms. Vaara asked if the taxes had skyrocketed in the hopes that the Town would purchase this property.

The Moderator ruled that this question was off the discussion of the amendment and asked if Ms. Vaara had another question.

Ms. Vaara then asked if this property was purchased if the property owners would be paying taxes on that property as well.

Again the Moderator ruled that the question was off the discussion of the amendment and asked Ms. Vaara to hold off on her questions until the discussion on the amendment was complete.

The Moderator asked if there was any further discussion on the Amendment before a vote. The Moderator recognized Phil Bilodeau of Nottingham Road.

Mr. Bilodeau stated that he applauded Mr. O'Neal's intentions, however the warrant article as it stood would allow for the fire department to expand if the Board of Selectmen found that to be the best use.

The Moderator recognized Frances Menard, Board of Selectmen, Vice-Chairman to speak on the Amendment proposed for Article 1.

Ms. Menard stated that if the purchase of the property passed it would be her intention to encourage continued discussion of the property as to the best use.



The Moderator again recognized David O'Neal whom moved that Article 1 to be Amended.

Mr. O'Neal stated that his intention of the amendment was mainly because he claims the Town has sold off substandard lots already. The land the Gazebo was built on was originally intended for the expansion of the whole complex. The land in question would be strictly for the expansion of the fire department.

The Moderator recognized Frank Wilson , 251 North Road to comment on the proposed Amendment to Article 1.

MOVED: Frank Wilson, requested that the Question be MOVED.

SECONDED: The Motion was SECONDED by a member\* on the floor.

The Moderator looked for opposition and closing debate on the proposed Amendment. Being that there was none, debate on the Amendment was CLOSED.

The Moderator then presented to the Meeting the question of the proposed Amendment to Article 1. If adopted the Article would read:

To see if the Town will vote to raise and appropriate the sum of Two Hundred Thousand Dollars (\$200,000) for the purpose of acquiring property located at Six Old Center Road, South and identified in the Town's tax records as Map 210 Lot 4, consisting of an .830 acre parcel of land and buildings and improvements; and to authorize the use of the December 31, 2003 fund balance in that amount for this property exclusively purchased for the expansion of the fire department facility.

***Vote Taken by on Proposed to Amendment to Article 1***

The VOTE was taken by HAND VOTE using voting cards and the Nays had it. The Amendment was not adopted for Article 1.

***Discussion Back Onto Article 1***

The Moderator announced that the Meeting was back onto the main Article. He then asked Susanna Vaara if she would like to ask her question on the main Article.

Ms. Vaara asked why the taxes skyrocketed this year and stated that people cannot pay their taxes now. She wanted to know if the taxes went up because the Selectmen thought the Town would vote to buy this property. Secondly, knowing that taxpayers have a hard time paying their own taxes, she wanted to know if the property owners would be paying taxes on this property if it was purchased.

The Moderator recognized R. Andrew Robertson, Board of Selectmen, Chairman to respond to Ms. Vaara's question.

Mr. Robertson explained that he could start with the answers to Ms. Vaara's question, but Mr. Alexander (Board Member) was prepared to speak about specific tax questions.

According to Mr. Robertson, the money that would be used to purchase the MacKinnon property would come out of the unreserved fund balance. Unreserved fund balance is not necessarily surplus money. It is an anticipated amount hinging on if revenues are on target and other things. There was a rough idea of what will be in that unreserved fund balance.

Mr. Robertson explained that the DRA (Department of Revenue Administration) in New Hampshire recommends that towns keep between 5% and 8% of their fund balance on hand for emergency. The Selectmen have tried to keep that appropriate amounts of between that 5% and 8% on hand. They would spend the \$200,000 for this property from there. So, taxpayers would see no tax impact on this rate, the rate Ms. Vaara was speaking about that just increased or next year's tax rate.

Mr. Robertson explained that the Town does not pay taxes on Municipal property it owns. The property would come off the tax rolls if it was purchased. Mr. Robertson thanked Walter Hooker (Municipal Budget Committee Chairman) who did research on exactly what that would mean to the taxpayers if the property was purchased. According to Mr. Hooker, it would be about a penny on the tax rate.

The Moderator recognized Rebecca Whitmeyer of Raymond Road to discuss Article 1.

Ms. Whitmeyer said she was asking the question that she thought everyone wanted to know; why the taxes increased 17.1% this year. She thought before the group voted anything that costs a significant amount of money they should stop and think. She stated that many of the residents simply cannot pay the taxes or any more.

The Moderator recognized Frederick McGarry to discuss Article 1.

Mr. McGarry stated he had a question to ask in regard to the recent tax increase. He believed that the increase in taxes was due to major changes in State funding for education and a reduction in funding. That the towns had to pick-up where there was a reduction in the State Funding. He asked if that was correct.

The Moderator recognized R. Andrew Robertson, Board of Selectmen Chairman who responded to Mr. McGarry’s question.

Mr. Robertson stated that there were several things that contributed to the tax increase. One, that there was a significant reduction in school money in the State Education Tax. The Town also voted to increase the Town and School Budgets at last years meetings. In addition to the lack of State Education Aid, the Town also lost revenue at the Town level. Residents didn’t buy as many big trucks and registerable things as they did in prior years which was a considerable amount on the tax rate.

In addition, there hasn’t been extra money that offset taxes. One of the things is a significant amount of money went to the Conservation funds. This year the amount to go to Conservation is \$113,000. In prior years, that money could be used to offset the tax rate as well. So, Mr. Robertson concluded that there was a series of things that resulted in the tax increase.

The Moderator Recognized Harriet Cady of 34 Old Center Road to discuss Article 1.

Mrs. Cady stated that she was a State Representative as was Mr. Stone (Board of Selectmen Member). She claimed that Reps were shown a figure that was giving more back to the Towns and Schools. Secondly, as a State Representative the amount the State was taxing residents went down from \$5.4 down to \$3.34. So the State in fact reduced the amount they were taking for property tax. So, to blame it on the State for not giving back more money is inaccurate. She claims that at a Selectmen’s Meeting, she head Mr. Barry (Board of Selectmen Member) say that the people voted and they knew they voted increases. She asked if it was true in fact that the 8% increases that were voted at Town/School Meetings that sent the tax rate up. In her second question, Mrs. Cady wanted to know if it was correct that in the last 5 years Deerfield’s taxes have increased 68%.

The Moderator Recognized R. Andrew Robertson, Board of Selectmen Chairman, who responded to Mrs. Cady’s questions.

Mr. Robertson said he could speak to Mrs. Cady’s questions with general information. He offered the school tax rate break down which the School Board provided him. Mr. Robertson read aloud that \$1.77 was attributable to budget increases; \$.63 resulted from decreased state aid revenue; and \$.58 was due to less surplus being returned compared to the previous year.

Mr. Robertson went on to explain that he had the last 5 years worth of tax rates, however he didn’t have any actually percentages. He offered to run through the last 5 years of tax rates and tax ratios. They were the following:

Year	Ratio	Rate
1999	111.00%	19.26
2000	99.0%	20.06
2001	99.0%	24.04
2002	86.0%	26.12
2003	73.6%	27.81
2004	64.3%	32.57

Mr. Robertson explained that the ratio needs to be considered when looking at the tax rates.

The Moderator recognized Liz Wunderlich to discuss Article 1.

Ms. Wunderlich claimed that she heard talk of the property being bulldozed right away once the house is purchased and she wanted to know if that was true. She also wanted to know as far as the use of the building, if the Community Organizations would have a chance to decide what that use would be.

The Moderator Recognized R. Andrew Robertson, Board of Selectmen Chairman to respond to Mrs. Wunderlich’s questions.

Mr. Robertson stated that there was no decision made to bulldoze the property. He claimed that the Board certainly looked at all possible scenarios if the property was indeed purchased. The Selectmen’s primary interest is the location of the property not necessarily the building, however, the Board wanted to do all they could to make appropriate use of the building. The Budget Committee was very clear in letting the Selectmen know that they felt the Selectmen should do all that they could to make use of the building. It was the Selectmen’s intention to meet with all the organizations, departments and associations as to the use of this building if it becomes available.

The Moderator recognized Michelle Martin of Old Center Road to discuss Article 1.

Ms. Martin asked if there would be sufficient fund left to cover true emergencies if \$200,000 was used to purchase this land.

The Moderator Recognized R. Andrew Robertson, Board of Selectmen Chairman to respond to Ms. Martin’s questions.

Mr. Robertson explained that even after the purchase of the property, the Fund balance would still be \$625,000 which would still be in the range recommended by the Department of Revenue Administration.



The Moderator Recognized Mark Tibbetts, Deerfield Fire Chief to speak on Article 1.

Mr. Tibbetts claimed he was reluctant to speak on the topic, but felt that he needed to. As far as the land went, he had been a big supporter of purchasing it for a long time. However, he also felt he had to look out for the welfare of the Deerfield Fire Department. He stated that many knew that for the past 8 years the Fire Department has tried to get a Safety Complex which hasn't passed. However, this property could also be used for other agencies within the Town. The property could be used as office space, storage and parking spaces are needed. There was a lot of things the property could be used for. He believed the Town should at least buy the land for the Town use and for use by the Fire Department as well.

The Moderator Recognized James Alexander, Board of Selectmen Member to speak on Article 1.

Mr. Alexander understood that there was a lot that this land could be used for. There was 8/10 of an acre there. The Selectmen had no plans to expand the firehouse, expand the town hall, put in a skating rink or anything else. It was the intention of the Selectmen to acquire the last remaining parcel to complete the ownership perception in the center of Town. The potential uses could be considered in the future. Over the years the Conservation Commission had come to the Town to ask for bonds to purchase land to protect it for the future. This was an opportunity for the residents of Deerfield to purchase a piece of property for the future; not for today or tomorrow, but for the future. The time will come that this piece of property will be very important for the Town. If the opportunity wasn't taken now, this may be an opportunity that may never present itself again.

The Moderator recognized Tom Dillon of Haynes Road to discuss Article 1.

Mr. Dillon stated firstly that the Town tax increased almost exactly 50% this year. It had nothing to do with the cost of education or how much money the State didn't send. He believed in the past the Selectmen had chosen to use money in the Fund to keep the tax rate down. He claimed he was told that this year the Selectmen would not do that. He wanted to know if that was because the Selectmen decided to purchase this land.

The Moderator recognized R. Andrew Robertson, Board of Selectmen Chairman who responded to Mr. Dillon's comment.

In response, Mr. Robertson explained that clearly that \$200,000 could have been chosen to lower the tax rate. However, to give an example, \$261,000 of expenditure roughly equals a dollar on the tax rate.

The Moderator recognized Sheila Ellis of 75 Nottingham Road to discuss Article 1.

Ms. Ellis asked the Selectmen whatever ended up happening with this building, how much will this impact the taxes. She understood that it was going to cost about \$50,000 to repair the building or demolish it. She wanted to know who was responsible for the extra and if that was going to increase taxes as well?

The Moderator recognized R. Andrew Robertson, Board of Selectmen Chairman to respond to Ms. Ellis' question.

Mr. Robertson explained that the \$50,000 was just thrown out as a rough estimate. Even if the Town decided to repair the building it would certainly cost money and certainly have some effect on the taxpayer even if the Town chose to demolish it. As to the effect on the taxes, Mr. Robertson stated they could go back to the example of \$261,000 roughly equals a dollar on the tax rate; to calculate roughly what the cost of maintenance or the cost of demolition would be to the Town in the future.

#### ***Motion to Close Debate***

The Moderator recognized Joe Dubiansky, Nottingham Road to discuss Article 1.

MOVED: Joe Dubiansky requested that Debate be CLOSED and the question MOVED.

SECONDED: The Motion was SECONDED by Fred McGarry.

The Moderator explained the request closes debate and to move the question it requires 2/3 vote. The Moderator called for a HAND VOTE with the Voter Cards.

The VOTE to stop debate was taken by raised cards. The count was too close to call. The Moderator asked that it be recounted. The results were:

<i>In Favor of Stopping Debate</i>	106
<i>Opposed to Stopping Debate</i>	50

DEBATE CLOSED: The Debate was closed with 2/3 vote in the Affirmative.

**Point of Order**

A request for secret ballot had been given to the Moderator at the beginning of the Meeting.

**Secret Ballot Vote**

9:45am The Moderator moved directly to vote on the article. For the vote, blue paper ballots were used. The Moderator read Article 1 as printed:

To see if the Town will vote to raise and appropriate the sum of Two Hundred Thousand Dollars (\$200,000) for the purpose of acquiring property located at Six Old Center Road, South and identified in the Town's tax records as Map 210 Lot 4, consisting of an .830 acre parcel of land and buildings and improvements; and to authorize the use of the December 31, 2003 fund balance in that amount for this purpose.

The Moderator instructed the members of the meeting that those in favor of Article 1 to indicate it by marking "yes" on the ballot and all those opposed were to mark "no" on the blue ballot. All the ballots must be collected and counted.

**Ballot Boxes Shown to be Empty**

9:48am The ballot boxes were shown to be empty by counters Joe Dubiansky, Kevin Barry and Douglas Leavitt.

**Ballots Collected**

The ballots were collected.

**Results were Announced**

9:56am The Moderator announced the results:

<i>Those in favor of the Article:</i>	75
<b>Those opposed to the Article:</b>	<b>105</b>

The Moderator DECLARED that the Article 1 was DEFEATED.

9:58am Stephen Barry, Board of Selectmen Member made a MOTION to ADJOURN.

9:58am The MOTION to ADJOURN was SECONDED by a Member of the Meeting\*.

**Meeting Adjourned by Voice Vote**

The Moderator asked all in favor to indicate by stating AYE. The ayes had it and the meeting was adjourned at 9:58am

A True Record,

Attest:



Melissa J. Buckner  
Town Clerk/Tax Collector

*\* Maker of the Motion Unknown*

Registered Voters: 3212

Voter Turnout for this Meeting: 5.6%



## 2004 COMPARATIVE STATEMENT OF APPROPRIATIONS AND EXPENDITURES

PURPOSE OF APPROPRIATIONS	APPROPRIATION	EXPENDITURE
<b>General Government</b>		
Board of Selectmen	11,900	4,500
Town Administration	188,101	187,916 *
Town Clerk/Tax Collector	61,520	61,250 *
Town Meeting/Elections	10,479	12,303
MBC	1,700	1,094
Data Processing	14,622	13,854 +
Revaluation of Property	31,100	33,990
Legal Expense	20,000	13,182
Town FICA/MEDI	47,839	51,084
Planning Board	46,400	24,103 +
Zoning Board	6,235	6,665 +
Government Buildings	122,472	110,247 *
Town Hall	11,696	12,843
Gazebo Construction	1,770	*
Cemeteries	9,300	11,186
Insurance	248,475	268,298
Advertising/Regional Dues	2,667	2,667
<b>Public Safety</b>		
Police Department	427,018	417,704
Ambulance	5,500	5,500
Fire Department	30,001	29,440
Rescue Squad	16,066	11,326 *
Forest Fires/Water Holes	5,000	4,428
Building Inspection	85,549	94,943
Highway Safety	10,520	10,584
<b>Highways and Streets</b>		
Highway - Winter	206,712	189,596 *
Highway - Summer	115,760	126,677
Road Surfacing	40,500	40,500
Road Reconstruction	279,629	246,287 *+
Gravel Roads	24,000	31,720
Bridges and Railing	15,365	*
<b>Sanitation</b>		
Transfer Station	213,802	215,535
<b>Health</b>		
Animal Control	26,563	20,960 *
Health Department	21,076	22,101
<b>Welfare</b>		
General Assistance	32,270	12,658
<b>Culture and Recreation</b>		
Recreation	92,312	84,286
Veasey Park	22,690	19,844
Library	62,473	60,255
Memorial Day	300	300
Heritage Commission	1,000	1,000
Conservation Commission	4,177	4,177
Forestry Commission	6	

## 2004 COMPARATIVE STATEMENT OF APPROPRIATIONS Cont.

### Debt Service

Long Term - Principal	100,000	100,000
Long Term - Interest	16,875	16,875
Tax Anticipation Note	3,000	
Transfer of Funds	9,000	6,770
Payment to the State	4,000	3,835

PURPOSE OF APPROPRIATIONS	APPROPRIATION	EXPENDITURE
Capital Outlay-Prior Year Encumbrances		105,129
Warrant Articles	176,759	141,804 *
Totals	3,092,853	2,839,407

### \*2004 Encumbered Funds

Town Administration	500.00
Town Clerk/Tax Collector	500.00
Government Building GBW	4,076.03
Gazebo	1,770.00
Rescue Squad	1,187.80
Highway Sand/Salt	10,241.78
Highway Rd Reconstruction	29,841.76
Highway Bridge	15,165.00
Animal Control	2,300.00
Warrant Art.#14-Transfer Container	5,000.00
Warrant Art.#16-Fireproof Storage	450.25
Warrant Art.#17-Technology	327.51

### +2003 Encumbered Funds

Data Processing	1,780.00
Planning Board	4,000.00
Zoning Board	299.71
Zoning Board	299.71
Highway Department/State Project	60,000.00
Warrant Art#11-Town Hall	29,790.00

## BOND INDEBTEDNESS SCHEDULE

	8TH 2004	9TH 2005	10TH (Last) 2006
Landfill Interest	16,875.00	11,250.00	5,625.00
Landfill Principal	100,000.00	100,000.00	100,000.00
Landfill Gross	116,875.00	111,250.00	105,625.00



## SCHEDULE OF TOWN PROPERTIES

MAP & LOT	DESCRIPTION	ACRES	VALUE
204-14	Clark Land-Off Pleasant Hill	9.8	17,200
205-1	Jarius Page Land-Off Griffin Rd	2.9	4,400
205-76	Veasey Park-Pleasant Lake	5.95	359,400
208-1	Freesees Land North Rd	5.1	56,400
208-15	Dolliver North Rd	1.1	21,300
208-20	Kenney Land-Freesees Pond Hammond Rd	.12	5,400
208-33	Richard Land-Freesees Pond Hammond Rd	.11	4,500
208-47	Clock Land-Hammond/Holt Rd	.3	19,500
208-61	Witham Land-Freesees Pond North Rd	.56	23,600
208-98	Witham Land-Penn Avenue	.14	7,000
208-111	Tanzella Lewis Drive	.11	6,600
208-112	Tanzella Lewis Drive	.11	6,600
208-117	Crosley Lewis Drive	.08	3,800
208-118	Crosley Lewis Drive	.1	4,800
208-119	Crosley Lewis Drive	.1	4,800
208-122	Freesees Land-Gravel Bank-Blakes Hill Rd	1.7	30,800
209-1	Daniel Stevens Land-North Rd	.78	36,700
209-25	Freesees Land Off North Rd	7.2	10,800
209-29	Freesees Pond Dam	.5	77,500
209-32	Freesees Land Off North Rd	3.9	34,200
209-34	Freesees Land North Rd	11.5	104,400
210-2	Soldiers Memorial Lot & Bldg-Old Center Rd	.33	146,000
210-3	Fire Station-Old Center Rd South	.25	201,000
210-5	Town Hall Lot & Building Old Center Rd South		
	Highway Building-Old Center Rd	9.41	657,200
403-2	Hart Land-Griffin Rd	71	64,700
405-98	Susan Yeaton Land-Northwood Town Line		
	Pleasant Lake Dam Land, Flowage Rights	17	5,900
406-12	McNeil Woods-Blakes Hill Rd	63	80,100
408-35	Tuttle Land-Woodman Rd	2	26,700
409-1	Parade Cemetery (Joseph Mills)-Nottingham Rd	.6	59,400
409-2	Academy Lot (Joseph Mills)-Nottingham Rd	.05	11,000
410-109	Old Center Cemetery-Meetinghouse Hill Rd	2.4	40,100
411-16	Mt. Delight Poor Farm Cemetery	.16	1,600
411-34	Swamp Rd	.67	14,200
411-39	Wells Lot-Off Mt. Delight Rd	.83	22,100
411-40	Mt Delight Rd	.13	6,500
413-3	Cemetery Fellows-Sanborn	.3	43,300
413-9-19	Frances Drive	1.3	43,800
413-96	Alvah Chase Land-Off Ridge Rd	27	28,500
414-32	Prut Rd	.5	2,500
414-37	Miller Land-Ridge Rd	10	30,600
414-38	Fowler Land-Off Ridge Rd	8.3	9,600
414-39	Miller Land-Ridge Rd	8	Common Land
414-40	Miller Land-Ridge Rd	12	35,400

# **SCHEDULE OF TOWN PROPERTIES Cont.**

MAP & LOT	DESCRIPTION	ACRES	VALUE
414-73	Arthur Chase Land-Ridge Rd	38	58,100
414-97-1	Land Gifted from Roger & Peg King	11.25	61,300
414-139	Land Around Haynes Cemetery	.25	41,700
415-1	GBW Building Raymond Rd	4.5	914,400
415-3	Morrison Cemetery-Raymond Rd	2.9	97,900
415-30	Lindsay Conservation Area-Candia Rd	68.07	19,100
415-31	Athletic Field Raymond Rd	3.93	83,500
415-32	Land Across From GBW Building Raymond Rd	9.3	120,200
415-38	Flanders Land-Candia Rd-Tannery Site	.12	1,300
415-79	Mountain Road	3.19	32,700
415-92	DeVries Land-Mountain Rd	4	4,800
416-12	Cate Land-Cate & Nottingham Rds (Cemetery)	3.5	36,800
416-16	Dowst-Cate Town Forest-Nottingham Rd	110.3	131,400
416-18	Weiss Nottingham Rd	93.4	98,700
416-82	Brower Land-Mountain Rd	9.32	7,500
418-45	Tandy Rd	2	28,800
418-82	Maynard-Philbrick-JCT 107 & 43	.14	3,500
420-58	South Fire Station Lot & Bldg-Birch Rd	.51	80,500
423-43	Dearborn Land-Candia Rd	.31	12,200
424-26	Wilson Brown Rd	55.2	57,500
424-27	Sanitary Landfill-Brown Rd	36.78	254,300
424-55	John Doe Land-Back Land Off Raymond Rd	4.2	37,800
424-78	Pinecrest Rd	.5	16,000
424-109	Mills Land-Lamprey River Off Raymond Rd	.99	1,200
Totals	67 Parcels	831.68	4,571,100



## **SCENIC ROADS**

### **MEETINGHOUSE HILL ROAD**

(From Rt. 107 to Old Centre Road)

Article 22 of Town Meeting Warrant voted on March 12, 1974, which was a re-convened meeting from March 5, 1974.

### **WHITTIER ROAD**

(From Griffin Road to Dead End)

Article 23 of Town Meeting Warrant voted on March 12, 1974, which was a re-convened meeting from March 5, 1974.

### **PERRY ROAD**

(From Nottingham Road to Cate Road)

Article 14 of Town Meeting Warrant voted on March 4, 1975.

### **MOUNTAIN AVENUE - now known as HARVEY ROAD**

Article 20 of Town Meeting Warrant voted on March 4, 1978.

### **CATE ROAD, BEAN ROAD & COFFEETOWN ROAD**

Article 15 of Town Meeting Warrant voted on March 14, 1992.

### **CANDIA ROAD & COLE ROAD**

Article 28 of Town Meeting Warrant voted on March 13, 1993.

RE: Candia Road - amended to add "a portion of Candia Road between Old Centre Road and Middle Road."

### **GULF ROAD**

Article 23 of Town Meeting Warrant voted on March 16, 1996.



Stephen D. Plodzik, PA

Robert E. Sanderson, PA

Edward T. Perry, CPA

James A. Sojka, CPA\*

Gregory A. Colby, CPA

Sheryl A. Pratt, CPA

Armand G. Martineau, CPA

Laura M. Nanof, CPA\*

Tamar M.J.M. Roberts, CPA

Steven M. Veroff, CPA

\* Also licensed in Massachusetts

\*\*Also licensed in Maine & Vermont

February 16, 2005

Members of the Board of Selectmen  
Town of Deerfield  
8 Raymond Road  
Deerfield, NH 03037

Dear Members of the Board:

In June 1999, the Governmental Accounting Standards Board (GASB) issued Statement No. 34, *Basic Financial Statements – and Management's Discussion and Analysis – for State and Local Governments*. This statement establishes new financial reporting requirements for all state and local governments. It requires new information and restructures much of the information that governments have presented in the past. The Town of Deerfield was required to implement this standard for the year ended December 31, 2004.

Statement No. 34 requires a lot of additional information to be gathered by Town personnel in order to present the financial statements in accordance with generally accepted accounting principles. The financial statements must now contain a set of government-wide statements reported on the accrual basis of accounting, including capital assets and related depreciation; as well as fund statements on the modified accrual basis. There are also changes in the classification of trust funds, and funds determined to be major are reported in separate columns with all other funds combined. Therefore, the preparation of the financial statements is much more time consuming than in past years.

Also, the Town management must prepare a management's discussion and analysis which is presented as required supplementary information. Although we do not express an opinion on the management's discussion and analysis, we are required to review it.

We are currently in the process of doing fieldwork for the Town's audit. Because of all the changes and the resulting additional audit time, we would expect to complete the audit and issue our report sometime later in the Spring. We have not identified any material weaknesses in the Town's accounting systems to date.

Very truly yours,

PLODZIK & SANDERSON  
Professional Association

PLODZIK & SANDERSON  
*Professional Association / Accountants & Auditors*

193 North Main Street • Concord • New Hampshire • 03301-5063 • 603-225-6996 • FAX-224 1380

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**THE TOWN OF DEERFIELD  
REPORT OF THE OFFICE OF THE TOWN CLERK**

**Motor Vehicle Permits**

January .....	\$ 45,493.50
February .....	52,885.08
March .....	71,256.00
April .....	65,031.67
May .....	56,981.91
June .....	60,248.00
July .....	55,934.00
August .....	75,937.19
September .....	53,644.00
October .....	63,888.06
November .....	56,557.00
December .....	41,461.00
<b>MOTOR VEHICLE PERMITS .....</b>	<b>\$ 699,317.41</b>

**Other Revenues**

Title Fees .....	\$ 2,398.00
Municipal Agents Fees .....	11,874.00
UCC's .....	1,520.00
Federal Tax Liens .....	0
Dog Licenses .....	6,116.50
Dog Penalties .....	195.00
Bad Check Fees .....	1,050.00
Marriage Licenses .....	855.00
Certified Birth Records .....	472.00
Certified Death Records .....	548.00
Certified Marriage Records .....	292.00
Photocopies .....	26.10
Filing Fees/Elections .....	17.00
Voter Cards .....	6.00
Dredge and Fill Permits .....	58.91
Pole Petitions .....	0
State Tax Liens .....	45.00
Articles of Agreements .....	5.00
Overpayments .....	21.00
Checklist Copy .....	150.00
Civil Forfeiture .....	0
<b>TOTAL OTHER REVENUES .....</b>	<b>\$ 25,649.51</b>
<b>REMITTANCE TO THE TREASURER .....</b>	<b>\$ 724,966.92</b>

Respectfully Submitted,  
Melissa J. Buckner  
Town Clerk/Tax Collector

**TAX COLLECTOR'S REPORT**  
For the Municipality of Deerfield, Year Ending 2004

<b>DEBITS</b>	<b>Levies of</b>	<b>2004</b>	<b>2003</b>
<b>Uncollected Taxes 1/1/2004</b>			
Property Taxes		xxxxxx	\$ 454,330.66
Land Use Change		xxxxxx	13,963.56
Yield Taxes		xxxxxx	527.00
Excavation Tax @ \$.02/yd		xxxxxx	-
<b>Taxes Committed This Year</b>			
Property Taxes		\$ 8,948,618.48	
Land Use Change		163,321.27	
Yield Taxes		40,685.60	
Excavation Tax @ \$.02/yd		173.92	
<b>Overpayments</b>			
Property Taxes		25,471.61	
Land Use Change		-	
Yield Taxes		-	
Excavation Tax @ \$.02/yd		-	
2005 Prepayment Property Tax		6,842.44	
Remaining Year Prior Credits		8,517.82	
Interest - Late Tax		7,917.06	32,426.57
<b>TOTAL DEBITS</b>		<b>\$ 9,201,548.20</b>	<b>\$ 501,247.79</b>

<b>CREDITS</b>	<b>Levies of</b>	<b>2004</b>	<b>2003</b>
<b>Remitted to Treasurer</b>			
Property Taxes		\$ 8,366,734.67	\$ 348,691.59
Land Use Change		123,100.00	13,963.56
Yield Taxes		25,822.64	527.00
Interest (include lien conversion)		7,917.06	32,426.57
Excavation Tax @ \$.02/yd		132.57	-
Conversion to Lien (principal only)		-	104,593.07
Prior Year Credits		8,517.82	-
<b>Abatements Made</b>			
Property Taxes		5,994.77	1,046.00
Land Use Change		21,257.27	-
Yield Taxes		157.61	-
Excavation Tax @ \$.02/yd		37.48	-
<b>Uncollected Taxes 12/31/2004</b>			
Property Taxes		601,360.65	-
Land Use Change		18,964.00	-
Yield Taxes		14,705.35	-
Excavation Tax @ \$.02/yd		3.87	-
Prepayments 2005		6,842.44	-
<b>TOTAL CREDITS</b>		<b>\$9,201,548.20</b>	<b>501,247.79</b>

Respectfully Submitted  
Melissa J. Buckner, Town Clerk/Tax Collector



**TAX COLLECTOR'S REPORT**  
For the Municipality of Deerfield, Year Ending 2004

<b>DEBITS</b>	<b>Tax Lien Levies of</b>	<b>2003</b>	<b>2002</b>	<b>2001</b>
Unredeemed Taxes 1/1/2004	\$	-	\$ 70,683.73	\$ 30,924.48
Liens Executed During Fiscal Year		116,373.50	-	-
Interest & Costs Collected		1,472.13	7,177.10	7,399.67
(AFTER LIEN EXECUTION)				
<b>TOTAL DEBITS</b>		<b>\$ 117,845.63</b>	<b>\$ 77,860.83</b>	<b>\$ 38,324.15</b>

<b>CREDITS</b>	<b>Tax Lien Levies of</b>	<b>2003</b>	<b>2002</b>	<b>2001</b>
Remitted to Treasurer				
Redemptions	\$	32,495.06	\$ 34,565.77	\$ 23,540.65
Interest & Costs Collected		1,472.13	7,177.10	7,399.67
(AFTER LIEN EXECUTION)				
Abatements of Unredeemed Taxes		1,977.02	1,868.75	942.85
Unredeemed Liens Bal. as of 12/31/04		81,901.42	34,249.21	6,440.98
<b>TOTAL CREDITS</b>		<b>\$ 117,845.63</b>	<b>\$ 77,860.83</b>	<b>\$ 38,324.15</b>

\*Owners Unknown

Respectfully Submitted  
Melissa J. Buckner Town Clerk/Tax Collector

## TREASURERS REPORT SUMMARY 2004

Cash on hand January 1, 2004 .....	\$ 23,046.45
Receipts from Selectmen .....	329,120.24
Receipts from Tax Collector .....	9,014,185.61
Receipts from Town Clerk .....	724,951.92
Miscellaneous Income .....	663,812.26
Transfer from Tax Revenue Money Market .....	5,105,000.00
Total Cash Available .....	\$ 15,860,116.48
Less Payment approved by Selectmen .....	10,927,864.50
Transfer to Tax Revenue Money Market .....	5,050,000.00
Checking Account Balance December 31, 2004 .....	\$ (117,748.02)

### TOWN ACCOUNTS:

Conservation Commission .....	2,391.69
Conservation Commission .....	455,285.88
Cottonwood Estates .....	48.97
BMI Realty Trust Hussey .....	4,019.40
David Pelletier-Middle Road .....	3,067.02
DBL Property (Bush) .....	503.43
Deerfield Volunteer Fire Dept. ....	168,145.70
Deerfield Rescue .....	168,145.70
Deerfield Historical Museum .....	168,145.70
Deerfield Historical Administrator .....	168,145.70
Demers Subdivision .....	4,125.15
Eng. Review-Kelley, Mt. Delight .....	371.05
Escrow for Deer Run Estates .....	29,959.34
Fifield Engineering .....	3,222.95
Forest Maintenance .....	1,384.75
Gazebo .....	6,295.51
Gravel Escrow-Demers .....	1,058.03
Heritage Foundation .....	4,912.71
Impact Fees - School .....	5,541.00
Highway .....	15,699.23
Solid Waste .....	814.27
Improvements to Mtn. Road .....	1,515.99
James & Sandra Logan Subdivision .....	2,128.22
LLC Engineering .....	1,008.53
Maintenance of Bicentennial Field .....	511.74
Municipal Building Improvement Fund-Bricks .....	5,795.49
Offsite .....	10,966.72
Old Home Day .....	366.70
Perron Brown Road Engineering .....	233.22
Perron Middle Road Engineering .....	2,970.42
Police Dept. Teen Center .....	2,934.56
Remillard South Road Lot 10 .....	2,046.60
Road Bond Security .....	3,149.23
Road Bond Security-Joe Brown .....	620.52
Security Deposit State Property .....	2,312.29
Town Hall Accessibility Fund .....	9,084.30
Emerson Logging .....	500.26
Tax Revenue .....	3,876,863.95
Pistol Permits .....	3,090.28
Cops Card .....	924.02

Cynthia E. Tomilson, Treasurer

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## DETAILED REVENUE REPORT

Acct #	Description of Account #	2004 Estimated Revenue MS-7	2004 TC/TC Revenue	2004 Selectmen Revenue	2004 Actual Revenue
	<b>Taxes</b>				
3110	<b>Property Taxes</b>		8,805,850.10		8,805,850.10
3120	<b>Change Use Tax</b>		137,063.56		137,063.56
3185	<b>Yield Tax</b>	25,000	26,349.64		26,349.64
3190	<b>Penalties, Interest &amp; Costs</b>	30,000	44,313.89		44,313.89
3187	<b>Excavation Tax (.02 cents per cu yd)</b>	400	132.57		132.57
3210	<b>Business Licenses &amp; Permits</b>	20,000			
	UCC Filings		1,520.00		1,520.00
	State Tax Lien		45.00		45.00
	Elections		17.00		17.00
	Municipal Agent Fees		11,874.00		11,874.00
	Articles of Agreement		5.00		5.00
	Pole Petitions				
	Dredge & Fill Permit		58.91		58.91
	Overpayments		21.00		21.00
	Cable Franchise			16,739.41	16,739.41
	Treasurer / IRS		195.00		195.00
3210	<b>Total</b>		13,735.91	16,739.41	30,475.32
3220	<b>Motor Vehicle Lic, Permits &amp; Fees</b>	650,000			
	Registrations		699,317.41		699,317.41
	Title Fees		2,398.00		2,398.00
3220	<b>Total</b>		701,715.41	-	701,715.41
3230	<b>Building Permits</b>	25,000			
	Building Permits			27,527.29	27,527.29
	Electrical Permits			2,140.00	2,140.00
	Plumbing Permits			1,475.00	1,475.00
3230	<b>Total</b>			31,142.29	31,142.29
3290	<b>Other Licenses, Permits &amp; Fees</b>	13,000			
	Dog Licenses		6,116.50		6,116.50
	Dog License Late Fees		195.00		195.00
	Civil Forfeiture				
	Marriage Licenses		855.00		855.00
	Certified Copies Birth		472.00		472.00
	Certified Copies Death		548.00		548.00
	Certified Copies Marriage		292.00		292.00
	Bad Check Fees		1,490.00		1,490.00
	Copy Checklist		150.00		150.00
	Voter Cards		6.00		6.00
	Driveway Permits			1,627.74	1,627.74
	PD Witness Fees			601.46	601.46
	Registry Fees			208.37	208.37
	Compensation to Town				
	ACO Dog Fines			1,406.61	1,406.61
	Earth Excavation			120.00	120.00
	PD Weapon Storage Fee				
3290	<b>Total</b>		10,124.50	3,964.18	14,088.68



**DETAILED REVENUE REPORT Cont.**

<b>Acct #</b>	<b>Description of Account #</b>	<b>2004 Estimated Revenue MS-7</b>	<b>2004 TC/TC Revenue</b>	<b>2004 Selectmen Revenue</b>	<b>2004 Actual Revenue</b>
<b>3311-3319</b>	<b>From Federal Government</b>	18,352			
	Homeland Security			18,155.40	18,155.40
<b>3351</b>	<b>Shared Revenue Block Grant</b>	19,859		39,719.00	39,719.00
<b>3352</b>	<b>Meals &amp; Rooms Tax</b>	100,000		137,168.40	137,168.40
<b>3353</b>	<b>Highway Block Grant</b>	110,747		110,747.01	110,747.01
<b>3356</b>	<b>State &amp; Federal Forest Lands Grant</b>	3,480		3,176.57	3,176.57
<b>3357</b>	<b>Flood Control Reimbursement</b>				
<b>3359</b>	<b>Other State Grants &amp; Reimbursements</b>	41,500			
	Landfill Closure Grant			15,811.34	15,811.34
	Veasey Park Bathhouse			14,000.00	14,000.00
<b>3359</b>	Total			29,811.34	29,811.34
<b>3379</b>	<b>Intergovernmental Revenue</b>	9,000			
	ACO Shared with Northwood			2,457.40	2,457.40
	School Phone			7,483.75	7,483.75
	School Printing Reimbursement			4,282.30	4,282.30
	School Plow/Sand Reimbursement			2,000.00	2,000.00
	28.8 Tons Gravel/New Class Room			220.32	220.32
	44.8 Tons Crushed Gravel 1 1/2" DCS			342.72	342.72
<b>3379</b>	Total			16,786.49	16,786.49
<b>3401-3406</b>	<b>Income From Departments</b>	95,000			
	Tax Collector Copies		35.85		35.85
	Town Clerk Copies		26.10		26.10
<b>3401</b>	Subtotal		61.95		61.95
	<b>Planning Board</b>				
	Abutters			161.00	161.00
	Capital Improvement Booklet			6.00	6.00
	Impact Fee Booklet			22.00	22.00
	Lot Line Adjustments			885.00	885.00
	Site Plan Review Books			400.80	400.80
	Site Plan Review			542.00	542.00
	Subdivision Books			1,028.00	1,028.00
	Subdivisions			18,521.00	18,521.00
	Zoning Books			330.00	330.00
<b>3401</b>	Subtotal			21,895.80	21,895.80
	<b>Zoning Board of Adjustment</b>				
	Abutter Notifications			94.00	94.00
	Application for Appeal			3,858.00	3,858.00
	Copies				
<b>3401</b>	Subtotal			3,952.00	3,952.00
	<b>Police Department</b>				
	Details			16,746.25	16,746.25
	Finger Printing			240.00	240.00
	Reimbursement			13.00	13.00
	Report Copies			1,300.78	1,300.78
	Weapon Storage			522.50	522.50
<b>3401</b>	Subtotal			18,822.53	18,822.53

**DETAILED REVENUE REPORT Cont.**

Acct #	Description of Account #	2004 Estimated Revenue MS-7	2004 TC/TC Revenue	2004 Selectmen Revenue	2004 Actual Revenue
	<b>Selectmen</b>				
	Copies/Fax			1,250.42	1,250.42
	Postage			3.95	3.95
	Property Lists			195.00	195.00
	T/A Reimbursement			5.40	5.40
	Tax Map Set			193.85	193.85
3401	Subtotal			1,648.62	1,648.62
	<b>Highway Department</b>				
	<b>Fire Department</b>			153.64	153.64
	<b>Cemetery</b>			2,400.00	2,400.00
	<b>Town Hall</b>				
	Dance			235.00	235.00
	Restoration				
	Donation			100.00	100.00
3401	Subtotal			335.00	335.00
	<b>Culture &amp; Recreation</b>				
	Adult Basketball			321.66	321.66
	Adult Volleyball			217.75	217.75
	Ball Room Dance Class			100.00	100.00
	Basketball Camp			3,630.00	3,630.00
	Bicentennial Field			1,813.00	1,813.00
	Birthday Party			140.00	140.00
	Challenger Soccer Camp			688.00	688.00
	Co-ed Softball			2,935.00	2,935.00
	Disney Trip			540.00	540.00
	Easter Egg Hunt			73.00	73.00
	Foxwoods Trip			892.10	892.10
	Gazebo			360.25	360.25
	Karate			438.00	438.00
	No-School Field Trip			2,072.00	2,072.00
	Old Home Days Donation			1,352.50	1,352.50
	Red Sox Games			1,800.00	1,800.00
	Seacoast Soccer Camp			823.00	823.00
	Summer Day Camp			1,660.00	1,660.00
	Summer Sports			550.00	550.00
	Teen Dance			5,033.00	5,033.00
	Teen Intramural Sports Program			175.00	175.00
	Toddler Tunes			88.95	88.95
	Veteran's Day			50.00	50.00
	Youth Basketball			6,838.00	6,838.00
	Youth Basketball Concessions			1,259.85	1,259.85
	Youth Soccer			7,114.39	7,114.39
3401	Subtotal			40,965.45	40,965.45
	<b>Transfer Station User Fees</b>			13,825.00	13,825.00
	<b>Transfer Station/Recycled Materials</b>			10,968.79	10,968.79
	<b>General Assistance</b>				
3401	Total			114,966.83	114,966.83
3501	<b>Sale of Municipal Property</b>				
	Sale of 1996 PD Cruiser			256.56	256.56
3502	<b>Interest on Investments / Treasurer</b>	35,000		30,664.11	30,664.11

**DETAILED REVENUE REPORT Cont.**

<u>Acct #</u>	<u>Description of Account #</u>	<u>2004 Estimated Revenue MS-7</u>	<u>2004 TC/TC Revenue</u>	<u>2004 Selectmen Revenue</u>	<u>2004 Actual Revenue</u>
<b>3503-3509</b>	<b>Income from Departments</b>	65,000			
<b>3503.11</b>	<b>Rent Town Hall</b>			1,455.00	1,455.00
<b>3503.15</b>	<b>Rent GBW</b>			52,893.38	52,893.38
<b>3503.20</b>	<b>Rent GBW Non-Tenant Rent</b>				
<b>3504</b>	<b>Fines &amp; Forfeits</b>				
	Court Ordered Fines			4,784.00	4,784.00
<b>3506.06</b>	<b>Insurance Dividends &amp; Reimbursements</b>				
	Primex Workers Comp Claim #1			101.70	101.70
	LGC Insurance Claim #1			7,400.56	7,400.56
	LGC Property Liability			311.08	311.08
	Met Life - Dividends			7.82	7.82
	Nextel Reimbursement			257.89	257.89
	HR Concepts Acct Reimb			689.22	689.22
	Reimbursement-Welfare			150.00	150.00
	Reimbursement for damage to Griffin Rd			500.00	500.00
	Reimbursement for employment testing PD			500.00	500.00
	Reimbursement Jury Duty			300.00	300.00
	Cobra Payment			6,430.72	6,430.72
<b>3506</b>	<b>Total</b>			16,648.99	16,648.99
<b>3508</b>	<b>Contributions &amp; Donations</b>				
	Gazebo Construction Fund - Sale of Bricks			1,615.00	1,615.00
<b>3509</b>	<b>Other Miscellaneous Revenue</b>				
	Refund New Hampshire Revised Stats			143.50	143.50
	Refund Postage/US Postal machine			29.04	29.04
	Reim Plow/Sand Danielle Way/Francis Dr			315.35	315.35
	Checks Never Cashied-Treasurer			140.36	140.36
	Bad Check Fee			300.00	300.00
<b>3509</b>	<b>Total</b>			928.25	928.25
<b>3912</b>	<b>Transfers fr Special Revenue Funds</b>	26,000			
	Impact Fee - Highway Dept				
	Impact Fee - Solid Waste			1,633.64	1,633.64
	Offsite Fees				
<b>3915</b>	<b>Transfers fr Capital Reserve Funds</b>				
	<b>Trust &amp; Agency Funds</b>				
<b>3916</b>	<b>Transfers from Trust &amp; Agency Funds</b>	8,938		8,938.36	8,938.36
	<b>Totals</b>	1,296,276	9,739,347.53	642,194.21	10,381,541.74



## DETAIL STATEMENT OF PAYMENTS

### EXECUTIVE

Merit Increase/Employee	650.00
Selectmen	3,150.00
Treasurer	600.00
Trustee of Trust Funds	100.00
	4,500.00

### TOWN ADMINISTRATION

Full Time Employee	141,231.30
Part time Employee	0.00
Overtime	0.00
Seminars/Meetings	105.00
Auditing Services	7,430.00
Legal Notices	1,173.83
Telephone	11,728.51
Registry Recordings	371.80
Grant	0.00
Contract/Cable	1,700.00
Maintenance Agreement/Copier	720.00
Postage Meter Rental	1,660.77
Town Report	5,165.00
Dues & Subscriptions	302.92
Mileage	48.26
Microfilm/Record Retention	0.00
Supplies	2,389.40
Copy Service/Newsletter	4,758.18
Postage	8,195.55
Books & Periodicals	402.50
Miscellaneous	533.13
Office Equipment	0.00
Contingency	0.00
	187,916.15

### TOWN CLERK/TAX COLLECTOR

Full Time Employee	57,653.42
Overtime	0.00
Seminars/Meetings	958.00
Registry Recordings	524.02
Grant	0.00
Dues	140.00
Mileage	59.15

Tax Search	1,840.00
Microfilm/Record Retention	0.00
Books & Periodicals	75.50
	61,250.09

### TOWN MEETING/ELECTIONS

Moderator	307.73
Assistant Moderator	512.44
Supervisors of Checklist	1,774.50

Ballot Clerks	1,452.33
Ballot Counters	533.06
Election Assistant	1,393.91
Legal Notices/Services	405.16
Sound System	990.00
Ballots	4,778.00
Supplies	155.64
	12,302.77

### MBC

Part Time Employee	1,051.42
Training Seminars	0.00
Miscellaneous	43.04
	1,094.46

### DATA PROCESSING

Training/Seminars	0.00
Software Upgrades	481.00
Grant	0.00
Contract	820.02
Maint & Support/Vendors	9,451.88
Mileage	0.00
	30.16
Supplies	3,101.47
Equipment	0.00
	13,854.37

### REVALUATION OF PROPERTY

Tax Maps/Updating/Maintain	2,779.00
Contract Appraiser	31,211.20
	33,990.20

### LEGAL EXPENSE

Town Attorney	13,182.04
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### TOWN FICA/MEDI

FICA	37,929.40
MEDI	13,154.55
	51,083.95

### PLANNING BOARD

Part Time Employee	10,132.94
Seminars/Meetings	0.00
Refunds/Reimbursement	0.00
Engineering Reviews	0.00
Consultants	9,028.66
Legal Services	441.49
Legal Notices	1,254.03
Registry Recordings	979.32
Printing	497.51
Dues & Subscriptions	0.00
Mileage	135.85
Supplies	28.95
Postage	1,496.33

# **DETAIL STATEMENT OF PAYMENTS Cont.**

Books & Periodicals	108.25
	24,103.33
<b>ZONING BOARD</b>	
Part Time Employee	1,832.06
Training/Seminars	100.00
Legal Services	2,321.06
Legal Notices	1,267.95
PO Box Rental	44.00
Printing	134.00
Supplies	40.50
Postage	915.45
	6,655.02

## **GOVERNMENT BUILDINGS**

Part Time Employee	20,267.07
Legal Notices	0.00
GBW Legal Notices	120.73
Grant	0.00
Service Calls	186.00
Mowing Contract	1,500.00
Contract	2,790.00
Electricity	27,609.74
Heating Oil	23,894.52
Rubbish Collection	9,480.35
GB Repairs & Maintenance	4,157.62
GBW Repairs & Maintenance	13,023.72
Nat'l Preservation Trust	115.00
Mileage	0.00
GB Supplies	6,407.57
GBW Miscellaneous	144.98
Capital Improvements	112.29
Tools/Equipment	199.43
Water Testing	237.50
	110,246.52

## **TOWN HALL**

Telephone	254.36
Grant	0.00
Contract	200.00
Electricity	2,745.34
Heating Oil	4,495.26
Maintenance	148.39
Restoration	5,000.00
	12,843.35

## **GAZEBO**

Bricks	0.00
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## **CEMETERIES**

Superintendent	1,600.00
Contractors	9,586.25
Supplies	0.00
	11,186.25

## **INSURANCE**

Health Insurance	161,157.80
Dental	14,059.31
Life Insurance	1,699.01
Short Term Disability	4,190.01
Unemployment Tax	1,832.00
Worker's Compensation	16,308.89
Property & Liability	37,501.75
Deductibles	0.00
Retirement	28,441.34
Section 125	3,108.00
	268,298.11

## **ADVERTISING/REGIONAL ASSOCIATION**

NHMA Dues	2,667.00
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## **POLICE DEPARTMENT**

Full Time Employee	276,114.40
Part Time Employee	9,555.15
Clerical	30,554.57
Overtime	11,227.35
NH Retirement	23,422.29
Training/Seminars	1,762.30
Reimbursement	2,233.75
Telephone/Fax	10,885.81
Computer Technology	5,448.10
Uniforms	3,594.41
Ammunition/Firearms	871.37
Grant	0.00
Vehicle Maint. & Repairs	8,893.59
Maintenance Agreement	790.92
Dues	585.00
Supplies	2,554.08
Postage	442.65
Gasoline	9,996.41
Cruiser	0.00
Equipment (non-electronics)	647.45
Books & Periodicals	359.15
Miscellaneous	1,289.87
Equipment (electronics)	1,276.36
Special Detail	15,025.00
Photo/Video Equipment	174.15
	417,704.13

## **AMBULANCE**

Contract	5,500.00
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## **FIRE DEPARTMENT**

Telephone	940.29
Appropriation	28,500.00
	29,440.29

# **DETAIL STATEMENT OF PAYMENTS Cont.**

<b>RESCUE SQUAD</b>		Grant	0.00
Training/Seminars	675.00	Contract	37,260.75
Telephone	220.76	Electricity	1,380.41
Immunizations	15.40	Heating Oil	1,665.70
Uniforms	1,943.76	Supplies	2,705.22
Grant	0.00	Oxygen/Acetylene	439.44
Equipment Maintenance	1,883.94	Vehicle Fuel	13,024.95
Supplies	2,197.33	Salt	31,318.13
Postage	43.78	Sand	17,296.69
Vehicle Fuel	199.58	Bldg. Maint. & Repairs	341.77
Equipment	4,146.56	Cold Mix	530.40
	11,326.11	Tires	2,931.55
<b>FOREST FIRES/WATER HOLES</b>		Blades	3,506.74
Training	307.29	Vehicle Lease Purchase	0.00
Forest Fires	1,368.36		189,595.61
Water Holes	2,752.82	<b>HIGHWAY – SUMMER May-October</b>	
	4,428.47	Full Time Employee	68,492.45
<b>BUILDING INSPECTION</b>		Overtime	924.83
Full Time Employee	41,542.40	Seminars/Meetings	895.00
Part Time Employee	821.00	Legal Notices	507.16
Training/Seminars	185.00	Mowing Contract	4,950.00
Legal Services	43,060.70	Contract	8,939.00
Legal Notices	128.96	Vehicle Maint./Repairs	21,294.12
Telephone	510.19	Cold Mix	431.73
Vehicle Repairs	1,141.91	Grease/Oil	530.24
Dues & Subscriptions	245.00	Signs	1,125.36
Mileage	0.00	Culverts	1,424.00
Supplies	526.09	Parts	4,410.51
Postage	28.86	Miscellaneous	3,289.44
Vehicle Fuel	193.81	Town Lands & Parks	1,463.62
Books & Periodicals	795.60	Equipment	8,000.00
Equipment/Hardware Upgrades	1,917.86		126,677.46
Enforcement	3,845.44	<b>ROAD SURFACING</b>	
	94,942.82	Resurfacing	40,500.00
<b>HIGHWAY SAFETY</b>		<b>ROAD RECONSTRUCTION</b>	
Grant	0.00	Surveys	0.00
Emergency Management	7,509.88	Blasting	11,461.85
Postage	.37	Contract	123,362.24
Equipment	3,073.61	Material	45,524.87
	10,583.86	Culverts	900.00
<b>HIGHWAY – WINTER Nov-April</b>		Hot Top/Grinding	65,037.77
Full Time Employee	66,403.40		246,286.73
Part Time Employee	320.00	<b>GRAVEL ROADS</b>	
Overtime	5,639.36	Gravel (processed)	31,719.59
Legal Service	0.00	<b>BRIDGES AND RAILINGS</b>	
Telephone	973.27	Repairs	0.00
Uniforms	3,857.83		



# **DETAIL STATEMENT OF PAYMENTS Cont.**

Supplies/Materials	0.00	Appropriation	11,413.73
	0.00		12,658.38
<b>TRANSFER STATION</b>		<b>PARKS AND RECREATION</b>	
Part Time Employee	46,471.17	Full Time Employee	37,227.04
Training/Seminars	541.00	Part Time Employee	5,833.72
Engineering	10,304.92	Training/Seminars	0.00
Legal Notices	195.35	Telephone	447.17
Telephone	780.93	Grant	0.00
Grant	0.00	Vehicle Maint/Repair	1,343.85
Testing	4,903.07	Field Repairs	683.31
Contract	1,422.75	Bicentennial Field	4,584.04
Electricity	1,607.92	Gazebo Field	4,067.62
Disposal/Solid Waste	126,343.33	DCS Field	624.40
Disposal/Refrigerators	0.00	Printing	884.24
Disposal/Recyclable	14,983.80	Dues & Subscriptions	145.50
Disposal/Tires	0.00	Mileage	0.00
Disposal/Oil	0.00	Old Home Days	2,023.37
Maintenance & Repairs	4,269.11	Adult Program/Equip/Facilitator	2,212.31
Mowing	1,195.00	Family Program/Equip/Facilitator	3,213.09
Dues & Subscriptions	354.00	Senior Prog/Equip/Facilitator	387.19
Mileage	0.00	Disabilities Prog/Equip/Facilitator	0.00
Supplies	1,801.64	Supplies	1,370.99
Heavy Equipment Contract	361.46	Postage	449.04
	215,535.45	Vehicle Fuel	54.67
<b>ANIMAL CONTROL</b>		Youth/Teen Prog/Equip/Facilitator	18,734.35
Part Time Employee	14,665.58	Equipment	0.00
Phone/Cell	937.00		84,285.90
Grant	0.00	<b>VEASEY PARK</b>	
Veterinary Services	1,144.00	Part Time Employee	16,573.13
Contract	25.00	Legal Notices	0.00
Maintenance & Repair	545.62	Telephone	163.92
Supplies	514.85	Grant	0.00
Meetings	0.00	Contract	448.10
Vehicle Fuel	2,713.72	Electric	147.85
Miscellaneous	22.46	Rubbish Collection	68.32
Equipment	391.32	Repairs	159.00
	20,959.55	Supplies	1,122.89
<b>HEALTH DEPARTMENT</b>		Miscellaneous	133.28
Physicals	2,024.50	Swim Instructor	830.00
Appropriation	20,076.00	Advertisement	197.22
	22,100.50		19,843.71
<b>GENERAL ASSISTANCE</b>		<b>LIBRARY</b>	
Part Time Employee	506.36	Full Time Employee	27,554.32
Seminars/Meetings	0.00	Part Time Employee	14,896.65
Telephone/Fax	633.29	Telephone	404.17
Dues	105.00	Grant	0.00
Office Supplies	0.00	Contract (Technical Asst.)	0.00
Miscellaneous	0.00	Electric	1,400.00

# **DETAIL STATEMENT OF PAYMENTS Cont.**

Heating Oil	1,392.17	Town Admin Encumbrances	3,800.00
Maint. & Repair	356.66	Town Clerk Encumbrances	3,800.00
Equipment Maintenance	200.00	Data Process Encumbrances	0.00
Humanities	500.00	Assessing Encumbrances	1,575.00
Supplies	750.00	Planning Board Encumbrances	0.00
Books	12,000.00	Zoning Board Encumbrances	0.00
Equipment	1.00	Town Hall Encumbrances	0.00
Professional Development	800.00	Gazebo Encumbrances	6,609.51
	60,254.97	Rescue Encumbrances	700.00
		Highway/Streets Encumbrances	49,971.00
MEMORIAL DAY	300.00	03W/A#6 Encum File Servr TA	614.35
		03W/A#7 Encumb Renovation VP	34,332.73
HERITAGE COMMISSION	1,000.00	03W/A#11 Encumb Elevator TH	0.00
		03W/A#12 Encumb Grndwtr Stud	0.00
CONSERVATION COMMISSION			105,128.89
Part Time Secretary	600.00		
Legal Services	250.00	WARRANT ARTICLES	
Dues	325.00	Art#1 Safety Serv Complex	0.00
Supplies	106.31	Art#2 Open Space/Land Acq	0.00
Postage	43.69	Art#3 Rescue Vehicle	36,600.00
Meetings	50.00	Art#4 Police Cruiser	24,665.30
Conservation Comm. Projects	2,000.00	Art#5 Highway Dept Truck	8,510.94
Open Space Committee	500.00	Art#6 Fire Dept Vehicle	24,825.62
Land	1.00	Art#7 Homeland Sec Grant	18,345.30
Conservation Fund Reimburse	1.00	Art#8 Planner	0.00
Easement Monitoring	300.00	Art#9 Employee COLA Incrs	0.00
	4,177.00	Art#10 Fire/Replace Tank	10,000.00
		Art#11 PD Computer Server	4,641.18
FORESTRY COMMISSION		Art#12 PD Laptop Computer	4,286.00
Grant	0.00	Art#13 Transfer St-Slab	1,829.55
Supplies	0.00	Art#14 Transfer Container	0.00
		Art#15 Motorcycle Patrol	0.00
Postage	0.00	Art#16 Fireproof Storage	2,690.06
Meeting	0.00	Art#17 Technology	2,149.49
Forestry Projects	0.00	Art#18 PD Computer Wrkst	1,446.00
Project Monitoring	0.00	Art#19 Pd Moving Radar	1,815.00
	0.00	Art#20 Mtn Rd Recon Petit	0.00
DEBT SERVICE			141,804.44
Long Term - Principal	100,000.00		
Long Term - Interest	16,875.00		
Tax Anticipation Note	0.00		
Transfer of Funds	6,770.00		
Payment to State	3,835.00		
	127,480.00		
PRIOR YEAR ENCUMBRANCES			
Electrical Upgrade Transfer St	3,128.68		
Computer Purchase & Networking	597.62		

## TOWN EMPLOYEE ROSTER

James Alexander, Selectman .....	150.00
Stephen Barry, Selectman .....	600.00
Jane Boucher, Planning Board/Zoning Board Secretary .....	11,965.00
Jacqueline Bourbeau, Veasey Park Lifeguard .....	3,985.50
Melissa Buckner, Office Assistant .....	28,523.29
Donna Cisewski, Human Resources/Bookkeeper .....	34,973.42
Gary Clark, Jr., Veasey Park Lifeguard .....	2,118.00
Yvonn Coleman-Larsen, Library Custodian .....	1,021.03
Beth Cook, Library Custodian .....	1,515.00
Alex Cote, Highway Agent .....	45,202.08
Anne Crown, MBC Secretary .....	227.92
Carmella Davitt, MBC Secretary .....	823.50
Evelyn Cronyn, Librarian .....	27,678.08
Lynne DeVarney, Deputy Town Clerk/Tax Collector .....	26,940.71
Daniel Deyermont, Police Officer .....	20,900.81
Paul Dinneen, Selectman .....	400.00
Matthew Doyle, Police Officer .....	13,437.53
Eugene Edwards Sr., Transfer Station Manager .....	19,647.99
Donald Evans, Animal Control Officer .....	14,665.58
Jeanette Foisy, Office Assistant/Bookkeeper .....	32,367.57
Kari Geisler, Veasey Park Lifeguard .....	1,836.00
Mark Gerade, GBW Custodian .....	324.00
Glenda Gonnella, Police Administrative Assistant/Officer .....	32,478.69
Melissa Graykin, Library Technical Assistant .....	10,026.38
Michael Greeley, Police Officer .....	46,246.39
Colleen Guardia, Overseer of Welfare .....	430.00
Eric Hardy, Police Officer .....	37,769.05
Cynthia Heon, Town Administrator .....	47,531.04
Robert Heon, Transfer Station Attendant .....	4,586.28
Matthew Kimball, Highway Truck Driver/Laborer .....	25,869.59
Michael Lavoie, Police Officer .....	36,531.57
Patrick Lindley, Veasey Park Lifeguard .....	3,201.00
Jamie Locke, Veasey Park Lifeguard .....	1,058.00
Leonard Mandigo, Transfer Station Attendant .....	19,050.90
Joseph Manzi, Parks & Recreation Director .....	37,417.10
Jason Markson, Transfer Station Attendant .....	3,168.00
Bonni McPherson, Parks & Recreation Assistant .....	6,033.05
Frances Menard, Selectman .....	600.00
Carl Oehler, Highway Truck Driver/Equipment Operator .....	34,378.99
Amber Parkhurst, Police Officer .....	10,976.59
Richard Pelletier, Code Enforcement Officer .....	41,732.46
Steven Piwowarczyk, Highway Assistant Foreman/Equipment Operator .....	36,370.29
David Quick, Veasey Park Lifeguard .....	368.00
R. Andrew Robertson, Selectman .....	800.00
Jeffrey Smith, Highway/On Call .....	160.00
Roger St. Onge, Part Time Police Officer .....	10,253.95
Joseph Stone, Selectman .....	600.00
Theresa Tavares, Building Department Secretary .....	798.00
Debra Tibbetts, Office Assistant/Assessing Clerk .....	30,593.13
Mark Tibbetts, Govt. Buildings Custodian .....	20,797.07
Cynthia Tomilson, Treasurer .....	600.00
Paul Tower, Police Officer .....	17,872.75
Douglas Trottier, Police Officer .....	11,680.13
Steven Turner, Police Officer .....	50,547.42
Cortney Valavane, Veasey Park Lifeguard .....	4,736.63
James Walker, Highway/On Call .....	160.00
Jeanette Winslow, Library Assistant .....	2,566.24
Robert Wunderlich, Police Chief .....	54,521.24



## ELECTION OFFICIALS

Jonathan Hutchinson, Moderator .....	307.73
Douglas Leavitt, Parliamentarian .....	46.35
James County, Assistant Moderator .....	262.66
James T. Alexander, Assistant Moderator .....	203.43
Cherie Sanborn, Supervisor of Checklist .....	639.00
Katharyn Williams, Supervisor of Checklist .....	465.00
Diane Valade, Supervisor of Checklist .....	670.50
Barbara A. Daley, Ballot Clerk .....	321.88
Ella Sawyer, Ballot Clerk .....	321.88
Suzanne Sherburne, Ballot Clerk .....	321.88
Irene B. Shores, Ballot Clerk .....	244.63
Roger Hartgen, Ballot Clerk .....	121.03
Judith Hartgen, Ballot Clerk .....	121.03
Kevin Barry, Ballot Counter .....	59.23
Warren Billings, Jr., Ballot Counter .....	10.30
Philip Bilodeau, Ballot Counter .....	5.15
Richard Boisvert, Ballot Counter .....	20.60
Debra Clark, Ballot Counter .....	54.08
George Clark, Ballot Counter .....	43.78
Karen Cote, Ballot Counter .....	10.30
Joseph Dubiansky, Ballot Counter .....	37.34
Judith Hartgen, Ballot Counter .....	15.45
Roger Hartgen, Ballot Counter .....	15.45
Rebecca Hutchinson, Ballot Counter .....	48.93
George Keech, Ballot Counter .....	75.97
Robert Knoettner, Ballot Counter .....	20.60
Karen Mailhot, Ballot Counter .....	33.48
Amy Marquis, Ballot Counter .....	20.60
Roger Marquis, Ballot Counter .....	10.30
Frederick Robertson, Ballot Counter .....	10.30
Nancy Robertson .....	10.30
Janet Swanson, Ballot Counter .....	10.30
George Thompson, Jr., Ballot Counter .....	20.60
Barbara S. Sundstrom, Election Assistant .....	126.18
Glenda J. Gonnella, Election Assistant .....	23.18
Bill Fowler, Custodian .....	90.00

# REPORT OF THE COMMON TRUST FUND INVESTMENTS OF THE TOWN OF DEERFIELD, NH ON DECEMBER 31, 2004

FORM MS-9

DATE OF CREATION	DESCRIPTION OF TRUST FUND	PURPOSE OF FUND	HOW INVESTED	PRINCIPAL			CASH GAINS OR (LOSSES) ON SEC.	WITH- DRAWALS	12/31/2004 BALANCE
				12/31/2003 BALANCE	NEW FUNDS	12/31/2004 BALANCE			
5/15/1977	CEMETERY LAND ACQUISITION	CAP RES	PW GOVT	\$ 6,900.00		\$ 6,900.00			\$ 6,900.00
3/15/2004	GENTLEMAN JOE BROWN CITIZEN'S AWARD	AWARD	FINMIX	\$ -	\$ 10,000.00	\$ 10,000.00			\$ 10,000.00
				\$ 6,900.00	\$ 10,000.00	\$ 16,900.00			\$ 16,900.00

FORM MS-9

DATE OF CREATION	DESCRIPTION OF TRUST FUND	PURPOSE OF FUND	HOW INVESTED	PRINCIPAL			CASH GAINS OR (LOSSES) ON SEC.	WITH- DRAWALS	12/31/2004 BALANCE
				12/31/2003 BALANCE	NEW FUNDS	12/31/2004 BALANCE			
2/9/2004	DEERFIELD SPECIAL ED FUND	CAP RES	FGMNX	\$ -	\$ 99,097.00	\$ 99,097.00			\$ 99,097.00
12/3/2004	DEERFIELD BUILDING REPAIR FUND	CAP RES	FGMNX	\$ -	\$ 40,000.00	\$ 40,000.00			\$ 40,000.00
				\$ -	\$ 139,097.00	\$ 139,097.00			\$ 139,097.00

FORM MS-9

DATE OF CREATION	DESCRIPTION OF TRUST FUND	PURPOSE OF FUND	HOW INVESTED	PRINCIPAL			CASH GAINS OR (LOSSES) ON SEC.	WITH- DRAWALS	12/31/2004 BALANCE
				12/31/2003 BALANCE	NEW FUNDS	12/31/2004 BALANCE			
	COMMON TRUST FUND A	CEMETERY	GNMA	\$ 23,801.08		\$ 23,801.08			\$ 23,801.08
	COMMON TRUST FUND B	CEMETERY	GNMA	\$ 8,078.39		\$ 8,078.39			\$ 8,078.39
	FREEWILL BAPTIST FUND	CHURCH	GNMA	\$ 4,136.83		\$ 4,136.83			\$ 4,136.83
	PHILBRICK FUND #1	LIBRARY	GNMA	\$ 5,675.11		\$ 5,675.11			\$ 5,675.11
	PHILBRICK FUND #2	LIBRARY	GNMA	\$ 7,798.67		\$ 7,798.67			\$ 7,798.67
	CROSS-SANBORN FUND	LIBRARY	GNMA	\$ 1,981.57		\$ 1,981.57			\$ 1,981.57
	PROGRESSIVE GRANGE	LIBRARY	GNMA	\$ 1,018.15		\$ 1,018.15			\$ 1,018.15
	FRIENDS OF REBEKAH'S	SCHOLARSHIP	GNMA	\$ 9.24		\$ 9.24			\$ 9.24
	WRC ROOM	SCHOLARSHIP	GNMA	\$ 208.72		\$ 208.72			\$ 208.72
	JENNESS FUND	LIBRARY	GNMA	\$ 5,134.72		\$ 5,134.72			\$ 5,134.72
	PHILBRICK-JAMES LIBRARY FD	LIBRARY	GNMA	\$ 36,488.63		\$ 36,488.63			\$ 36,488.63
	BILL SANBORN FUND	LIBRARY	GNMA	\$ 333.72		\$ 333.72			\$ 333.72
	JOE CARTER MEMORIAL FUND	NEEDY	GNMA	\$ 4,584.95		\$ 4,584.95			\$ 4,584.95
	TOWN HALL RESTORATION	TOWN HALL	GNMA	\$ 7,811.27	\$ 1,790.00	\$ 9,601.27			\$ 9,601.27
	MORRISON CEMETERY FUND	CEMETERY	GNMA	\$ 40,003.30		\$ 40,003.30			\$ 40,003.30
	OLD CENTRE CEMETERY FUND	CEMETERY	GNMA	\$ 32,007.84	\$ 2,400.00	\$ 34,407.84			\$ 34,407.84
	DEERFIELD SPECIAL ED FUND	SCHOOL	GNMA	\$ -	\$ 75,000.00	\$ 75,000.00			\$ 75,000.00
	UNALLOCATED INCOME	CHECKBOOK	PWRMA	\$ -		\$ -			\$ -
				\$ 178,072.19	\$ 79,180.00	\$ 257,252.19			\$ 257,252.19

FORM MS-9

DATE OF CREATION	DESCRIPTION OF TRUST FUND	PURPOSE OF FUND	HOW INVESTED	PRINCIPAL			CASH GAINS OR (LOSSES) ON SEC.	WITH- DRAWALS	12/31/2004 BALANCE
				12/31/2003 BALANCE	NEW FUNDS	12/31/2004 BALANCE			
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	UNALLOCATED INCOME	CHECKBOOK	PWRMA	\$ -		\$ -			\$ -
				\$ 178,072.19	\$ 79,180.00	\$ 257,252.19			\$ 257,252.19

FORM MS-9

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	UNALLOCATED INCOME	CHECKBOOK	PWRMA	\$ -		\$ -			\$ -
				\$ 178,072.19	\$ 79,180.00	\$ 257,252.19			\$ 257,252.19

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	UNALLOCATED INCOME	CHECKBOOK	PWRMA	\$ -		\$ -			\$ -
				\$ 178,072.19	\$ 79,180.00	\$ 257,252.19			\$ 257,252.19

DWIGHT D BARNES  
TREASURER, TRUSTEE OF TRUST FUNDS

## DEERFIELD SELECTMEN'S REPORT

Entering its 239<sup>th</sup> year Deerfield continues to evolve and change while retaining its small town character. Deerfield's Board of Selectmen is not immune to such change, and 2004 saw selectmen Paul Dinneen step down from the board and old hand James Alexander step in as appointee to help the board make it through to the next election. In addition, the selectmen made the decision to appoint Cynthia Heon as Deerfield's first full-time Town Administrator and appoint Melissa Buckner as Town Clerk & Tax Collector. This decision was not made lightly and the benefit to the town's overall operation was immediate. Andrew Robertson served as chairman and was exceedingly thankful for the assistance and experience of vice-chair Frances Menard and fellow board members Joseph Stone, Stephen Barry, James Alexander and Paul Dinneen.

The Board of Selectmen dealt with the usual municipal issues over the course of the year, the central theme of town management being to balance a fair and equitable tax rate with appropriate town services. Shrinking revenue, increased population and the demand for greater services has made holding the line on taxes an increasingly difficult task, as Deerfield's taxpayers are well aware. As the town population moves past 4000, striking the balance between spending and services will surely continue to challenge the selectmen, as will land use and development issues in the face of continual high demand for building lots.

The board was pleased with capital improvements made in Deerfield in 2004, the bathhouse at Veasey Park, numerous highway projects including substantial overhaul of roads such as Mountain Road, and the outstanding recreational & cultural programs offered. Look for the Board to seek improvements in the center of the town (both to road and facilities), a new police department building, and numerous other projects in the upcoming year. The selectmen also appreciate the fine job done by the rescue, police and fire association/departments, both by employees and volunteers. The Deerfield Board of Selectmen takes pride in all our town employees, volunteers, elected & appointed officials, departments and committees and extends a hearty "Thank You" to all.

This report would not be complete without recognizing the substantial gifts left by Bill O'Neal to several of Deerfield's town organizations. In addition to the warm personal legacy left, Bill has left a truly wonderful financial legacy to his beloved Deerfield as well.

Respectfully Submitted,

R. Andrew Robertson  
Chairman, Deerfield Board of Selectmen 2004



## PHILBRICK-JAMES LIBRARY REPORT

Visits to the library in 2004	9123
Books/other materials borrowed in 2004	16,671
New families registered	61

Books at the library in 2003	19,309
Books added to the collection in 2004	984
Books weeded from the collection in 2004	438
Books in the library at the end of 2004	19,855

### REGULAR YEAR-ROUND HOURS

Mondays and Wednesdays 1 to 8 PM

Tuesdays 9 AM to 5 PM

Thursdays and Fridays 1 to 5 PM

Saturdays 9 AM to 12 noon

Closed Sundays

### Highlights of 2004:

- Repainting of the adult room and bookshelves
- Repainting, stenciling and new carpeting in juvenile room downstairs by Friends of Library
- Repainting the floor of the reference room downstairs
- Replacing the front sidewalk as an Eagle Scout project by Jon Lamontagne
- Coffeehouse fundraiser for the library—thanks to all who supported this venture!
- Free cultural passes to Christa McAuliffe Planetarium, Canterbury Shaker Village, Currier Gallery of Art, and Museum of New Hampshire History
- Monthly book discussions: 3 library-supported groups with nearly 35 participants
- Rubberstamping workshops
- Mary Doane and Project Nature program for Preschool Storytime
- Sarah Wappler and Music Together program during Preschool Storytime
- Kick-off event for the “Check Out a Hero” theme with the Friends of the Library
- “Check Out a Hero” summer reading program
- Read-Alouds at Veasey Park during swim lessons
- Take-It and Make-It at Home craft kits
- Musical storytellers “Partners in Rhyme” performing during Old Home Day weekend
- Preschool Storytime on Tuesdays at 9:30 AM with stories, poems, songs and crafts geared for ages 3 and 4 year olds
- Food for Fines for the Deerfield Food Pantry

We do have Internet access at the town library. We also have a photocopier. We also have reproducible IRS forms. We are a year-round collection point for the Deerfield Food Pantry. We also collect Bixtops for Education, Campbell's soup labels and Steeplegate Mall receipts for the public school.

Thanks to everyone who has volunteered their time and talents to help the library grow! Special thanks to Yvonn Coleman-Larsen for her superlative care of the library during her time in charge of maintenance. Thank you also to the Friends of the Library for their untiring efforts to refurbish the juvenile room downstairs by painting and stencilling the walls and replacing the carpet. A big thank you to Jon Lamontagne and Troop #138 for the fine job of replacing the front sidewalk. Congratulations on your Eagle Scout award, Jon!

Evelyn F. DeCota, Librarian

# **Financial Report of Philbrook- James Library** **12/31/04**

Balance on hand, January 1, 2004			19,929.17	
<b>Receipts:</b>				
Interest			22.19	
Donations, fines, book receipts, gifts			248.95	
Town Funds Transferred			15,774.54	16,045.68
				35,974.85
<b>Expenditures:</b>				
Supplies and Maintenance				
Public Service	1,242.15			
Office Supplies	1,092.45			
USPS	29.60			
Building Maintenance	306.60			
Equipment Maintenance	244.00			
Equipment	866.00			
Internet	118.50	3,899.30		
Programs and Personnel Expenses				
Humanities Programs	200.00	200.00		
Family memberships:				
Currier	50.00			
NH Historical	50.00			
Canterbury Shaker Village	100.00			
Christa McAuliffe Planetarium	200.00			
NH Trustee membership/meetings	195.00			
Professional Development	350.60	945.60		
Books and Periodicals				
Books	8,347.22			
Magazines	294.54			
Newspapers	223.00			
Video Coop	200.00	9,064.76	(14,109.66)	
Balance on hand, December 31, 2004				21,865.19

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## **Philbrick-James Library Building Fund 2004**

Balance on Hand January 1, 2004	\$25,323.08		
<b>Receipts:</b>			
Trustee of the Ttrust Funds	2,059.96		
Interest	64.46		
Donations	110.96	2,235.38	
Balance on Hand December 31, 2004		<b>\$27,558.46</b>	

# DEERFIELD CONSERVATION COMMISSION

## Annual Report

2004

The Deerfield Conservation Commission (DCC) is a volunteer board with members appointed for three-year teams by the Board of Selectmen. State Law RSA 36-A calls for the establishment of conservation commissions for the “proper utilization and protection of natural resources and the protection of watershed resources.” The commission may also, with approval by the Board of Selectmen, acquire land as conservation areas or town forests and then manage those areas.

Land conservation is a primary task of the conservation commission. Commission members monitor the existing easement properties in our town to see that they are properly maintained. Commission members are available to community members wishing to learn more about easement and conservation options. During the year 2004, members of the commission worked closely with landowners and representatives of the Bear-Paw Regional Greenways to finalize three conservation easements and begin the initial groundwork for three others. The development of a conservation easement is a time-consuming, complex process involving negotiations with the landowner, Commission, town officials, lawyers and others. Landowners generally develop conservation easements because they wish to have their land protected for future generations to enjoy and to keep the land intact and open as they have known it. They consider it a viable way of preserving the heritage and character of Deerfield.

The Commission works with the Deerfield Open Space Committee (DOSC) to find ways to protect and preserve open space and the rural character of Deerfield. There will be much development pressure placed on Deerfield in the years ahead with the widening of I-93. These groups are working with Bear-Paw Regional Greenway, a local land trust, to set aside some lands for passive recreational use by townspeople and wildlife habitat.

Regulated wetland activities in our town also continue to be a primary responsibility of the commission. The commission evaluated several applications in 2004. Members ensured that wetland and shore land protection laws were adhered to when applications were received citing recommendations or concerns to the NH Department of Environmental Services. The Commission also reviewed and investigated letters of complaint concerning wetland violations.

Some of our projects during 2004 have included continued support for work done at Peg King Park; the completion of the Willoughby Easement, a 28 acre parcel off of Cilley Road; obtaining a Natural Resources Outreach Coalition (NROC) grant to support town boards in working collaboratively with state environmental resources to plan for growth and its impact; and continued conversations with several landowners of large parcels to inform them of land use options.

The Commission would like to recognize the outstanding service of Joe Sears to the Commission and the Town of Deerfield. We thank him for his dedicated work, his time and commitment to preserving the community he loves.

The members of the commission wish to thank the Select Board and the citizens of Deerfield for the continued interest in and support of conservation efforts. We look forward to 2005 with continued commitment to preserving Deerfield’s open spaces and wildlife habitats for the enjoyment and health of the community.

The Commission meets at the Town Offices the first Wednesday of every month at 7:00. Interested citizens are always welcome.

2005 Members: Erick Berglund (financial officer), Sarah Callaghan, Anne Deely, Brenda Eaves (chair), Wes Golumb, Kate Hartnett, Dave Linden (alternate), Becky Whitmeyer

Respectfully submitted,  
Brenda Eaves



# CONSERVATION LANDS DEERFIELD, NEW HAMPSHIRE

PARCEL	MAP/LOT	TYPE	ACRES
Dowst Cate	416/16	Town Forest	110
Weiss	416/18	<i>Town Forest</i>	93
Wells	411/39	<i>Town Forest</i>	83
Hart	403/2	<i>Town Forest</i>	71
Arthur Chase	414/73	<i>Town Forest</i>	38
Alvah Chase	413/96	<i>Town Forest</i>	27
McNeil	406/12	<i>Town Forest</i>	63
Lindsay/Flanders	415/30	<i>Town Forest</i>	68
Hartford Bk (Fowler, etc.)	414/37,38,39,40	<i>Conservation Lands</i>	38
Yeaton	405/98	<i>Conservation Lands</i>	17
Shores	405/53	<i>Easement</i>	128
Sherburne	416/24	<i>Easement</i>	44
Kay Williams	405/84	<i>Easement</i>	89
Cottonwood	424/93.9 + misc.	<i>Easement</i>	120 +/-
Linden	414/3	<i>Easement</i>	10
Olsen (Deerfield Piece)	404/9	<i>Easement</i>	137
Stillbach	424/??	<i>Easement</i>	100?
Menard	415/57	<i>Easement</i>	230
Curry	408/45 & 46	<i>Easement</i>	342
Pendleton	409/47 & 54	<i>Easement</i>	184
Jaeger	409/55 & 408/11	<i>Easement</i>	111
Burbank	408/4,12,14	<i>Easement</i>	107
Lewis Builders	408/20	<i>Easement</i>	6
Former Malouin	409/48	<i>Easement</i>	1

**Note:** Town Forests and Conservation Lands are Town-owned for conservation purposes. Easement land is privately owned, but cannot be developed.

# DEERFIELD VOLUNTEER FIRE ASSOCIATION

The Deerfield Volunteer Fire Department responded to a total of 163 calls in 2004.

During 2004 members of the fire department donated many hours for training, maintenance on vehicles, work details, school programs, fundraisers and special events. I would like to take this opportunity to thank the citizens of Deerfield for their support at last years town meeting for the new 2004 Chevrolet Tahoe. In 2004 members of the department started to refurbish a 1981 general 6X6 on loan from the State of New Hampshire to be used as a forestry unit. In December we received a generous donation from William O'Neal's trust to be used for equipment. Bill was a member of the department from February 1947 until he died in 2003. We plan to finish the forestry unit and replace our 1985 utility van in early 2005 with the donation.

Once again, we would like to thank the citizens of Deerfield for their support and donations that they have extended to the department this year.

Yours in fire protection

Mark A. Tibbetts, Fire Chief

## Deerfield Volunteer Fire Department 2004 Fire Statistics

Accidents	63	Propane Leak	1
Mutual Aid	23	Garage Fire	1
Fire Alarms	17	Electrical Fire	1
Limb on Wires	16	Flooded Basement	1
Brush Fires	18	Service Call	1
Chimney Fires	5	Transformer	1
Unattended Burn Permits	5	Gas Odor	1
Smoke in Buildings	2	ATV Accident	1
Assist Rescue	1	Concession stand fire	1
Smoke Investigations	3	at the Deerfield Fair	
Carbon Monoxide Alarms	2	Rescue person from tree	1
Vehicle Fires	2	Oven Fire	1

## Deerfield Volunteer Fire Department 2004 Roster

George F. Clark, Captain	Charles Sanborn	Jon Thereien
Jack Sullivan	Donald F. Smith, Captain	Peter Demers
Barbie Raymond	Kevin MacDonald	Glenn Young
Dwight Stevens, Deputy Chief	Gerry Purdy	Jeff Smith
Rick Heon, Lieutenant	Craig Kostrzewski	Mark Young
Keith Roliins, Chief Engineer	Dana Briggs	
William Cartier	Bud Clark, Jr.	
James Walker, Engineer	Ginger Demers	
Dianne Kimball	Steve Foster	<b>Explorers</b>
Nick Tordoff, Lieutenant	Kevin Briggs	Warren Billings, IV Gary
Mark A. Tibbetts, Fire Chief	Bradley Briggs	Clark, Jr. Joshua
Donald W. Smith	Warren Billings, III, Lieutenant	Raymond* Brett Demers
Daniel Briggs, Captain	Aaron Cady	Ben Van Berkum
David Twombly	Wally Twombly	
Gary Clark, Deputy Chief	Paul M. Smith	
George Keech	Harvey Robinson	
Paul Kimball	Dale L. Purdy	
Matthew Kimball, Captain	John Dubiansky	
Matthew Fisher	Alex Cote	

**DEERFIELD VOLUNTEER FIRE DEPARTMENT**  
**ANNUAL FINANCIAL REPORT**  
**January 1, 2004-December 31, 2004**

**Income**

Balance January 1, 2004					\$4,254.77
04/05/04	Town of Deerfield	\$6,000.00			
06/07/04	Town of Deerfield	\$6,000.00			
08/03/04	Town of Deerfield	\$6,000.00			
09/16/04	State of N. H. (Grant)	\$ 850.00			
10/19/04	Town of Deerfield	\$6,000.00			
12/23/04	Town of Deerfield	\$2,500.00			
12/31/04	Town of Deerfield	\$ 316.55	\$27,666.55	\$31,921.32	

**Expenses**

Fire Tools & Supplies	\$2,983.92			
Supplies	\$1,957.89			
Radio's & Repairs	\$4,375.59			
Postage	\$ 58.80			
Equipment	\$7,363.24			
Truck Repairs	\$3,443.46			
Dues & Publications	\$ 815.87			
Protective Clothing	\$2,833.00			
Rebuild Forestry Truck	\$2,775.00			
Miscellaneous	\$ 85.00			
Bank Charge	\$ .20	\$26,691.97	\$ 5,229.35	

Checks Not Cashed (returned) \$ 692.88

Balance as of December 31, 2004 \$ 5,922.23



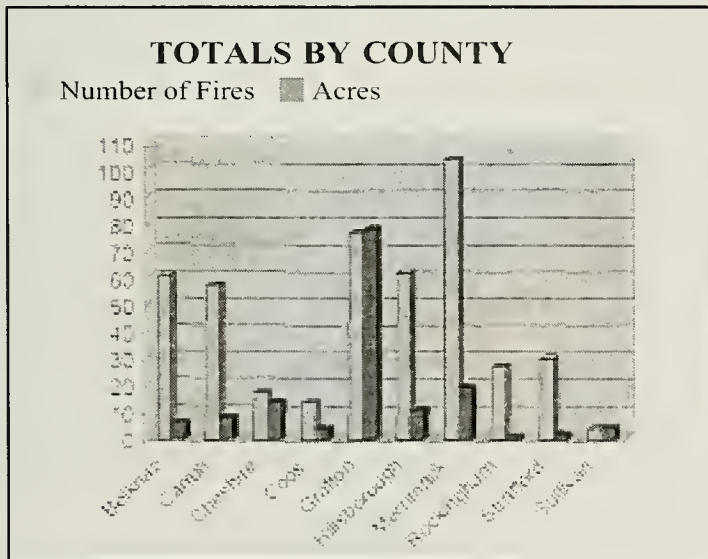
## Report of Forest Fire Warden and State Forest Ranger

Your local Forest Fire Warden, Fire Department, and the State of New Hampshire Division of Forests & Lands cooperate to reduce the risk of wildland fires in New Hampshire. To help us assist you, contact your local Forest Fire Warden or Fire Department to find out if a permit is required before doing ANY outside burning. A fire permit is required for all outside burning unless the ground is completely covered with snow. The New Hampshire Department of Environmental Services also prohibits the open burning of household waste. Citizens are encouraged to contact the local fire department or DBS at 1-800-498-6868 or [www.des.state.nh.us](http://www.des.state.nh.us) for more information. Safe open burning requires diligence and responsibility. Help us to protect New Hampshire's forest resources. For more information contact the Division of Forests & Lands (603) 271-2217, or online at [www.nhdf.org](http://www.nhdf.org).

This last year was fairly wet throughout the spring and summer months, however we finished the season with, an active fall fire season. In order to meet an increased demand for services, the Forest Protection Bureau was reorganized into three regions with smaller Forest Ranger Districts and over the last several years we have added two Forest Rangers. The fifteen state fire towers were the first to report on many fires throughout the state and they completed many other projects on the low fire danger days. The state implemented a program called Tower Quest to help citizens learn about fire towers and the need to protect New Hampshire's forest resources. The United States celebrated Smokey Bear's 60<sup>th</sup> birthday in 2004, and celebrations were held throughout the state. Please help Smokey Bear, your local fire department and the state's Forest Rangers by being fire smart and fire safe!

### 2004 FIRE STATISTICS

(All fires reported as of November 18, 2004)



### Forest Fire Warden and Deputy Wardens

Mark A. Tibbetts	Warden
Dwight Stevens	Deputy
Gary Clark	Deputy
Donald F. Smith	Deputy
George F. Clark	Deputy
Matthew Kimball	Deputy
Keith Rollins	Deputy
Dale L. Purdy	Deputy
Nicholas Tordoff	Deputy
Kevin MacDonald	Deputy
Lewis (Bud) Clark	Deputy

### CAUSES OF FIRES REPORTED

Arson	15	2004
Campfire	41	2003
Children	12	2002
Smoking	19	2001
Debris	201	
Railroad	1	
Equipment	5	
Lightning	5	
Misc.*	163	(*Misc: Powerlines, fireworks, electric fences, ect.)

### Total Fires Total Acres

462	147
374	100
540	187
942	428

**ONLY YOU CAN PREVENT WILDLAND FIRE**

## **The Deerfield Rescue Squad 2004**

The Deerfield Rescue Squad is happy to report that 2004 was another good year for the squad. The squad, with the help from everyone in town was able to purchase a new all wheel drive van to replace the Jeep that we had been using as our rescue truck. The Jeep has since been passed on to the Animal Control Officer for use in his calls. The new Rescue-1 has proven to be everything and more that we had hoped it would be. Anyone that hasn't had a chance to take a look at it can see it at the town meeting. The squad will proudly have it out in front of the school for all to see. The members of the rescue squad would like to thank everyone for supporting the purchase of this truck.

The rescue squad has 11 members with an additional 8 members once they have completed the EMT - Basic course which they are enrolled in now. With the added members this will provide more people to respond to the daytime calls. The Squad has moved the monthly meetings to the fire house to try and free up one more room in the George B. White Building. Over the past months we have been trying to find someone to be the Director of the rescue squad and with the help of the towns selectman, we are happy to have Mark Tibbetts as our new Director. Mark has always been there to help us when we have needed him and we look forward towards working with him.

The rescue squad hopes to see everyone in the coming year around town and as always we look forward to being able to help anyone who needs us. Thank you for your continued support.

Sincerely,

Barbie Raymond  
*President Deerfield Rescue Squad*

# ANNUAL REPORT OF THE DEERFIELD POLICE DEPARTMENT

2004

## ***Personnel Changes***

During 2004, there were several personnel changes. Paul Tower resigned in July. Eric Hardy and his wife became parents for the first time, as did Dan Deyermund and his wife. Dan resigned as a full time officer, but stayed on as a part time officer. Matt Doyle and Doug Trottier were hired to fill Paul and Dan's positions. Matt is married and lives in Kensington. Matt graduated from the Police Academy in 2000 and previously worked for the Kensington and South Hampton Police Departments. Doug is married and lives in Belmont with his wife and child. He graduated from the Police Academy in 1991 and has worked for the Northfield and Bradford Police Departments prior to coming here. We also added a new full time position and hired our first full time female officer, Amber Parkhurst. Amber graduated from the Police Academy in November, where she won the 'Most Improved Recruit Award'. She previously worked for the Waterville Valley Police Department. Amber is single and lives in Rollinsford. Matt resigned in December to take a position with Hampton Falls Police Department.

## ***New Building Proposal***

Since the Safety Complex was defeated at the last Town Meeting, the Police Department will be proposing just a Police Department building. The building is a modular design, similar to the type constructed for the Strafford Police Department. The current facilities are no longer adequate. There is no room, no confidentiality and no security. The new building is designed so that it should meet the needs of this department for at least the next 15-20 years.

## ***Department Activities & Programs***

The Police Department has been participating in the Project ChildSafe Program by providing free gun locks to those residents that request them. Any resident may come to the Police Department to obtain the free locks. We also made them available during the Fair where the Fire Department handed out over 1,000 of them for us.

In May, the Department members, along with the Fire, Rescue and Recreation Dept., organized a basketball game against the eighth grade team and helped raise almost \$200 for the class trip fund. The Department has provided free bicycle helmets to Deerfield children upon request in the past, but has run out of funds to continue this project. The funds come from the sale of bicycles that have been held in the Property Room for 180 days or more and which have not been claimed. We currently have several bikes, and, once they are sold, funds will be available again to purchase helmets.

Officer Mike Lavoie is a certified Child Safety Seat Specialist. If you have questions regarding how to properly install one, or other questions regarding these safety seats, contact Mike at the Police Department.

On Halloween, the Department assisted the Rec. Dept. with the activities at the Gazebo and handed out 200 Trick-or-Treat bags of goodies to the children.

The D.A.R.E. program is conducted at the Community School by Lt. Mike Greeley. This program has been very successful in the past and continues to receive good comments from the participants. Through the generosity of a Deerfield resident, we have obtained a D.A.R.E. car. It is a 1997 Honda Civic and will have the official D.A.R.E. decals and police blue lights on it. Residents may see it being used at traffic details and parked at the school during the D.A.R.E. classes.



## Annual Report of the Deerfield Police Department 2004 Cont.

### *Yearly Statistics*

**Traffic Enforcement:** There was an 11% increase in the number of investigated motor vehicle crashes this year, with a 60% increase in the number of injuries reported. There were the same amount of non-investigated crashes as last year (29). There were 630 citations issued; 205 going to Town residents and 425 going to non-residents. There were 454 issued for speeding violations; 2 for 1-10 MPH over the posted speed limit, 142 for 11-15 MPH over, 187 for 16-20 MPH over, 59 for 21-25 MPH over, 24 for 26-30 MPH over and 4 for 31+ MPH over the limit. There were also 36 issued for speeding in the School Zone. The other 176 were issued for other violations, such as Stop Sign violations, Unregistered and Un-inspected vehicles. There were 753 written warnings issued; 340 going to residents and 413 going to non-residents. Of the total, 251 were issued for speeding violations and the remainder were for other motor vehicle violations. There were 16 DWI arrests, 19 arrests for Operating After License Suspension, 20 for Reckless Operation and 9 for Negligent Driving. The Department also instituted a Directed Patrol Program which requires each duty officer to spend one hour of every shift on a specific Town roadway monitoring traffic. During this time, every vehicle passing the officer is recorded along with its speed. This information is used to recommend speed limits to the Selectmen. The officer also looks for other motor vehicle violations.

**Criminal Activity:** There were 152 people arrested (18% increase) by the Department this year, which resulted in 270 criminal charges (32% increase). There were 408 total court cases (a 9% increase) and 34 days spent in court (26% decrease). There were only 2 Burglaries this year, the lowest since 1997 when 4 were investigated. There were 56 Criminal Mischief cases (11% decrease), 67 Illegal Possession of Drugs/Alcohol cases (235% increase), 3 Sexual Assaults (50% decrease), 25 Simple Assaults (30% decrease), 36 Bad Check cases (56% increase), and 21 Domestic Violence incidents investigated (43% decrease).

**Other Activity:** Assisted Other Agencies 213 times, responded to 129 alarms, performed over 350 building security checks, responded to 56 false 911 calls, assisted 39 motorists, assisted the public 70 times, responded to 126 Rescue calls and 54 Fire calls. There were a total of 5,718 calls for service. Department members spent about 8,300 hours patrolling over 60,000 miles in the Town, 500 hours on investigations, over 300 hours in court, 1,581 hours of training, 47 hours teaching D.A.R.E., and 62 hours on other community projects.

Residents may direct questions, comments and concerns via e-mail to the Chief at [chiefrhw@metrocast.net](mailto:chiefrhw@metrocast.net) or they can call the Department.

### *Police Department Members*

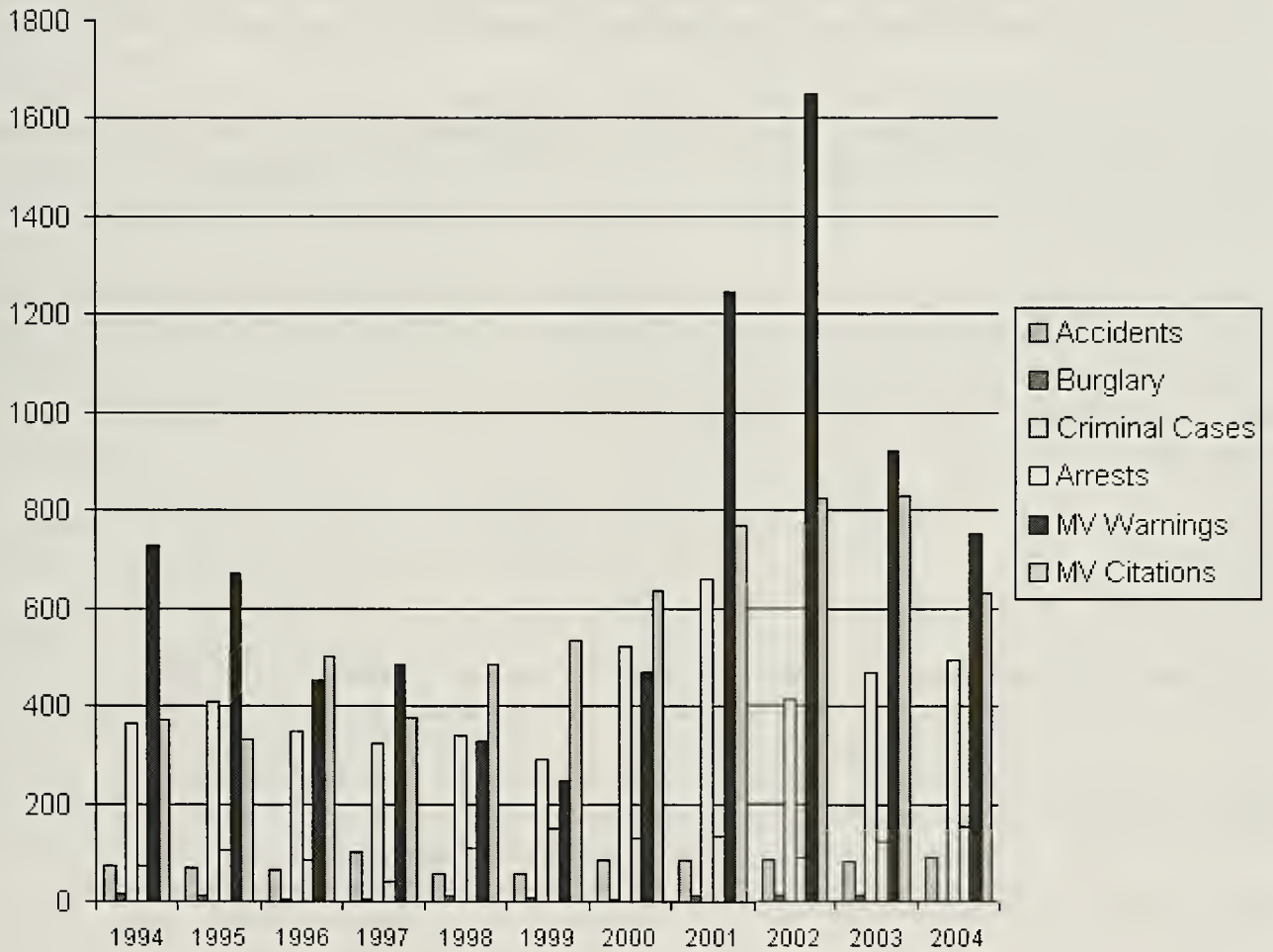
Full Time Police Officers  
Chief Robert H. Wunderlich  
Lt. Michael Greeley  
Sgt. Steven Turner  
Officer Eric Hardy  
Officer Michael Lavoie  
Officer Douglas Trottier  
Officer Amber Parkhurst

Administrative Assistant  
Glenda Gonnella

Part Time Police Officers  
Officer Daniel Deyermond  
Officer Roger St.Onge  
Officer Glenda Gonnella

## POLICE ACTIVITY CHART

	1994	1995	1996	1997	1998	1999	2000	2001	2002	2003	2004
Accidents	72	68	64	102	57	58	84	84	85	81	90
Burglary	18	13	4	4	12	8	5	11	12	14	2
Criminal Cases	366	409	348	322	341	291	521	660	414	468	494
Arrests	72	107	83	42	109	151	129	132	89	120	152
MV Warnings	730	670	453	487	327	246	471	1245	1649	922	753
MV Citations	372	333	501	378	487	532	634	768	825	828	630
Calls for Service	1047	1327	2063	3848	3899	3542	4733	5644	6355	6396	5718



# BUILDING INSPECTOR REPORT

2004

This past year, building permits have remained on average about the same as the last few years. There were 51 permits issued for new homes. Deerfield appears to be very appealing to people, and the demand for new building lots has remained high. With more and more subdivisions being approved I see this trend continuing. The majority of new homes that are being built are still around 1,500 square feet and larger. The building department has seen a steady increase in traffic within the office as well as a sizable increase in phone activity, and work load.

A reminder to residents that if you have been issued, a building permit you must notify this office when your project is complete. Certificates of occupancy need to be issued in order for you to occupy or use the space. Also with the arrival of the new year the building and fire departments will be requiring mechanical permits for the installation of new and replacement heating systems and fossil fuel hot water tank replacements please let your contractors know.

Another area of increasing concern to new residents, are animals, livestock and ones right to own and keep them. Deerfield is a residential / agriculturally zoned community and for the most part any and all forms of agriculture are legal from farming to livestock to the necessary accessory buildings to house them.

Progress is continuing slowly as we continue to move forward with removal of unused vehicles. Please keep in mind the Deerfield Zoning Ordinances do not allow the storage of more than two vehicles that are not intended for or capable of being used, on the public roadways. We will continue to send letters to those who exceed this limit. If you need help in disposing of unwanted vehicles please let me know and I will put you in touch someone who can assist you.

Year	95	96	97	98	99	00	01	02	03	04
Building Permits	82	72	103	122	142	174	169	176	168	165
Dwellings Units	28	25	27	40	55	65	58	30	19	51

If you have any question about the Building Codes or the Zoning Ordinances please feel free to Call, or stop in to see me at my office in the George B. White Building.

Submitted Feb 12, 2004

Richard H Pelletier

Building Inspector Town of Deerfield.



## HIGHWAY DEPARTMENT REPORT 2004

2004 saw a very busy year for the Deerfield Highway Department. Included in the 2004 budget. The Mountain Road Reconstruction Project was originally slated to be put out to bid. Due to unforeseen easement issues that was not the case if the project was to be completed in a timely manner. The project, as is today, used a number of local contractors that were available. The Town acted as the General Contractor with the aid of DOT Division 6 engineers. A small portion of the project was not completed but will be as soon as there is reasonable time. Due to the fact that the town acted as the General Contractor, there were additional things done on Mountain Road that were not part of the original plan. All of the work that has been completed thus far, has greatly helped to improve the overall conditions. As time allows, there are several other projects to be done during the summer months of 2005 which includes widening the road past Brown's field.

The box culvert on Cate Road was completed by late August in time for the start of the new school year. This project was delayed twice due to manufacturing problems. The granite side supports and decking from the old structure were used for the headwalls and the wingwalls for the new structure with everything fitting into place nicely.

There was a crack sealing program put into place in 2004, with approximately 10 miles of road sealed by highway department. Haynes Road, Parade Road, Birch Road, Range Road, Middle Road, Pleasant Hill, and Brown Road were completed throughout the summer. As town roads are upgraded, the cracking sealing program will be continued on those roads deemed worthy of this type of maintenance.

A one inch wear surface of pavement was done on Parade and Haynes Roads. Prior to this being done, there were several culverts that were replaced, crack sealing done and brush cut along both roads, department personal went house to house distributing flyers notifying residents of the work being done. The notice gave the residents a brief outline of the work being done along with an estimated time line of completion. There were many favorable comments from residents. We will continue this practice with town highway projects in the future.

During this past winter, although there wasn't huge amounts of snow, our budget took a hard hit. When preparing winter budget, many things come into play. The biggest factor, is the timing of the actual storm. Weekend storms are normally less costly to the materials budget, sand and salt, this is due to decreased traffic on the roads, with people are willing to stay in and not compelled to go out. However, for town personal, it means overtime hours. During an entire week end storm event, the roads may only need to be treated once or twice at most. Storms events during the early/daytime hours of the work week have proven to be the most costly. This is due to the materials needed to make the roads safer for the morning school busses and the morning work commute. Early afternoon, the roads usually need to be treated once again for the buses. A third treatment may need to be applied for the evening commute of the work force returning home. If the storm has not ended by then, a forth treatment will need to be applied as a final clean up when the storm has ended.

Adding to the cost of winter operations this year was a dramatic increase in salt prices. Salt rose slightly over 40% this winter with sand prices rising ever so slightly. In an effort to reduce our salt usage, the highway department has been trying the use of liquid Magnesium Chloride. A spray system was installed on one truck. The system pre-wets the salt/sand mix as it comes out of the sander. The pre wetted material then goes through the spinner and is applied to the roads surface. The Magnesium Chloride allows the salt to work at lower temperatures as well as creating a brine that remains on the road surface longer keeping any further snow and ice from forming. The pre wetted material has been used on various plow routes at different times through out the winter with mixed results. It was most effective at the lower temperatures that we experienced in mid January on roads that remain shaded a good part of the day, only hills and corners were treated. This proved to be very effective. In some cases the savings realized by the town have been \$175.00 to \$200.00 per storm for one plow route in material alone. Future plans include setting up more town equipment with spray units and making a mixing station to pre wet material as it is loaded into the contractors trucks. The spray units are mounted onto the sanders and stay on the sanders when removed from the trucks.

Projects slated for 2005 include Old Center Road North from #9 to #64, Mt Delight Road from Swamp Road to the Allenstown Town line and Swamp Road to the Epsom Town line, and the bridge on Cole Road that crosses Nicholls Brook (which is scheduled to be replaced).

All 4 employees have attended various training classes by The local Government Center and The UNH Technology Center.

Respectfully Submitted,

Alex Cote, Road Agent

# THE DEERFIELD HERITAGE COMMISSION

2004

The Deerfield Heritage Commission has spent the last year involved with the handicap accessibility project in the Town Hall. We have hired TMS architects of Portsmouth to help us with the planning, and will continue moving ahead with this project through the coming year.

Additionally, we have begun working on a web site to provide the town's current and former residents access to the stories and pictures of our past.

## *The Heritage Commission members are:*

Jim Deely  
Kay Williams  
Elsie Brown  
Gile Beye  
Fran Menard  
Joe Sears  
Honi Hoague  
Irene Shores  
Deb Boisvert  
Rebecca Hutchinson

## ZONING BOARD OF APPEAL 2004

The year 2004 saw a decrease in the number of cases (27) down from last year's (30). The board met on the fourth Tuesday of every month. The board held extra sessions as required.

The case log included:

**Variances** 17 = (9 granted, 6 denied, 2 withdrawn)

**Special Exceptions** 7 = (6 granted, 0 Denied and 1 pending);

**Administrative decisions** = None

**Rehearing** = 3 (ZBA sustained itself in all – all three appealed to Superior Court).

2004 was a year of new challenges as two New Hampshire Supreme Judicial Court decisions changed the face of Variances. The Boccia decision created a new standard for hardship that applies to relief from dimensional requirements and allowed for boards to consider the financial aspects of a given situation. The Bacon decision requires Zoning Boards to consider the cumulative effect a decision may have on the surrounding area.

The board continued to search for prospective alternates. One new alternate was added, leaving two slots open on the roster.

The Board of Adjustment was established in 1970 within the Deerfield Zoning Ordinance as required by NHRSA 673:1, Section IV and specified in RSA 673:3. The Board of Selectmen appoints its five members to three-year staggered terms and may appoint five alternate members. The Board of Adjustment also acts as the "Building Code Board of Appeals" as approved by voters at a Town Meeting.

"Rules of Procedure" were adopted in 1970 as required by RSA 676:1 for all land use boards. Copies of the boards procedure are on file with the Town Clerk.

*Respectfully Submitted*

**Anthony J. Di Mauro, Chairman**



## DEERFIELD PARKS AND RECREATION DEPARTMENT 2004 REPORT

2004 proved to be a year of continued growth for the Parks and Recreation Department. Programs and participants were both on the rise.

Our challenge for 2005 is to continue our growth while managing it effectively with the resources we have. Part of that challenge is being met by the work of Bonnie Mcpherson in our office. Bonnie has helped to create a very efficient system to handle all our registrations, program promotions and website. I strongly urge the citizens of Deerfield to use our website as a great resource to our programs and registrations. We are committed to keeping it up to date and user friendly.

Our other valuable resources include the town's volunteers and the facility's where we run our programs. Simply put it would be impossible to exist without either. Our volunteers include coaches, officials, chaperones, concessionaires, and all the manpower it takes to run our activities and programs. We are very pleased that more and more Deerfield's young people are getting involved in an altruistic way, through volunteerism and community service. If your children have not taken advantage of these opportunities, I strongly encourage you to inquire.

I would also like to thank Fire Chief Mark Tibbetts for always being just a Nextel beep away from helping, as well as Police Chief Wunderlich, DCS Principal Paul Yergeau and their staffs for all the ways they make themselves available in helping our department.

The use of the Bicentennial field, the Deerfield Community School, the George B. White Building, the Historic Town Hall, and the Swanson Gazebo Field are all essential to our programs' existences, and we strive to maintain and protect these valuable resources. This year we will do some much needed renovation on the softball side of Bicentennial as well as Poison Ivy and mosquito treatment at the Gazebo field.

Lastly, to the citizens of Deerfield, I thank you for all of your continued support and welcome your ideas, comments and suggestions.

Sincerely,

Joe Manzi  
Deerfield Parks and Recreation

# ROCHESTER/RURAL DISTRICT VISITING NURSE ASSOCIATION/HOSPICE 2004

Rochester/Rural District Visiting Nurse Association, now shortened to Rochester District Visiting Nurse Association dba Your VNA, is pleased to continue as your home care agency, providing you with needed intermittent skilled nursing, therapy, personal care and support services. This has been a year of change and technical growth as we have completed our transition to an electronic chart and begun our investment in telehealth. Telehealth will allow us to monitor patients utilizing a computerized system which downloads such vitals as blood pressure, blood sugar and weight into the patient's office chart without a nurse visiting in the home. There is a medication alarm to remind the patients to take their meds on time. Both these technological advances are helping to prepare us for a future of growing demand for care coupled with decreasing numbers of nurses and therapists. Telehealth, combined with new disease management programs, will afford the patient the best of care available in the home.

After very careful consideration, our Board decided that we should close our hospice program and give up our Maine home care license. Both these decisions were given the utmost consideration and will allow us to focus our resources on our funding communities and our specialty, home care. Home health is provided to individuals and families in their place of residence for the purpose of promoting, maintaining or restoring health or maximizing the level of independence while minimizing the effects of disability and illness, including terminal illness. There are many home care patients who die at home without ever becoming a hospice patient, and Your VNA will continue to meet the needs of these patients.

Your VNA is being proactive in aligning its resources, both human and financial, to meet the increasing demands for skilled and supportive services in home care. We are expanding our supportive service program to include personal care service providers and companions to complement our homemakers. By reorganizing our support service program, we hope to continue this important but under-funded level of care.

Your support through your town contribution helps to meet the many home health needs of patients in your community who do not have insurance or have inadequate insurance. Our ability to continue to meet these needs is dependent on your continued support. Thank you. Please call 332-1133 if you have questions about the services or care available through Your VNA.

## Patients and Visits in Deerfield by funding source *(10 months, annualized)*

	Visits	Patients	Reimbursement % of patients	
Skilled nursing	341	22	Medicare	60%
Physical Therapy	89	11	Medicaid/ HCBC	33%
Occupational Therapy	46	7	Insurance	7%
Speech Therapy	0	0	County/State	
Medical Social Work	10	2	Self Pay	
Licensed Nursing Assistant				
Homemaker				

Submitted by Linda Hotchkiss RN, MHSA Executive Director





# DEERFIELD SCHOOL DISTRICT



*Sarah Ruggiero, 2004-5 DCS 7th Grade*

# 2004 REPORTS

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**OFFICERS OF THE DISTRICT**  
**For the Year Ending June 2003**

**MODERATOR**  
Douglas Leavitt

**SCHOOL BOARD**

Donald Gorman	Term Expires 2005
Judy Williams	Term Expires 2005
John Harrington	Term Expires 2006
Kevin Webber	Term Expires 2006
Kevin Barry	Term Expires 2007

**DISTRICT CLERK**  
Kandy Davitt

**DISTRICT TREASURER**  
Cindy Tomilson

**SUPERINTENDENT OF SCHOOLS**  
Thomas Haley

**ASST. SUPERINTENDENT OF SCHOOLS**  
David Dziura

**BUSINESS ADMINISTRATOR**  
Peter Aubrey

**PRINCIPAL**  
Paul Yergeau



## THE STATE OF NEW HAMPSHIRE

TO THE INHABITANTS OF THE SCHOOL DISTRICT IN THE TOWN OF DEERFIELD, QUALIFIED TO VOTE IN DISTRICT AFFAIRS:

You are hereby notified to meet at the Town Hall in said District on the 8th day of March, 2005 at 7:00 o'clock in the forenoon, to act upon the following subjects:

1. To choose a Moderator for the ensuing year.
2. To choose a Clerk for the ensuing year.
3. To choose two members of the School Board for the ensuing three years.
4. To choose a Treasurer for the ensuing year.

5. BY PETITION: Shall we adopt the provisions of RSA 40:13 (known as SB2) to allow official ballot voting on all issues before the School District of Deerfield on the second Tuesday of March.

The polls are to open at 7:00 A.M. and will close not earlier than 7:00 P.M.

All other School District business to be conducted at the regular School District meeting as otherwise posted.

Given under our hands at said Deerfield this 17th day of February, 2005.

Kevin Barry, Chair  
Donald Gorman  
John Harrington  
Kevin Webber  
Judy Williams  
DEERFIELD SCHOOL DISTRICT

# THE STATE OF NEW HAMPSHIRE

TO THE INHABITANTS OF THE SCHOOL DISTRICT IN THE TOWN OF DEERFIELD, QUALIFIED TO VOTE IN DISTRICT AFFAIRS:

You are hereby notified to meet at the Deerfield Community School in said District on the 19th day of March, 2005 at 9:00 o'clock in the morning to act upon the following subjects:

1. To hear the reports of Agents, Auditors, Committees, or Officers chosen, and to pass any vote relating thereto.

2. To see if the District will vote to authorize the School Board to accept gifts and donations from any source on behalf of the School District.

3. To see if the District will vote to approve the cost items as set forth in the collective bargaining agreement reached between the Deerfield Education Association and the Deerfield School Board for the 2005/06 and 2006/07 fiscal years, which calls for the following estimated increases in salaries and benefits:

Year 2005/06	\$207,314
Year 2006/07	\$181,386

and further to raise and appropriate the sum of \$207,314 for the 2005/06 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits agreed to by the Deerfield School Board and the Deerfield Education Association.

*School Board recommends approval*

*Budget Committee recommends approval*

4. To see if the District will vote to approve the cost items as set forth in the collective bargaining agreement reached between the Deerfield Paraprofessional Association and the Deerfield School Board for the 2004/05 and 2005/06 fiscal years, which calls for the following estimated increases in salaries and benefits:

Year 2004/05	\$42,531
Year 2005/06	\$46,268

and further to raise and appropriate the sum of \$42,531 for the 2004/05 fiscal year, and raise and appropriate the sum of \$46,268 for the 2005/06 fiscal year, such sums representing the additional costs attributable to the increase in salaries and benefits agreed to by the Deerfield School Board and the Deerfield Paraprofessional Association.

*School Board recommends approval*

*Budget Committee recommends approval*

5. To see if the District will vote to raise and appropriate the sum of \$75,000 to provide an approximate \$30-per-month stipend to the family of each duly-enrolled public high school student legally residing in Deerfield who travels to an approved high school placement and does not receive other subsidized transportation from the District.

*School Board recommends approval*

*Budget Committee recommends approval*

6. To see if the District will vote to raise and appropriate the sum of up to \$20,000, from surplus, to be added to the Special Education Trust Fund previously established, and to authorize the use/transfer of up to \$20,000 from the June 30, 2005 fund balance for this purpose.

*School Board recommends approval*

*Budget Committee recommends approval*

7. To see if the District will vote to raise and appropriate the sum of up to \$20,000, from surplus, to be added to the Building Repair Trust Fund previously established, and to authorize the use/transfer of up to \$20,000 from the June 30, 2005 fund balance for this purpose.

*School Board recommends approval*

*Budget Committee recommends approval*

8. To see if the District will vote to raise and appropriate the sum of \$161,000 to support long-term study and planning for future facility needs. **This is a special warrant article.**

*School Board recommends approval*

*Budget Committee recommends approval*

9. To see if the District will vote to raise and appropriate the budget committee's recommended amount of \$9,605,805 for the support of schools, for the payment of salaries for the school district officials and agents, and for the payment for the statutory obligations of the District. The school board recommends \$9,605,805. This article does not include appropriations voted in other warrant articles.

*School Board recommends approval of \$9,605,805*

*Budget Committee recommends approval of \$9,605,805*

10. To choose Agents and committees in relation to any subjects embraced in the Warrant.

11. To transact other business that may legally come before said meeting.

Given under our hands at said Deerfield this 17th day of February, 2005.

Kevin Barry, Chair

Donald Gorman

John Harrington

Kevin Webber

Judy Williams

DEERFIELD SCHOOL DISTRICT



# DEERFIELD SCHOOL DISTRICT - FY 2005/2006 PROPOSED BUDGET

ACCOUNT #	DESCRIPTION	2003/2004 EXPENDED	2004/2005 BUDGET	2005/2006 PROPOSED	DOLLAR INC./DEC.	MBC RECOMMEND
<b>1100 REGULAR PROGRAMS</b>						
001-1100-110-108-000	TEACHERS SALARIES	1,637,208.62	1,794,945.00	1,833,435.00	38,490.00	1,833,435.00
	<i>Reflects track increases; Art to full time \$15,042; Music to full time \$17,493</i>					
001-1100-111-108-000	INTERN STIPENDS	6,687.60	7,800.00	7,800.00	0.00	7,800.00
	<i>6 @ \$1,300</i>					
001-1100-112-108-000	SUBSTITUTE SALARIES	21,915.25	21,600.00	23,400.00	1,800.00	23,400.00
	<i>Established formula of 78 people X 5 days X \$60/day.</i>					
001-1100-113-108-055	NETWORK TECHNICIAN	8,381.56	11,000.00	40,800.00	29,800.00	40,800.00
	<i>New position to consolidate network repairs in house. Repairs were previously done by a variety of people and outside repair agencies.</i>					
001-1100-114-108-000	AIDE SALARIES	24,490.32	26,614.00	34,125.00	7,511.00	34,125.00
	<i>(2) Kindergarten + (1) classroom aide</i>					
001-1100-115-108-000	TITLE 1/READING RECOVERY	58,196.01	99,211.00	93,338.00	(5,873.00)	93,338.00
	<i>Salary for (2) full-time positions for FY 05 - Gross budgeted - Title1 funds to offset \$55,323</i>					
	REGULAR PROGRAMS SALARIES	1,756,879.36	1,961,170.00	2,032,898.00	71,728.00	2,032,898.00
001-1100-561-108-000	HIGH SCHOOL TUITION	1,986,398.83	2,152,010.00	2,629,748.00	477,738.00	2,629,748.00

Budgets High School Tuition for 254 students at area high schools. Current year High School enrollment is 248 tudents

- 7 STUDENTS AT P.A. @ \$8,063 = \$56,441 (3.0% estimated increase - current tuition \$7,828)
- 42 STUDENTS AT COE-BROWN @ \$10,060 = \$422,520 (5.0% estimated increase - current tuition \$9,581)
- 184 STUDENTS AT CONCORD HIGH @ \$10,804 = \$1,987,936 (9.25% actual increase - current tuition \$8,900)
- 7 STUDENTS AT CENTRAL @ \$6,901 = \$48,307 (3.0% estimated increase - current tuition \$6,700)
- 4 STUDENTS AT MEMORIAL @ \$6,901 = \$27,604 (3.0% estimated increase - current tuition \$6,700)
- 6 STUDENT AT DOVER HIGH @ \$9,304 = \$55,824 (5.5% estimated increase - current tuition \$8,847)
- 4 STUDENTS AT RAYMOND HIGH @ \$7,779 = \$31,116 (3.0% estimated increase - current tuition \$7,552)

# DEERFIELD SCHOOL DISTRICT - FY 2005/2006 PROPOSED BUDGET

ACCOUNT #	DESCRIPTION	2003/2004 EXPENDED	2004/2005 BUDGET	2005/2006 PROPOSED	DOLLAR INC./DEC.	MBC RECOMMEND
<b>INSTRUCTIONAL EQUIPMENT-REPAIR</b>						
001-1100-430-108-000	INSTR. EQUIPMENT REPAIR	1,870.10	7,000.00	2,000.00	(5,000.00)	2,000.00
<i>Due to age of equipment, fewer items are being repaired and are in need of replacement. Line has decreased and new equipment line has increased</i>						
001-1100-430-108-055	TECHNOLOGY EQUIPMENT REPAIR	1,215.20	2,000.00	2,290.00	290.00	2,290.00
<i>Printer and wiring expenses; Network OS maintenance agreement</i>						
001-1100-611-108-055	COMPUTER REPAIR PARTS	3,578.53	5,000.00	4,000.00	(1,000.00)	4,000.00
<i>Regularly replaced items and replacement of machine parts that are out of warranty</i>						
INSTRUCTIONAL EQUIPMENT - REPAIR		6,663.83	14,000.00	8,290.00	(5,710.00)	8,290.00
<b>TEACHING SUPPLIES</b>						
001-1100-610-108-000	GENERAL SUPPLIES	32,182.28	35,000.00	35,000.00	0.00	35,000.00
<i>Increase in programs and additional classes will drive need for current expenses</i>						
001-1100-610-108-006	FOREIGN LANGUAGE	2,997.21	2,500.00	2,000.00	(500.00)	2,000.00
001-1100-610-108-007	HEALTH	0.00	0.00	700.00	700.00	700.00
<i>Expenses moved from 2134-641 to reflect new department added in FY 04/05</i>						
001-1100-610-108-008	ART	12,104.80	13,955.00	14,000.00	45.00	14,000.00
001-1100-610-108-017	GUIDANCE	449.90	814.00	825.00	11.00	825.00
001-1100-610-108-023	MATH	7,277.31	9,930.00	6,000.00	(3,930.00)	6,000.00
<i>Decrease reflects end of replacement cycle of middle school math textbooks</i>						
001-1100-610-108-024	MUSIC	4,143.58	2,500.00	3,000.00	500.00	3,000.00
<i>Reflects increase in growth of all areas of music programs</i>						
001-1100-610-108-025	PHYSICAL EDUCATION	1,989.97	2,019.00	2,000.00	(19.00)	2,000.00
001-1100-610-108-027	LANGUAGE ARTS	23,541.68	19,445.00	19,000.00	(445.00)	19,000.00
001-1100-610-108-029	SCIENCE	6,551.41	8,250.00	7,000.00	(1,250.00)	7,000.00
001-1100-610-108-030	SOCIAL STUDIES	7,355.44	7,404.00	7,000.00	(404.00)	7,000.00
001-1100-650-108-055	SOFTWARE-REG. ED. PROGRAMS	6,523.63	6,000.00	6,000.00	0.00	6,000.00
TEACHING SUPPLIES		105,117.21	107,817.00	102,525.00	(5,292.00)	102,525.00

# DEERFIELD SCHOOL DISTRICT - FY 2005/2006 PROPOSED BUDGET

ACCOUNT #	DESCRIPTION	2003/2004 EXPENDED	2004/2005 BUDGET	2005/2006 PROPOSED	DOLLAR INC./DEC.	MBC RECOMMEND
<b>INSTRUCTIONAL EQUIPMENT</b>						
001-1100-731-108-000	NEW INSTRUCTIONAL EQUIPMENT	3,053.29	2,700.00	8,500.00	5,800.00	8,500.00
	<i>Due to age of equipment, fewer items are being repaired and more are in need of replacement. Increase reflects consolidation with 1100-430</i>					
001-1100-733-108-000	NEW FURNITURE/FIXTURES	2,392.66	3,000.00	6,000.00	3,000.00	6,000.00
	<i>Ongoing replacement and upgrade schedule, for furnishings of the entire building.</i>					
001-1100-733-108-055	NEW FURNITURE - COMPUTER	523.19	600.00	1,000.00	400.00	1,000.00
	<i>Purchase of computer carts which reflects purchase and replacement cycle of state approved technology plan.</i>					
001-1100-734-108-000	NEW TECHNOLOGY EQUIPMENT	0.00	1.00	1.00	0.00	1.00
001-1100-734-108-055	NEW COMPUTER/NETWORK EQUIP	2,756.82	1.00	1.00	0.00	1.00
001-1100-735-108-000	INSTRUCTIONAL EQUIP. REPLACEMENT	226.63	7,230.00	6,800.00	(430.00)	6,800.00
	<i>Instructional equipment is no longer stored in and signed out from the library. Replacement of equipment should be reflected in this line rather than 2223-734</i>					
001-1100-737-108-000	FURNITURE/ FIXTURE REPLACEMENT	6,841.60	7,000.00	8,000.00	1,000.00	8,000.00
	<i>All items were moved from GB White Bldg. We are in dire need to replace file cabinets, storage cabinets, chairs, desks, bookcases, and tables.</i>					
001-1100-738-108-055	COMPUTER/NETWORK REPLACEMENT	27,124.12	16,400.00	20,000.00	3,600.00	20,000.00
	<i>Computer purchase (regular replacement cycle)</i>					
	INSTRUCTIONAL EQUIPMENT	42,918.31	36,932.00	50,302.00	13,370.00	50,302.00
<b>TOTAL 1100</b>		<b>3,897,977.54</b>	<b>4,271,929.00</b>	<b>4,823,763.00</b>	<b>551,834.00</b>	<b>4,823,763.00</b>



# DEERFIELD SCHOOL DISTRICT - FY 2005/2006 PROPOSED BUDGET

ACCOUNT #	DESCRIPTION	2003/2004 EXPENDED	2004/2005 BUDGET	2005/2006 PROPOSED	DOLLAR INC./DEC.	MBC RECOMMEND
<b>1200 SPECIAL PROGRAMS</b>						
001-1200-110-108-000	TEACHERS SALARIES	501,858.75	562,369.00	530,012.00	(32,357.00)	530,012.00
	<i>Reflects only track increases &amp; personnel changes</i>					
001-1200-111-108-000	SPEC. ED. SECRETARY	11,154.29	13,739.00	13,699.00	(40.00)	13,699.00
001-1200-114-108-000	AIDE SALARIES	388,280.17	391,030.00	378,654.00	(12,376.00)	378,654.00
	<i>FY 2004/2005 budgeted 32 aides, current actual aides 31, FY 2005/2006 budgeting 32 aides</i>					
001-1200-115-108-000	SUMMER SERVICES	49,981.27	48,500.00	49,000.00	500.00	49,000.00
	<i>Program held at DCS, mandated by Federal Law, to prevent regression</i>					
001-1200-116-108-000	SPECIAL ED. COORDINATOR	52,788.00	54,266.00	54,266.00	0.00	54,266.00
001-1200-117-108-000	PRESCHOOL AIDES	6,511.45	19,500.00	13,176.00	(6,324.00)	13,176.00
	<i>(2) part-time positions</i>					
001-1200-312-108-000	CENTRAL ADMIN. COST	31,635.47	33,854.00	32,687.00	(1,167.00)	32,687.00
	<i>Transportation &amp; Out of District coordination, Sped federal funds bookkeeping, Spedis data entry &amp; monitoring</i>					
001-1200-321-108-000	TUTORING SERVICES	0.00	1,500.00	200.00	(1,300.00)	200.00
	<i>Required by law for housebound/extended day students</i>					
001-1200-322-108-000	SPECIAL ED. TRAINING	400.00	2,000.00	2,000.00	0.00	2,000.00
	<i>Required by law</i>					
001-1200-323-108-000	CONTRACTED SERVICES	57,581.43	59,000.00	66,400.00	7,400.00	66,400.00
	<i>Vision &amp; OT services, Autism &amp; EH consultants, Outside evals, Inclusion facilitator</i>					
	<b>SPECIAL PROGRAMS SALARIES AND SERVICES</b>	<b>1,100,190.83</b>	<b>1,185,758.00</b>	<b>1,140,094.00</b>	<b>(45,664.00)</b>	<b>1,140,094.00</b>
001-1200-568-108-000	SUMMER PROGRAM TUITION	42,323.68	45,050.00	51,950.00	6,900.00	51,950.00
	<i>Reflects currently identified students who will need intensive summer programming</i>					
001-1200-569-108-000	SPECIAL PLACEMENTS/TUITION	636,709.47	699,140.00	676,700.00	(22,440.00)	676,700.00
	<i>Supports out-of-district placements and tuition mandated by disabled students' education plans</i>					
<b>SPECIAL PROGRAM MILEAGE AND SUPPLIES</b>						
001-1200-580-108-000	SPECIAL ED. MILEAGE	1,273.84	350.00	350.00	0.00	350.00
001-1200-610-108-000	SPECIAL ED. SUPPLIES	7,977.23	13,150.00	9,000.00	(4,150.00)	9,000.00
	<i>Summer program &amp; general teaching supplies</i>					
001-1200-650-108-055	COMPUTER SOFTWARE	1,000.00	1,000.00	1,000.00	0.00	1,000.00
	<b>SPECIAL PROGRAM MILEAGE AND SUPPLIES</b>	<b>10,251.07</b>	<b>14,500.00</b>	<b>10,350.00</b>	<b>(4,150.00)</b>	<b>10,350.00</b>

# DEERFIELD SCHOOL DISTRICT - FY 2005/2006 PROPOSED BUDGET

ACCOUNT #	DESCRIPTION	2003/2004 EXPENDED	2004/2005 BUDGET	2005/2006 PROPOSED	DOLLAR INC./DEC.	MBC RECOMMEND
<b>SPECIAL PROGRAM EQUIPMENT</b>						
001-1200-430-108-000	EQUIPMENT REPAIRS/MAINT. AGREEMENTS	0.00	3,624.00	4,831.00	1,207.00	4,831.00
	<i>Lease, maintenance agreement &amp; useage for sped copier</i>					
001-1200-733-108-000	NEW FURNITURE/FIXTURES/EQUIP	3,657.50	1.00	1,200.00	1,199.00	1,200.00
	<i>Standing chair \$800</i>					
001-1200-734-108-055	NEW COMPUTER/NETWORK EQUIP	2,599.98	1,995.00	2,000.00	5.00	2,000.00
	<i>Equipment required by IEP's (1 child specific computer and assistive devices)</i>					
001-1200-738-108-055	REPLACE COMPUTER/NETWORK EQUIP	0.00	1.00	1.00	0.00	1.00
	<b>SPECIAL PROGRAM EQUIPMENT</b>	6,257.48	5,621.00	8,032.00	2,411.00	8,032.00
	<b>TOTAL 1200</b>	<b>1,795,732.53</b>	<b>1,950,069.00</b>	<b>1,887,126.00</b>	<b>(62,943.00)</b>	<b>1,887,126.00</b>
<b>1410 OTHER INSTRUCTIONAL PROGRAMS</b>						
001-1410-110-108-000	COCURRICULAR SALARIES	13,800.00	15,300.00	17,100.00	1,800.00	17,100.00
	<i>Addition of salaries for newly re-formed baseball and softball programs, asst. track coach, and salary increase for Athletic Director</i>					
001-1410-340-108-000	COCURRICULAR OFFICIALS	1,839.00	4,410.00	4,410.00	0.00	4,410.00
	<i>Includes softball and baseball officials</i>					
001-1410-610-108-000	COCURRICULAR SUPPLIES	2,890.00	3,900.00	3,400.00	(500.00)	3,400.00
	<i>Supplies used for sports and extra curricular programs such as scripts for school play and team uniforms</i>					
	<b>TOTAL 1410</b>	<b>18,529.00</b>	<b>23,610.00</b>	<b>24,910.00</b>	<b>1,300.00</b>	<b>24,910.00</b>
<b>2120 GUIDANCE</b>						
001-2120-110-108-000	GUIDANCE SALARIES	76,932.00	84,670.00	84,670.00	0.00	84,670.00
001-2123-330-108-000	DIAGNOSTIC	66,062.81	66,613.00	59,553.00	(7,060.00)	59,553.00
	<i>Supports special education appraisal services (testing, psychological services, required evaluation updates.)</i>					
	<b>TOTAL 2120</b>	<b>142,994.81</b>	<b>151,283.00</b>	<b>144,223.00</b>	<b>(7,060.00)</b>	<b>144,223.00</b>



# DEERFIELD SCHOOL DISTRICT - FY 2005/2006 PROPOSED BUDGET

ACCOUNT #	DESCRIPTION	2003/2004 EXPENDED	2004/2005 BUDGET	2005/2006 PROPOSED	DOLLAR INC./DEC.	MBC RECOMMEND
<b>2130 HEALTH</b>						
001-2134-110-108-000	NURSING SALARY	40,848.00	42,458.00	42,458.00	0.00	42,458.00
001-2134-430-108-000	HEALTH EQUIPMENT REPAIR	187.50	200.00	200.00	0.00	200.00
001-2134-610-108-000	MEDICAL SUPPLIES	723.56	550.00	750.00	200.00	750.00
001-2134-641-108-000	HEALTH BOOKS	298.00	380.00	60.00	(320.00)	60.00
001-2134-642-108-000	MEDICAL/A.V.	0.00	60.00	60.00	0.00	60.00
001-2134-739-108-000	REPLACEMENT EQUIPMENT	269.99	1.00	1.00	0.00	1.00
<b>TOTAL 2130</b>		<b>42,327.05</b>	<b>43,649.00</b>	<b>43,529.00</b>	<b>(120.00)</b>	<b>43,529.00</b>
<b>2190 OTHER PUPIL SERVICES</b>						
001-2190-890-108-000	ASSEMBLY	100.00	1,000.00	1,800.00	800.00	1,800.00
<i>This line has been too low to cover costs of requested presenters. New figure reflects one author visit.</i>						
<b>TOTAL 2190</b>		<b>100.00</b>	<b>1,000.00</b>	<b>1,800.00</b>	<b>800.00</b>	<b>1,800.00</b>
<b>2210 IMPROVEMENT OF INSTRUCTION</b>						
001-2213-110-108-000	CURRICULUM STIPENDS	0.00	11,000.00	11,000.00	0.00	11,000.00
<i>Split out from 2213-322 below; includes stipends for out of school time spent by staff in development of curriculum frameworks</i>						
001-2213-322-108-000	CURRICULUM DEVELOPMENT	15,416.65	6,000.00	6,000.00	0.00	6,000.00
<i>Funds used for training in all curricular areas including newly implemented frameworks or mandated program changes</i>						
001-2219-322-108-000	IN-SERVICE TRAINING	2,500.00	2,500.00	2,500.00	0.00	2,500.00
<i>Funding for staff development</i>						
001-2219-329-108-000	STAFF COURSE REIMBURSEMENT	6,770.06	12,000.00	12,000.00	0.00	12,000.00
<i>Per negotiated contract</i>						
001-2219-641-108-000	PROF. BOOKS/SUBSCRIPTIONS	222.71	425.00	375.00	(50.00)	375.00
<b>TOTAL 2210</b>		<b>24,909.42</b>	<b>31,925.00</b>	<b>31,875.00</b>	<b>(50.00)</b>	<b>31,875.00</b>



# DEERFIELD SCHOOL DISTRICT - FY 2005/2006 PROPOSED BUDGET

ACCOUNT #	DESCRIPTION	2003/2004 EXPENDED	2004/2005 BUDGET	2005/2006 PROPOSED	DOLLAR INC./DEC.	MBC RECOMMEND
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## 2220 EDUCATIONAL MEDIA

001-2222-111-108-000 LIBRARY INSTRUCTOR		43,810.00	47,926.00	57,511.00	9,585.00	57,511.00
<i>Includes new position @ 20% \$9,585</i>						
001-2222-114-108-000 LIBRARY AIDE SALARY		6,113.76	8,307.00	8,307.00	0.00	8,307.00
001-2222-610-108-000 LIBRARY SUPPLIES		663.33	600.00	650.00	50.00	650.00
001-2222-640-108-000 LIBRARY PERIODICALS		551.12	700.00	650.00	(50.00)	650.00
001-2222-641-108-000 LIBRARY-GENERAL REFERENCE MATERIAL		6,947.02	6,960.00	7,000.00	40.00	7,000.00
001-2222-739-108-000 LIBRARY EQUIPMENT		151.25	500.00	400.00	(100.00)	400.00
001-2223-430-108-000 AV REPAIRS/UPGRADES		349.00	1,000.00	700.00	(300.00)	700.00
001-2223-642-108-000 AUDIO VISUAL MATERIAL		311.11	750.00	450.00	(300.00)	450.00
001-2223-650-108-000 COMPUTER SOFTWARE		0.00	0.00	0.00	0.00	0.00
001-2223-734-108-000 AUDIO VISUAL EQUIPMENT		3,193.18	2,050.00	2,750.00	700.00	2,750.00
<i>Digital cameras, listening centers, overheads, carts, CD changer, DVD player, tape recorders</i>						
001-2223-738-108-055 REPLACE COMPUTER/NETWORK EQUIP		0.00	1.00	1.00	0.00	1.00
<b>TOTAL 2220</b>		<b>62,089.77</b>	<b>68,794.00</b>	<b>78,419.00</b>	<b>9,625.00</b>	<b>78,419.00</b>

## 2290 OTHER INST. STAFF SERVICES:

001-2290-320-108-000 WORKSHOPS & CONFERENCES-NON-CERT.		2,858.16	5,000.00	3,000.00	(2,000.00)	3,000.00
<i>\$1,000 of travel expenses has been moved to 2490-580 to appropriately expend this cost.</i>						
001-2290-322-108-000 WORKSHOPS & CONFERENCES-CERTIFIED		16,355.53	11,500.00	11,500.00	0.00	11,500.00
<i>Per negotiated contract</i>						
<b>TOTAL 2290</b>		<b>19,213.69</b>	<b>16,500.00</b>	<b>14,500.00</b>	<b>(2,000.00)</b>	<b>14,500.00</b>

# DEERFIELD SCHOOL DISTRICT - FY 2005/2006 PROPOSED BUDGET

ACCOUNT #	DESCRIPTION	2003/2004 EXPENDED	2004/2005 BUDGET	2005/2006 PROPOSED	DOLLAR INC./DEC.	MBC RECOMMEND
<b>2310 SCHOOL BOARD</b>						
001-2310-110-108-000	SCHOOL BOARD SALARIES	2,000.00	2,000.00	2,000.00	0.00	2,000.00
001-2310-115-108-000	SCHOOL BOARD SECRETARY	1,175.00	2,160.00	2,160.00	0.00	2,160.00
001-2310-300-108-000	FIXED ASSET TRACKING	0.00	0.00	0.00	0.00	0.00
001-2310-330-108-000	CONTRACTED SERVICES	0.00	1.00	1.00	0.00	1.00
001-2310-340-108-000	CENSUS	0.00	1.00	1.00	0.00	1.00
001-2310-540-108-000	ADVERTISING	850.30	6,000.00	6,000.00	0.00	6,000.00
<i>Though much advertising is now done through websites, newsprint advertising costs have risen substantially</i>						
001-2310-610-108-000	BOARD EXPENSES	2,018.59	4,100.00	4,100.00	0.00	4,100.00
001-2310-810-108-000	N.H.S.B.A. DUES	3,210.45	3,210.00	3,500.00	290.00	3,500.00
001-2312-115-108-000	CLERK - DISTRICT MEETING	135.00	505.00	505.00	0.00	505.00
001-2313-110-108-000	TREASURER SALARY	1,000.00	1,000.00	1,000.00	0.00	1,000.00
001-2313-610-108-000	TREASURER'S EXPENSE	1,566.27	1,200.00	1,200.00	0.00	1,200.00
001-2314-121-108-000	MODERATOR	110.00	110.00	110.00	0.00	110.00
001-2314-340-108-000	LEGAL NOTICES	754.89	100.00	100.00	0.00	100.00
001-2314-800-108-000	SCHOOL DISTRICT MEETING EXP.	5,629.30	2,800.00	2,800.00	0.00	2,800.00
001-2317-300-108-000	AUDITORS	2,033.00	2,094.00	2,094.00	0.00	2,094.00
001-2318-300-108-000	ATTORNEYS	5,073.95	3,000.00	3,000.00	0.00	3,000.00
<b>TOTAL 2310</b>		<b>25,556.75</b>	<b>28,281.00</b>	<b>28,571.00</b>	<b>290.00</b>	<b>28,571.00</b>
<b>2321 SAU MANAGEMENT SERVICE</b>						
001-2321-312-108-000	DISTRICT SHARE	167,974.00	178,454.00	184,892.00	6,438.00	184,892.00
<i>SAU Budget Share up 0.1%. Deerfield share increase based upon student enrollment down 0.3% and equalized valuation of property up 0.4%. Extra Revenue decreased</i>						
<b>TOTAL 2321</b>		<b>167,974.00</b>	<b>178,454.00</b>	<b>184,892.00</b>	<b>6,438.00</b>	<b>184,892.00</b>

# DEERFIELD SCHOOL DISTRICT - FY 2005/2006 PROPOSED BUDGET

ACCOUNT #	DESCRIPTION	2003/2004 EXPENDED	2004/2005 BUDGET	2005/2006 PROPOSED	DOLLAR INC./DEC.	MBC RECOMMEND
<b>2400 SCHOOL ADMINISTRATIVE SERVICES</b>						
001-2410-110-108-000	PRINCIPAL'S SALARY	66,904.00	69,580.00	69,580.00	0.00	69,580.00
001-2410-111-108-000	ASST. PRINCIPAL'S SALARY	51,000.00	53,040.00	53,040.00	0.00	53,040.00
001-2410-550-108-000	PRINTING SERVICES	0.00	3,400.00	3,400.00	0.00	3,400.00
<i>Consolidation of outside printing services previously in a variety of locations in the budget. Used for printing of math assessments, bus, student, and faculty handbooks.</i>						
001-2410-810-108-000	PROFESSIONAL DUES - SCHOOL ADMIN.	1,578.00	1,700.00	1,850.00	150.00	1,850.00
001-2411-115-108-000	SECRETARY SALARIES	50,478.42	51,807.00	55,592.00	3,785.00	55,592.00
001-2411-116-108-000	SECRETARIAL SERVICES	1,724.43	2,636.00	2,925.00	289.00	2,925.00
<i>Includes a summer secretary &amp; a data entry clerk</i>						
001-2490-110-108-055	TECH COORD - SUMMER	5,235.00	5,389.00	5,389.00	0.00	5,389.00
001-2490-300-108-000	CRIMINAL RECORDS CHECK	1,311.00	900.00	1,521.00	621.00	1,521.00
<i>Increase in criminal record fee from \$34 to \$39 as well as new policy of fingerprinting all volunteers on overnight trips.</i>						
001-2490-430-108-000	EQUIPMENT REPAIRS/MAINT AGREEMENTS	8,369.84	13,224.00	14,867.00	1,643.00	14,867.00
<i>Maintenance agreements for three non sped copiers; and lease on one non-spced copier and useage fees.</i>						
001-2490-430-108-055	MAINT CONTRACTS/AGREEMENTS-COMPUTER	(180.85)	2,100.00	2,100.00	0.00	2,100.00
<i>MMS, and Grade Book maintenance agreements</i>						
001-2490-431-108-055	OUTSIDE TECH SUPPORT-COMPUTERS	0.00	1.00	1.00	0.00	1.00
001-2490-534-108-000	POSTAGE	1,896.09	2,700.00	2,200.00	(500.00)	2,200.00
001-2490-580-108-000	TRAVEL/CONFERENCES/COURSES	5,641.39	6,600.00	7,600.00	1,000.00	7,600.00
001-2490-610-108-000	OFFICE SUPPLIES	1,719.44	3,000.00	2,500.00	(500.00)	2,500.00
001-2490-641-108-000	PROFESSIONAL BOOKS/SUBSCRIPTIONS	0.00	175.00	175.00	0.00	175.00
001-2490-650-108-055	COMPUTER SOFTWARE	150.00	1.00	1.00	0.00	1.00
001-2490-733-108-000	NEW EQUIPMENT	0.00	1.00	1.00	0.00	1.00
001-2490-738-108-055	REPLACE COMPUTER/NETWORK EQUIP	0.00	1.00	1.00	0.00	1.00
001-2490-890-108-000	COMMENCEMENT	1,052.62	950.00	1,000.00	50.00	1,000.00
<b>TOTAL 2400</b>		<b>196,879.38</b>	<b>217,205.00</b>	<b>223,743.00</b>	<b>6,538.00</b>	<b>223,743.00</b>



# DEERFIELD SCHOOL DISTRICT - FY 2005/2006 PROPOSED BUDGET

ACCOUNT #	DESCRIPTION	2003/2004 EXPENDED	2004/2005 BUDGET	2005/2006 PROPOSED	DOLLAR INC./DEC.	MBC RECOMMEND
<b>2600 OPERATION/MAINTENANCE</b>						
001-2610-110-108-000	CUSTODIAN SALARIES	120,785.52	127,455.00	133,008.00	5,553.00	133,008.00
	Maintenance director, (3) full-time custodians (2) part-time custodians; summer help \$3,200; substitutes \$2,520; Summer painting \$3,240					
001-2610-580-108-000	CUSTODIAN MILEAGE	519.08	300.00	300.00	0.00	300.00
001-2620-441-108-000	MODULAR RENTAL	35,400.00	68,980.00	53,280.00	(15,700.00)	53,280.00
	1st Modular (renewal year 2 of 2 year lease) \$17,700; 2nd Modular (one year renewal) \$14,400; New 3rd Modular (year 2 of 2 year lease) \$21,180					
001-2620-531-108-000	TELEPHONE	6,864.16	7,700.00	9,590.00	1,890.00	9,590.00
	Includes Nextel monthly service					
001-2620-600-108-000	CLEANING SUPPLIES	6,866.49	6,876.00	7,219.00	343.00	7,219.00
001-2620-622-108-000	ELECTRIC	42,148.94	44,492.00	45,363.00	871.00	45,363.00
	Based on prior year expenditures + 2.5% incr FY 04/05 + 5% incr FY 05/06					
001-2620-623-108-000	PROPANE	6,658.57	6,160.00	7,342.00	1,182.00	7,342.00
	Based on prior year expenditures + 5% incr FY 04/05 + 5% incr FY 05/06					
001-2620-624-108-000	OIL	15,928.47	16,013.00	24,808.00	8,795.00	24,808.00
	Based on prior year expenditures + 24.6% incr FY 04/05 + 25% incr FY 05/06					
001-2620-731-108-000	EQUIPMENT - NEW	373.58	995.00	750.00	(245.00)	750.00
	New vacuum and maintenance tools					
001-2620-733-108-000	NEW FURNISHINGS & FIXTURES	1,082.00	1,600.00	2,000.00	400.00	2,000.00
	Replacement countertop in kitchen; shelves in Prek; cubbies & book shelf materials					
001-2620-735-108-000	EQUIPMENT REPLACEMENT	537.94	1.00	700.00	699.00	700.00
	Replace stove and vent in existing kitchen					
001-2620-737-108-000	REPLACEMENT FURN. & FIXTURES	5,923.10	2,290.00	3,000.00	710.00	3,000.00
	Replace bathroom partitions on replacement schedule.					
001-2621-520-108-000	SMP INSURANCE	14,010.00	16,177.00	17,094.00	917.00	17,094.00
001-2621-610-108-000	MAINTENANCE SUPPLIES	3,636.23	2,120.00	2,500.00	380.00	2,500.00
001-2630-424-108-000	GROUPS MAINTENANCE	6,156.99	3,940.00	5,890.00	1,950.00	5,890.00
001-2640-430-108-000	EQUIPMENT REPAIRS	7,505.20	3,500.00	3,500.00	0.00	3,500.00
001-2640-431-108-000	CONTRACTED SERVICES	24,656.34	29,214.00	22,274.00	(6,940.00)	22,274.00
001-2640-610-108-000	PREVENTIVE MAINTENANCE SUPPLIES	1,373.59	3,750.00	2,700.00	(1,050.00)	2,700.00
<b>TOTAL 2600</b>		<b>300,426.20</b>	<b>341,563.00</b>	<b>341,318.00</b>	<b>(245.00)</b>	<b>341,318.00</b>

# DEERFIELD SCHOOL DISTRICT - FY 2005/2006 PROPOSED BUDGET

ACCOUNT #	DESCRIPTION	2003/2004 EXPENDED	2004/2005 BUDGET	2005/2006 PROPOSED	DOLLAR INC./DEC.	MBC RECOMMEND
<b>2720 PUPIL TRANSPORTATION</b>						
001-2721-518-108-000	HIGH SCHOOL TRANSPORTATION	0.00	0.00	0.00	0.00	0.00
<i>See Special Warrant Article</i>						
001-2721-519-108-000	TRANSPORTATION CONTRACT	247,896.00	315,000.00	313,200.00	(1,800.00)	313,200.00
001-2721-517-108-000	PRESCHOOL TRANSPORTATION	0.00	0.00	4,000.00	4,000.00	4,000.00
001-2722-518-108-000	SUMMER TRANSPORTATION	10,601.52	6,700.00	16,200.00	9,500.00	16,200.00
001-2722-519-108-000	SPECIAL ED TRANSPORTATION	198,536.28	233,700.00	157,525.00	(76,175.00)	157,525.00
<i>Provides for needs of currently identified disabled children</i>						
001-2724-519-108-000	ATHLETIC TRIPS	3,846.85	3,700.00	3,900.00	200.00	3,900.00
001-2725-519-108-000	FIELD TRIPS	7,752.50	8,000.00	10,000.00	2,000.00	10,000.00
<b>TOTAL 2700</b>		<b>468,633.15</b>	<b>567,100.00</b>	<b>504,825.00</b>	<b>(62,275.00)</b>	<b>504,825.00</b>
<b>2900 OTHER SUPPORT SERVICES</b>						
001-2900-211-108-000	HEALTH INSURANCE	435,580.90	508,367.00	559,823.00	51,456.00	559,823.00
<i>Reflects average increase of 10 % ; Includes coverage for Food Service workers \$40,000</i>						
001-2900-212-108-000	DENTAL INSURANCE	34,606.55	39,059.00	40,274.00	1,215.00	40,274.00
<i>3.6% rate increase</i>						
001-2900-213-108-000	LIFE INSURANCE	7,879.64	9,439.00	6,391.00	(3,048.00)	6,391.00
<i>Rate decreased from .00192 to .00144</i>						
001-2900-214-108-000	DISABILITY INSURANCE	7,622.49	11,954.00	6,910.00	(5,044.00)	6,910.00
<i>Rate decreased from .0047 to .0027</i>						
001-2900-220-108-000	FICA	239,969.00	262,137.00	263,108.00	971.00	263,108.00
001-2900-232-108-000	TEACHER RETIREMENT	68,737.45	71,096.00	100,290.00	29,194.00	100,290.00
<i>Rate increased from .0264 to .037</i>						
001-2900-238-108-000	SEPARATION BENEFIT	0.00	0.00	13,000.00	13,000.00	13,000.00
001-2900-239-108-000	ANNUITIES	17,640.96	18,992.00	23,138.00	4,146.00	23,138.00
001-2900-250-108-000	UNEMPLOYMENT COMPENSATION	1,285.95	4,520.00	4,500.00	(20.00)	4,500.00
001-2900-260-108-000	WORKERS' COMPENSATION	6,334.08	12,140.00	12,229.00	89.00	12,229.00
001-2900-291-108-000	ADMINISTRATIVE INCREASES	0.00	0.00	7,914.00	7,914.00	7,914.00
001-2900-292-108-000	NON-CERTIFIED INCREASES	0.00	0.00	6,616.00	6,616.00	6,616.00
<b>TOTAL 2900</b>		<b>819,657.02</b>	<b>937,704.00</b>	<b>1,044,193.00</b>	<b>106,489.00</b>	<b>1,044,193.00</b>



# DEERFIELD SCHOOL DISTRICT - FY 2005/2006 PROPOSED BUDGET

ACCOUNT #	DESCRIPTION	2003/2004 EXPENDED	2004/2005 BUDGET	2005/2006 PROPOSED	DOLLAR INC./DEC.	MBC RECOMMEND
<b>4200/4500 FACILITIES ACQUISITION/CONSTRUCTION</b>						
001-4100-710-108-000	SITE ACQUISITION/IMPROVEMENT	0.00	1.00	1.00	0.00	1.00
001-4200-450-108-000	FACILITIES/SITE IMPROVEMENT	0.00	1.00	1.00	0.00	1.00
001-4300-330-108-000	HIGH SCHOOL FEASIBILITY STUDY/OPTIONS	0.00	17,001.00	1.00	(17,000.00)	1.00
001-4500-451-108-000	CONTRACTED MAJOR BUILDING REPAIRS	0.00	1.00	1.00	0.00	1.00
	<b>TOTAL 4100/4500</b>	<b>0.00</b>	<b>17,004.00</b>	<b>4.00</b>	<b>(17,000.00)</b>	<b>4.00</b>
<b>5100 DEBT SERVICE</b>						
001-5110-910-108-000	BONDED DEBT PRINCIPAL	336,174.12	55,000.00	55,000.00	0.00	55,000.00
001-5120-830-108-000	BONDED DEBT INTEREST	28,512.50	15,263.00	12,513.00	(2,750.00)	12,513.00
	<b>TOTAL 5100</b>	<b>364,686.62</b>	<b>70,263.00</b>	<b>67,513.00</b>	<b>(2,750.00)</b>	<b>67,513.00</b>
<b>5220 MISC. ACCOUNTS</b>						
001-5221-930-108-000	TRANSFER TO FOOD SERVICES	0.00	1.00	1.00	0.00	1.00
	<b>TOTAL 5220</b>	<b>0.00</b>	<b>1.00</b>	<b>1.00</b>	<b>0.00</b>	<b>1.00</b>
<b>5250 TRANSFERS TO RESERVES &amp; TRUSTS</b>						
001-5252-930-108-000	EXPENDABLE TRUST	0.00	0.00	0.00	0.00	0.00
<i>See Warrant Articles</i>						
	<b>TOTAL 5250</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
	<b>GENERAL FUND TOTALS</b>	<b>8,347,686.93</b>	<b>8,916,334.00</b>	<b>9,445,205.00</b>	<b>528,871.00</b>	<b>9,445,205.00</b>
	<b>FEDERAL PROGRAM GRANTS</b>	<b>88,711.25</b>	<b>41,215.00</b>	<b>32,900.00</b>	<b>(8,315.00)</b>	<b>32,900.00</b>
	<b>FUND IV FOOD SERVICE PROGRAM</b>	<b>119,878.53</b>	<b>105,427.00</b>	<b>127,700.00</b>	<b>22,273.00</b>	<b>127,700.00</b>
	<b>TOTALS PRIOR TO WARRANTS</b>	<b>8,556,276.71</b>	<b>9,062,976.00</b>	<b>9,605,805.00</b>	<b>542,829.00</b>	<b>9,605,805.00</b>



# DEERFIELD SCHOOL DISTRICT - FY 2005/2006 PROPOSED BUDGET

ACCOUNT #	DESCRIPTION	2003/2004 EXPENDED	2004/2005 BUDGET	2005/2006 PROPOSED	DOLLAR INC./DEC.	MBC RECOMMEND
	WARRANT - COLLECTIVE BARGAINING - TEACHERS	0.00	0.00	207,314.00	207,314.00	207,314.00
	WARRANT - COLLECTIVE BARGAINING - PARAPROFESSIONALS	0.00	0.00	88,799.00	88,799.00	88,799.00
	WARRANT - HIGH SCHOOL TRANSPORTATION	0.00	75,000.00	75,000.00	0.00	75,000.00
	WARRANT - SPECIAL EDUCATION EXPENDABLE TRUST	75,000.00	25,000.00	20,000.00	(5,000.00)	20,000.00
	WARRANT - BUILDING REPAIR EXPENDABLE TRUST	0.00	40,000.00	20,000.00	(20,000.00)	20,000.00
	SPECIAL WARRANT - STUDY & PLANNING - FUTURE FACILITY NEEDS	0.00	0.00	161,000.00	161,000.00	161,000.00
	TOTAL DISTRICT APPROPRIATION	8,631,276.71	9,202,976.00	10,177,918.00	974,942.00	10,177,918.00

**DEERFIELD  
2005/2006 ESTIMATED REVENUE**

<b>Revenue from State Sources</b>	<b>2004/05</b>	<b>Proposed 2005/06</b>	<b>Increase/ Decrease</b>
Adequate Education Grant	1,704,018.00	1,772,887.00	68,869.00
State Education Tax	1,123,831.00	1,153,089.00	29,258.00
School Building Aid	25,427.00	27,322.00	1,895.00
Catastrophic Aid	103,249.00	128,252.00	25,003.00
Child Nutrition	2,000.00	1,900.00	(100.00)
<b>Revenue from Federal Sources</b>			
Federal Program Grants	82,568.00	88,223.00	5,655.00
94:142 Consolidated Grant	102,539.00	111,260.00	8,721.00
Child Nutrition	30,600.00	31,400.00	800.00
Medicaid	52,000.00	52,000.00	-
<b>Local Revenue Other Than Taxes</b>			
Earnings on Investments	1,800.00	1,800.00	-
Tuition	14,000.00	10,500.00	(3,500.00)
Misc. Other Local	300.00	300.00	-
Lunch Sales	72,827.00	94,400.00	21,573.00
Realized Surplus FY 04	36,992.00	-	(36,992.00)
Surplus to Expend Trusts	65,000.00	40,000.00	(25,000.00)
Anticipated H.S. Surplus	-	-	-
Anticipated Surplus FY 05	-	-	-
<b>TOTAL</b>	<b>\$ 3,417,151.00</b>	<b>\$ 3,513,333.00</b>	<b>\$ 96,182.00</b>

# DEERFIELD SCHOOL DISTRICT

## SUMMARY REPORT SPECIAL EDUCATION EXPENDITURES/REVENUES

In accordance with RSA 32:11-a, the following summary represents actual special education expenditures and offsetting revenues for the previous two fiscal years.

	FY 2002/03	FY 2003/04
Actual Expenditures	\$2,199,349	\$2,341,850
Actual Revenues		
• Catastrophic Aid	\$ 114,007	\$ 82,389
• Medicaid	52,356	52,300
• Federal Grant	88,910	97,165
• Tuition	29,665	8,257
Total Offsetting Revenues	\$ 284,938	\$ 240,111

***Notes: • Actual expenditures represent a total of all designated special education budget categories. Services provided through regular education categories cannot be accurately segregated.***

• State Foundation Aid paid in both fiscal years above contained various weighted stipends for those students identified as having special needs. These cannot be accurately identified as a separate revenue category.



**DEERFIELD SCHOOL DISTRICT  
ANNUAL MEETING  
MARCH 20, 2004**

Saturday, March 20 at 9:00 AM Moderator Douglas Leavitt called the Deerfield School District meeting to order.

School District Officials and Administrators were introduced: School Board Chair, Kevin Barry; School Board members John Harrington, Kevin Webber, Don Gorman and Judy Williams. Also present Superintendent of SAU 53 Tom Haley, SAU Business Manager, Peter Aubrey. Principal Paul Yergeau, School Board Counsel, Ted Comstock, Assistant Moderator, Steve Barry, Assistant School District Clerks Pro Tem, Linda Heon and Kandy Davitt.

The Moderator announced the election results: As of Tuesday, March 11<sup>th</sup>, 2003 newly elected school board members Kevin Barry, School District Moderator Douglas Leavitt, School District Treasurer Cynthia Tomlinson.

The Moderator asked that everyone stand for the Pledge of Allegiance.

The moderator then presented the order of voting. Un-Registered voters must be seated in the designated area to the Moderators left. Doug Leavitt then announced that the Rules of the Meeting would be governed by Roberts Rules of Order, as modified by the moderator in accordance with the laws of the State of New Hampshire. Rulings of the Moderator can be overturned. An appeal must be made immediately following the ruling.

The order of the day is the School District Warrant. The Moderator stated he would read each Article, recognize a School Board Chair, MBC or a petitioner to move the Article, and then seek a second. The maker of the motion will be given the opportunity to speak first, and then the Article would be open for discussion. The maker of the motion would be recognized first.

The Moderator explained the voting procedure. The form of voting will first be a showing of raised cards. If the vote is not clear then a show of hands will be counted. A secret ballot will be conducted when requested by five members of the body in writing prior to the card vote on the motion.

The Moderator stated there would be no smoking permitted in the building or on school grounds by state law, He pointed out the four fire exits and said these must be kept clear at all times.

The moderator stated that all speakers will be allowed three minutes to present their views and will be allowed to speak as many times as they wish. Each speaker would have a first turn before a previous speaker is given a second turn.

The number of amendments to each main motion is limited to two or one amendment on the main motion or one on the amendment on the amendment, with the exception of the main budget article.

The Moderator also said if a person wishes to accomplish some action but is not certain how to proceed to ask for assistance,

The moderator then reviewed the process of speaking to the audience. You will be recognized in turn at the microphone, please state your name, and then begin to speak. All remarks must be confined to the subject of the pending question or to question of order or privilege and must be addressed to the moderator. A motion to move the question, which stops debate and calls for immediate vote will only be recognized in turn at the microphone. After obtaining a second on the motion to close debate the chair will announce the number of people remaining at the microphone so that the voters will be aware of the people who wish to speak. A motion to move the question will not be accepted from someone who has just spoken and it requires a two-thirds majority.

## **Announcements:**

The Deerfield Town Hall Accessibility Committee was selling ornaments in the lobby.

The moderator announced that Danielle Perreault was given the FOCUS 2004 Scholarship Award for her work in the community.

The Moderator stated there would be no smoking permitted in the building or on school grounds by state law, He pointed out the four fire exits and said these must be kept clear at all times.

**The Moderator said it was time to take up the Warrant.**

**Article 1:** To hear the reports of Agents, Auditors, Committees, or Officers chosen, and to pass any vote relating thereto.

Mr. Webber a member of the Deerfield Community School Board and a member of the Space Needs Committee reviewed with the citizens present the goals set by the School Board for this Committee. This Committee was to look at how space was being used within the DCS building and to investigate options to solve space concerns. Mr. Webber reviewed the handout with the community members present.

\*See Attachment A: Deerfield School District SAU 53 Space Needs Committee Report

**Article 2:** To see if the District will vote to authorize the School Board to accept gifts and donations from any source on behalf of the School District.

***MOTION: Kevin Barry moved Article 2 as read.***

***SECONDED: John Harrington***

**Article 2 was approved on a HAND VOTE and so declared.**

**Article 3:** To see if the District will vote to raise and appropriate the sum of \$2,152,010 to provide for the high school tuition costs of Deerfield students. **This is a special warrant article.**

*School Board recommends approval*

*Budget Committee recommends approval*

***MOTION: Kevin Barry moved Article 3 as written.***

***SECONDED: Judy Williams***

Judy Williams told the community members that this year the board is recommending to keep this number (\$2,152,010) as it reflects the number of students that are to enter and that are presently in area high schools. Ms. Williams further stated that in previous years the school board recommended and the school district voted to amend this number downward because in the previous seven years the District has had a surplus in this area. This year the District is expecting a deficit of \$149,000. Ms. Williams further stated that if the number of high school students had been left alone last March and not cut by 11 students the District still would have been short about \$50,000. Therefore the board is suggesting that it is wise to leave these numbers alone for this year.

**Article 3 was approved on a HAND VOTE and so declared.**



**Article 4:** To see if the District will vote to approve the long-term, exclusive high school tuition agreement negotiated by the Deerfield School Board with the Concord School District.

**MOTION:** *Kevin Barry moved Article 4 as written.*

**SECONDED BY:** *Don Gorman*

Mr. Gorman addressed the Deerfield Constituents concerning the contract with Concord High School. He informed those present that the contract isn't perfect but it will serve the needs of our high school students for the next 10 years and hopefully longer.

Mr. Gorman stated that in the contract there is a formula that determines how many students from Deerfield will be attending high school and at what point of time Concord will take all of our students, making it Deerfield's school of record.

Mr. Gorman went through the contract section by section stating that if anyone had questions they could ask.

**See Attachment B:** Concord School District/Deerfield School District Tuition Agreement.

Mr. Gorman stated that gradually over the next 3 to 4 years the Deerfield School District will gradually and steadily increase the percentage of students that are required to attend Concord, at the end of 4 years 95 percent of our students will be required to attend Concord High School.

The 95% will continue until 2011..

Mr. Gorman informed the community members that citizens from Deerfield would be recognized at the Concord High School Board meetings.

Don Gorman thanked Jim Eaves for his contribution to the Concord High School Contract.

Judy Williams clarified that Concord will not become our school of record until they take 95% of all of our students.

Warren Billings, Reservation Rd. thanked the administrators and the school board for the proposed Deerfield/Concord High School Tuition Agreement. Mr. Billings also wanted to note that our Deerfield students do well at Concord High School.

Colleen Guardia, South Road asked that the various members of the school board who voted not to support the contract to address why they did not do so.

John Harrington stated that he did not support the contract because he believed that it is a temporary solution and he was wanting to find a more permanent solution and to stop relying on outside communities that are growing in their own right.

Kevin Webber stated that the negotiations were well under way; therefore he was engaged in the discussion to promote the best contract for the Deerfield residents. Mr. Webber stated that he understood that people moved to a rural area to give their children an education in a small school. Mr. Webber was also concerned about the transportation of our students and the long commute. He also is a supporter of local control. Mr. Webber also stated that he was concerned that it still is a temporary solution.

James MacKenzie, Raymond Rd. stated that he was concerned about the distance and the 50-minute bus ride of down time.

Erik Gross, Nottingham Rd asked about the 1,900 student limit and where that number stands now. Mr. Barry stated that the 06-07-school year it is expected to exceed the 1,900 number and after that the enrollment declines again. Mr. Gross asked if Concord could enter a contract with another school? Mr. Barry stated that there is nothing to stop Concord from doing so but it is unlikely because the surrounding communities have built their own high schools. Mr. Gross also asked how eligible student is defined. Mr. Barry stated that eligible student is defined as any regularly educated student in public school. Special Ed. students would not be in that number.

Mr. Gross asked what the average tuition cost was per student? The board replied that it was \$8,750 was the average.



Mr. Roberge, North Rd. asked about the current number of allowed students roughly 1,900 why did the board not negotiate a larger number to allow a little bit of growth? Mr. Barry stated that the cut off for Deerfield students is 1,975 additional fees will be charged after 1,900.

Mr. Roberge pointed out that this is a good short-term solution, which allows both communities to respond to the growth of their communities if the need arises.

Jim Eaves, North Rd. stated that he was the school counselor at the Deerfield Community for a number of years and at the start there was high school choice. Mr. Eaves continued to explain that as the school grew there were fewer opportunities for Deerfield students and he saw them begin to compete for open slots. Mr. Eaves stated that this contract would give us the time to deal with solving the space needs of Deerfield Community and build a stronger curriculum. Mr. Eaves also agreed that this is a short-term solution but it will give the community time to find a way to solve the educational needs of Deerfield students for the long term.

Mr. Shute, Pleasant Hill Rd. told the members present that Concord has had a great program for both of his children who are very different in the way they learn.

Dick Boisvert Old Centre Rd. stated that having your own high school would educationally be the most desirable but we can't afford it. A week ago today the town voted down a much needed and much scaled down version of a Safety Complex. If the town will not support the expenditure of a safety complex, it is therefore apparent that they would never support their own high school. Mr. Boisvert stated that this contract buys us time.

Margo Dearbhail, Mt. Delight Rd., stated that her daughter has done exceptionally well at Concord. Ms. Dearbhail stated that transportation is the biggest issue. We may not have a legal obligation to transport our students to Concord but we have a moral obligation to do so.

Mr. Gorman responded to the transportation concerns and stated that the way things are set now if the community provided transportation to Concord they would then have to provide transportation to all other schools that are accepting Deerfield students. In the 3<sup>rd</sup> or 4<sup>th</sup> year Deerfield will be obligated to provide transportation to Concord, when Concord becomes the school of record.

Joan Bilodeau, Nottingham Rd. would like to see a solution for our high school students. Ms. Bilodeau stated that diversity is preferred.

Gary Roberge stated that he needed to correct a statement that he had made previously and that it is a minimum of eight years not three before Deerfield can be released from its' contract.

Mr. Gorman replied that the minimum is actually on the 6<sup>th</sup> year. At the 7<sup>th</sup> year if any school gives notice the following three years that student will continue at Concord and graduate.

Mr. Webber stated that on page 3 it is written in the contract that such notice for termination might be given in a school year beyond the 8<sup>th</sup> year.

Gay Brealey, South Rd. stated that she spent two years working on the failed high school. She stated that most students from Deerfield that she spoke to wanted to go to a larger school and this is a good solution.

Larry Lassins, Meetinghouse Hill Rd. congratulated the school board. He stated that the Cooperative Committee ceases to exist after today. He feels that Concord is a good short-term solution but not a long-term solution. Mr. Lassins asked Mr. Haley if Chichester and Epsom were going to be asked to leave Pembroke Academy in the near future? Mr. Haley stated that in the future that could be a possibility. Mr. Lassins stated that maybe this might be another option for Deerfield in the future for a coop.

***Motion: Jon Winslow moved the question***

***Second: Member of the Audience***

Mr. Leavitt the School District Moderator stated there was a motion to move the question and that it takes a 2/3rds majority to close the question.

This motion stops debate and moves the vote on the Article.

Mr. Leavitt reread **Article 4:** To see if the District will vote to approve the long-term, exclusive high school tuition agreement negotiated by the Deerfield School Board with the Concord School District and then called for a vote:

**The article was approved on a HAND VOTE and so declared.**

### **Deerfield School District Meeting**

March 20, 2004 Page 6

**Article 5:** To see if the District will vote to create an expendable general trust fund under the provisions of RSA 198:20-c to be known as the Roof Repair Trust Fund, for the purpose of funding future replacement at Deerfield Community School, and to raise and appropriate the sum of up to \$40,000, from surplus, for this purpose, and to authorize the use/transfer of up to \$40,000 from the June, 2004 fund balance for this purpose.

*School Board recommends approval*

*Budget Committee recommends approval*

**Motion:** Mr. Gorman moved Article 5 as written.

**Seconded:** Kevin Barry

Mr. Gorman stated that a year ago Mr. Haley informed the board that Deerfield was the only school in the District that did not have dedicated funds for special situations (such as roof repairs).

Mr. Gorman stated that the age of the building is 15 years and it was felt that being good stewards of the building a trust fund should be set so that when the time comes monies would be set aside to help defray the cost of the expense. Gary Roberge applauded the school board for setting up this fund but asked if this fund is just limited to roof repair or could this be a building repairs fund?

Mrs. Williams stated that the board was concerned that people wouldn't know where the money was going if it was left wide open therefore they decided to be more specific.

Mr. Roberge moved to amend Article 5: To change the name of the Trust Fund to the Building Repair Trust Fund.

Seconded:

**The amendment to article was approved on a HAND VOTE and so declared.**

**Article 5:** To see if the District will vote to create an expendable general trust fund under the provisions of RSA 198:20-c to be known as the Building Repair Trust Fund, for the purpose of funding future replacement at Deerfield Community School, and to raise and appropriate the sum of up to \$40,000, from surplus, for this purpose, and to authorize the use/transfer of up to \$40,000 from the June, 2004 fund balance for this purpose.

*School Board recommends approval*

*Budget Committee recommends approval*

Elbert Bicknell Mountain View Rd. stated that it was important to create a fund for building repairs. It is a good sound business ethic and supported this very strongly.

Deb Boisvert, Old Centre Rd. shared with the community members present how a problem did occur with the roof and how it leaked into the computer room. It did not damage the computers but the room could not be used until the repairs were made. Mrs. Boisvert encouraged the community to support this Article.



**Article 5 was approved on a HAND VOTE and so declared.**

**Article 6:** To see if the District will vote to raise and appropriate the sum of up to \$25,000, from surplus, to be added to the Special Education Trust Fund previously established, and to authorize the use/transfer of up to \$25,000 from the June 30, 2004 fund balance for this purpose.

*School Board recommends approval*

*Budget Committee recommends approval*

**Motion:** *Judy Williams moved Article 6 as written.*

**Seconded:** *Kevin Barry*

Judy William's stated that last year a similar article was brought forward and as of yet the school has not had to use any of this money. The amount approved last year was \$75,000 and Ms. Williams stated that the DCS Board would like to add another \$25,000 to place \$100,000 in this fund. This money only goes into this fund if there is a surplus in the budget. Ms. William's also stated that the Building Repair Trust Fund would have to be funded first since it was brought up first and if there was any monies left after that Trust Fund was funded the money would then go into the Special Education Trust Fund.

Elbert Bicknell, Chairman of the Budget Committee stated that he and the Budget Committee fully supported this Trust Fund and encouraged its' support.

**Article 6 was approved on a HAND VOTE and so declared.**

**Article 7:** To see if the District will vote to raise and appropriate the sum of \$17,000 to support the research and planning activities of the Space Needs Committee.

*School Board recommends approval*

*Budget Committee recommends approval*

**Motion:** *Kevin Webber moved Article 7 as read*

**Seconded:** *Kevin Barry*

Mr. Webber a member of the school board stated that the school board recognized that DCS in its current use is over capacity. This Warrant Article will allow this committee to evaluate, estimate, and understand the information, so that the board can bring a proposal next year to the School District Meeting that solves the space needs problem.

**Article 7 was approved on a HAND VOTE and so declared.**

The School District Moderator Doug Leavitt called for a 5 minute break and invited the Budget Committee Chairman Elbert Bicknell to join the DCS Board to present the 04-05 Deerfield Community School budget.

**Article 8:** To see what sum of money the District will raise and appropriate for the support of schools, for the payment of salaries and benefits for school district officials and agents and for the payment of statutory obligations of the District, inclusive of all funds appropriated in previous articles on this warrant.

**Motion:** *Elbert Bicknell moved that the District accept \$ 9,127,976 as the operating 04-05 budget for the Deerfield School District.*

**Seconded:** *Kevin Barry*



Mr. Bicknell informed those present at the Deerfield School District Meeting that the MBC and the School Board tried to make cuts in the budget. Mr. Bicknell stated that as you go through the budget there are many items such as transportation, contractual agreements, and special education that cannot be changed. The total operating budget is about a 4% increase.

The School District Moderator Doug Leavitt opened the discussion to the floor.

Warren Billings, Reservation Road, suggested that the board should find a way to transport our students to high school and come back next year with a way to do so.

Judy Williams a member of the Deerfield Community School Board stated that the body has to choose to support transportation to high school.

***Motion: Jim Eaves, North Rd. made a motion to add \$75,000 to the Transportation Line.***

***Seconded: Gary Roberge***

Mr. Leavitt asked what the purpose of the additional \$75,000 would be for.

Jim Eaves replied that the purpose of the addition was a stipend for all families. Since we cannot provide transportation just for Concord this would be a way to assist all families to offset the cost. Mr. Eaves stated that some families are paying \$195.00 a month to send their students to high school. Mr. Eaves calculated that this proposal would allow each family to receive approximately \$30 a month to offset the costs of any transportation. He added that in the Concord Monitor there was an article written showing that out of 45 communities there were only 7 communities that did not provide transportation to high school. 4 out the 7 communities were in SAU 53.

Mrs. Williams stated that if the community wanted to support transportation for high school students Mr. Eaves amendment seems to be the fairest way until all of our students attend one high school.

Andy Merrill, Mountain Rd. suggested that this was not the time to throw a sum of money out for a plan that has to be devised in an ill defined way. The appropriate way to do this is to have the school board design a plan that provides a stipend bring it to the voters and then decide. Mr. Merrill suggested that those present vote against the amendment.

Gary Roberge, North Rd. stated that the plan is simple; it doesn't cover all the costs and encourage passage of this proposed amendment.

Mr. Gorman, School Board member stated that he would have to vote against this because the board has not had the time to really look into this and devise a plan. Mr. Gorman stated that the agreement with Dail is still between the citizens and Dail and that this amendment does not change that arrangement.

Cynthia Billings, Reservation Rd. agreed that this amendment seems a little backwards but she would be voting for it because this is the first time that she remembers having a meeting where this has not been discussed and she has never seen it in a line item with a proposal behind it. This gives the citizens the opportunity to vote on a plan and by putting the money in there the citizens know that a plan will be established.

Terri Roberge stated that we know where our students are going and this gives every family an opportunity to be assisted with transportation costs.

Carol Richards, Harvey Rd. stated that she has enough confidence in the school board will disburse this money appropriately.

Mr. Leavitt, School District Moderator restated the amendment:

The Amendment is to add \$75,000 to the bottom line of the budget for the purpose of funding transportation for high school students in whatever process the school board works out.

Mr. Leavitt called for a count of the vote.

133 YES

72 NO

Amendment to Article 8 Passed.

Wendy Behling, Francis Drive asked if there were there any new positions in any of the departments and if so why and do we have an estimate on our enrollment for next year?

Mr. Harrington stated that a ½ time Health Position has been added and that the projected enrollment for next year is approximately 570.

Mrs. Behling stated that the majority of the increases are due to the staffing that is already in the building. The board stated that she was correct.

Mr. Leavitt informed the constituents that the Bottom Line of the Budget was now \$9,202,976.

### **Additional Modulares**

Gary Lenehan, Ridge Rd. inquired about the rental of another modular and he was interested in the long term thinking of the additional modular.

Judy Williams replied that the board is looking at DCS's space needs year to year. The focus till now has been on our high school needs. Mrs. Williams stated that our Space Needs Committee will be addressing the problem.

Mr. Gorman stated that a school was not going to be proposed this year because the board wanted the Concord contract nailed down. He stated that we are now facing an overcrowded situation in this school. Mr. Gorman further stated that an additional 50 students could be placed in this building if they were to enroll 2 students each level but typically you will see students moving into one or two grade levels increasing the need for another classroom and that is what creates the space needs.

### **Decrease in Revenues**

Joe Dubiansky, Nottingham Rd. asked about the effect of what the state legislature is doing or not doing and how is that affecting our tax rate. Mr. Dubiansky stated that if you looked at the total appropriations for last year and this year, counting the additional monies which were just voted in, it appears to be up \$425,000 the appropriations which is to be raised by taxes is up 1.1 million dollars and the tax rate is up under 3 dollars per thousand. Mr. Dubiansky asked if what is going on in Concord is effecting our taxes more than our need to increase spending?

Mr. Haley replied that Mr. Dubiansky is correct that our revenue from state funded sources is expected to decrease from what it is right now and no one is sure what that decrease will be.

Deerfield could loose anywhere from \$400,000 to \$650,000 depending on which plan is finally approved.

Mr. Bicknell stated that neither the House or the Senate knows what to do. He stated that we are loosing funds from the Federal Government from Title 1 and increasing funds from Title 2 but not what we are loosing in Title 1. Mr. Bicknell stated that we are looking at a \$500,000 loss.

### **Preschool**

Sylvia Demyanovich Companion Rd. asked about the preschool initiative. She was concerned why the school was looking at segregating the special needs into one classroom. She stated that she knew it was costly to transport students but felt that segregating them would take away educational benefits. Ms. Demyanovich also asked that since there is a space needs crunch why is another use being proposed?

Judy Williams replied that we needed to do a modular anyway and it is cheaper to do a two room modular. Mrs. Williams stated that it is easier and more efficient to provide services in an integrated center than traveling all over. Mrs. Demyanovich asked if a parent decided to still send their child to a private school would the child still receive services?

Mrs. Worthen Coordinator for Special Education stated that she needed to provide services for students within the community, which would best meet their needs. The preschool initiative was brought forward because there were numerous students in the community where there were no community placements.



Mrs. Worthen stated that the town of Deerfield has students placed in Hooksett, Pembroke and Manchester. Mrs. Worthen stated that it would be fine for students to remain in the community sector but related services would take place at the Deerfield Community school so that the staff would not be commuting.

Kaye Bailey asked where in the budget is the preschool and that we voted the preschool down last year. Mrs. Bailey stated that last year this Article was voted down and it appears as if this program is being snuck in.

Judy Williams a member of the DCS board responded to Mrs. Bailey's concerns. Ms. Williams stated that if you look at the budget the reality is that you would have to put more money into the budget. This program is saving us about \$72,000 by reducing transportation costs.

***Motion: Kevin Webber moved to amend Article 8 to add \$71,821 to the budget in the specific line items to do with special education with the intent of removing the preschool program.***

***Second:***

Mr. Webber stated that this proposal came to the school board a few months ago and after looking at the program it appeared that it was a better way to provide services to the students and it was a cost savings. Mr. Webber stated that since this program brings up so many issues Mr. Webber felt that this item should specifically be voted on and not let it wash through the budget.

He encouraged voters to take this proposal out of the budget and vote on it as a separate item.

Jeanna Neily has a special ed. child who is the preschool program and she does not want him sent to a program where there are 8<sup>th</sup> graders. He is comfortable where he is and does not want to change him.

Wendy Behling, Francis Drive stated that she could understand the concerns that parents with children with special needs might have, when given a more efficient way to do things she has trouble not supporting that. Mrs. Behling stated that whether or not we bring in the children for preschool we already have a space issue and it is not being created by adding this program. Mrs. Behling stated that we just added \$75,000 to the bottom line of the budget and she cannot justify adding more to the budget.

Margo Dearbail wanted to know what the thought process is and is the preschool a full day service etc?

Mrs. Worthen stated that it would be ½ day proposal, Mrs. Worthen wanted the constituents to know that there would be three year old children riding buses to Hooksett, Candia, and Pembroke. This proposal also saves the taxpayers of this town money and for these reasons this is why she brought this proposal forward.

***Motion: Jon Winslow moved the question***

***Second: Member of the audience***

The Motion to stop debate did not pass.

Donna Mullen spoke about the modular and how inefficient it is to have students are there. She stated that 2 hours a day were lost in just putting coats and boots on to get to the bathrooms. Mrs. Mullen asked why other buildings such as Dennis Hardware are not being suggested as a place to put this preschool

Claudia Libis Maple Ave. has been going into integrated preschools as a special Ed teacher. She stated that integrated preschools really work. Ms. Libis stated that it gives the OT and the Language teacher more time in the classroom. The DCS facility offers more than other places and she has seen it work.

MaryAnn Clark Old Centre Rd. asked how we can have a preschool in the building and not increase staff salary one penny?

Mrs. Williams, a School Board member stated that the staff are already providing these services now and we are just taking them off the road.

Sylvia Demyanovich Companion Rd., stated that she was not in favor of the preschool and in talking to one of the owners of a private preschool the owner stated that she was concerned about not having enough students. Ms.



Demyanovich is concerned about having her preschool exposed to older students. Instead of pushing two classrooms out, save money by just having one modular.

Mr. Gorman, a School Board member stated that there is a doublewide modular in the budget and there will be a doublewide modular next year. Mr. Gorman stated that by bringing the services into this building it would provide a community of special ed. teachers which produces a much better product instead of having them run from one preschool to the next.

Vicki Gayhardt Middle Rd. sent a child to Pembroke and she would spend two hours a day on the road. She stated that the speech pathologists and the OT would have to spend that same amount of time going there to give her child the services that he needed.

Heather Spindel, Haynes Rd. asked when the last modular was placed at DCS? The response was two years.

Mrs. Williams School Board member stated that the preschool does contribute to the space concerns.

Don Smith asked how many classrooms do we have and the number of students in the class and what the teacher/pupil ratio is?

Mrs. Williams stated that in the Space Studies Committee there is a chart showing student per class and there are 30 designed classrooms including modular classrooms.

Debbie Kelley, South Rd. stated that financially the preschool makes sense. Mrs. Kelley stated that her concerns are about current space needs. DCS has a 8<sup>th</sup> gr. teacher that teaches on a cart and a Math teacher that teaches a class in whatever space is available.

Kevin Webber stated that the solution is to add another modular but there is a concern about space.

Margo Dearbhail, Mt. Delight Rd. asked how the preschoolers were going to be transported?

Heather Worthen stated that some students would qualify for transportation depending on their needs and it would depend on their IEP. If they do not have an IEP that states that they need transportation it will not be provided.

Colleen Guardia South Rd. Stated that she had concerns about bringing another level into this building that impacts other services in this building, our nurse, principal, vice principal will have added responsibilities.

Mrs. Williams stated that one of our biggest concerns that the board has, is that there are students that we must place and we are having difficulty finding placements for the identified preschoolers.

***Motion: Jon Winslow moved the question***

***Seconded:***

The motion to cut off debate carried

Mr. Leavitt the School District Moderator restated the amendment to Article 8: To add \$71,820 to the Special Ed. budget for the purpose of restoring the program as to the way that it is run today.

**The Amendment for Article 8 was not approved on a HAND VOTE and so declared.**

## **Amendment Fails**

**Article 8:** To see what sum of money the District will raise and appropriate for the support of schools, for the payment of salaries and benefits for school district officials and agents and for the payment of statutory obligations of the District, inclusive of all funds appropriated in previous articles on this warrant. Final amount of (\$9,202,976.00)

*Jon Winslow moved the question*

*Seconded:*

**Article 8 was approved on a HAND VOTE and so declared.**

9. To choose Agents and committees in relation to any subjects embraced in the Warrant.

No Action

10: To transact other business that may legally come before said meeting.

Mr. Leavitt, School District Moderator informed those present that at this time Representative Bicknell wanted to read a resolution and get a sense of the meeting.

State Representative Elbert Bicknell read:

“Whereas our Federal and Stated Governments have inadequately funded the mandated education laws, which has caused an extreme tax burden on the property owners of the Deerfield Community School District.”

“Be it resolved that the Deerfield Community School District refuses to accept any additional inadequately funded mandates and that our Federal and State Representatives, Senators, and Governor be required to make sure that the present laws are adequately funded, and that the Deerfield Community School District be instructed to inform our Federal and State Representatives, Senators, and Governor of our decision.

Mr. Leavitt asked for a sense of the meeting:

**The Resolution was approved on a HAND VOTE and so declared.**

Point of Order

Susan Sears 34 Birch Rd. inquired about the handouts that were passed out at the door and asked why these papers could not have been available before the day of the meeting?

Mr. Barry stated that these handouts were available to the public several weeks before today’s meeting.

Mrs. Sears stated that she was unable to be get this information prior to today and would appreciate having this information placed in the Town Report.

*Motion To Adjourn:*

*Mr. Keech moved to Adjourn the School District Meeting.*

*Second: Margo Dearbhail*

**The MOTION was approved on a VOICE VOTE, and the meeting stood ADJOURNED at 11:34 a.m.**

Given under our hands and seal this 20th day of March 2004.

Kevin Barry, Chair  
Donald Gorman  
John Harrington  
Kevin Webber  
Judith Williams  
Deerfield School Board

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Carmella J. Davitt-April 3, 2004

## STATEMENT OF EXPENDITURES

For the Year Ending June, 2004

### INSTRUCTION

Regular Education Programs	\$ 4,419,911.53
Special Education Programs	1,498,896.36
Other Instructional Programs	22,014.66

### SUPPORT SERVICES

Student	768,662.40
Instructional Staff	123,594.64
General Administration	197,896.15
School Administration	241,167.96
Operation/Maintenance of Plant	330,934.71
Student Transportation	468,633.15
Food Service Operation	119,878.53

### OTHER OUTLAYS

Debt Service - Principal	336,174.12
Debt Service - Interest	28,512.50

### OTHER FINANCING USES

Transfer to Expendable Trust Funds	74,102.93
Transfer to Agency Fund	897.07

### TOTAL EXPENDITURES

\$ 8,631,276.71

## STATEMENT OF REVENUES

For the Year June 30, 2004

### REVENUES FROM LOCAL SOURCES

Total Assessments	\$ 4,632,761.00
Tuition from All Sources	8,457.31
Earnings on Investments	920.53
Food Service	105,451.10
Other Local Revenue	1,943.29
FROM LOCAL REVENUES	<u>116,772.23</u>

### TOTAL LOCAL REVENUES

4,749,533.23

### REVENUE FROM STATE SOURCES

Adequacy Aid (Grant)	1,879,038.00
Adequacy Aid (State Tax)	1,370,651.00
UNRESTRICTED GRANTS-IN-AID	3,249,689.00
School Building Aid	125,968.22
Catastrophic Aid	82,389.21
Child Nutrition	1,963.95
RESTRICTED GRANTS-IN-AID	<u>210,321.38</u>
TOTAL STATE REVENUE	<u>3,460,010.38</u>

### REVENUE FROM FEDERAL SOURCES

Restricted Grants-in-Aid	149,465.39
Elementary/Secondary - Other	88,711.25
Child Nutrition Program	<u>31,839.97</u>

### TOTAL FEDERAL REVENUE

270,016.61

### INTERFUND TRANSFERS

Transfer from General Fund	<u>75,000.00</u>
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### TOTAL REVENUES

\$ 8,554,560.22



# REPORT OF SCHOOL DISTRICT TREASURER

For the Fiscal Year July 1, 2003 to June 30, 2004

<b>CASH ON HAND JULY 1, 2003</b>		\$ 453,229.52
Received from Selectmen	\$6,003,412.00	
Revenue from State Sources	2,322,945.58	
Received from all Other Sources	442,944.07	
<b>TOTAL RECEIPTS</b>		8,769,301.65
Total Amount Available for Fiscal Year		\$9,222,531.17
Less School Board Orders Paid		9,113,099.06
<b>BALANCE ON HAND JUNE 30, 2004</b>		\$ 109,132.11

Cynthia E. Tomilson  
District Treasurer

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## SUPERINTENDENT'S SALARY

2003/04

Allenstown	\$13,780
Chichester	9,065
Deerfield	17,406
Epsom	14,595
Pembroke	35,809
	\$90,655

## ASSISTANT SUPERINTENDENT'S SALARY

2003/04

Allenstown	\$12,611
Chichester	8,297
Deerfield	15,930
Epsom	13,358
Pembroke	32,772
	\$82,968

## BUSINESS ADMINISTRATOR'S SALARY

2002/03

Allenstown	\$ 9,390
Chichester	6,177
Deerfield	11,861
Epsom	9,946
Pembroke	24,402
	\$61,776

## STATISTICAL REPORT

YEAR	REGISTERED	AVERAGE DAILY ATTENDANCE
2000/01	621	539.9
2001/02	614	533.0
2002/03	587	509.9
2003/04	562	496.8

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## CLASS BREAKDOWN

2004/05

Pre-School	20
Kindergarten	50
Grade 1	65
Grade 2	62
Grade 3	72
Grade 4	53
Grade 5	61
Grade 6	61
Grade 7	67
Grade 8	65

# DEERFIELD COMMUNITY SCHOOL

Class of 2004

Andres, David T.  
Andres, Michael L.  
Andritsakis, Francis  
Brosnahan, Briana M.  
Carozza, Abigail E.  
Carter, Christopher M.  
Clement, Eric M.  
Colubriale, Ashley A.  
Come, Travis J.  
Curtis, Casey M.  
Debutts, Casey M.  
Dennis, Jessica R.  
Diaz, Alexa E.  
Fisher, Mickey N.  
Folsom, Zachary A.  
Garland, Crystal  
Gauthier, Garrett P.  
Gayhardt, Justine N.  
Gilbert, Tiffany L.  
Goyette, Kyle D.  
Hayes, Justin P.  
Johnson, Erika C.  
Judd, Nathan C.  
Kelly, Jessica  
Kelsey, Chad W.

Knight, Samantha C.  
Labore, Richard L.  
Lacourse, Alexander J.  
Langlois, Samantha  
LeDonne, Cassandra  
Leighton, Joshua E.  
Lemauk, Jason B.  
Lenehan, Mary E.  
Lindley, Jessica R.  
McPherson, Lydia P.  
Mommsen, Katie A.  
Moulton, Alexandra R.  
Murphy, Carolyn J.  
Nicholson, Nicole A.  
O'Connell, Margaret A.  
O'Donnell, Timothy H.  
Palazzo, Brandon K.  
Perreault, Amanda L.  
Preston, Bethany A.  
Rollins, Jacob A.  
Rouse, Lance  
Rowell, Marlana S.  
Sargent, Rebecca L.  
Sorak, Ruth  
St. Pierre, Sean D.  
Zamarron, Jordan



## SCHOOL NURSE REPORT

Here we are in February of 2005 and it is time to write the School Nurse Report. Each year there seems to be so much going on at the present that it makes it harder to look back and remember what happened the year before. Last year was our second year of the Wellness program. Our goal was to promote better health through diet, exercise, safety and spirituality. We had Wellness themes each month that involved both the staff and the students.

Our themes were:

September: Back to school wellness, focusing on proper rest, diet, dealing with change and stress. Debbie Boisvert, Deb Campelia and I trained with an exercise physiologist from Tufts University in order to be able to teach their Strong Living Program. We had 16 staff members join a 12 week strength, balance and flexibility program in September and 5 other staff members joined a new course in January. We all felt that meeting twice a week to lift weights, stretch and balance increased our energy and strength.

October: Safety month. Our PE teachers, Debbie Campelia and Andy Chouinard, taught about helmet safety, and 62 ski and bike helmets and 13 booster seats were sold through the annual helmet program. We had a whole school evacuation and intruder alert. A program by Think First on the prevention of brain and spinal cord injury was presented to the Junior High Students. I taught CPR and First Aid and certified 17 staff members.

November: 5-A-Day month. The focus for the staff and students was nutrition and the importance of fruits and vegetables in our diet. We had a challenge to see if we could eat five fruits and vegetables a day. The week before Thanksgiving we asked each student and staff member to bring one piece of fresh fruit to school. Ms. Arzigian, along with other staff and students, filled baskets with fruit, decorated the baskets and delivered 34 baskets to the Deerfield Food Pantry to be given to families at Thanksgiving. The remaining fruit was made into a giant fruit salad which everyone enjoyed when they went to the cafeteria to claim their challenge prizes. Thank you to Tina Layton for visiting classes to teach about the benefits of "5-A-Day", collecting the materials and prizes for the program, and helping serve the fruit salad.

December: Sharing and Caring month. In addition to the fruit baskets for Thanksgiving, our seventh grade students shared homemade goodies with the community at large, Mrs. Sanborn and Mrs. Cannon's second grade classes made greeting cards to give to people throughout the school. The sixth grade students secretly did random acts of kindness for others and many students shared their voices in a holiday concert. DCS staff members put on their "best voices" and went Christmas caroling around Deerfield.

January: New Beginnings month. We worked on our New Year's resolutions for initiating healthy habits and winter fitness.

February: Heart Health Month. The students had heart-based education and the annual Hoops for Heart and Jump Rope for Heart. The staff enjoyed a Mind-Body-Spirit Wellness day with a variety of activities. Some headed to The Executive Club for racquetball or swimming, others took a walk in the Deerfield woods, some traveled on an ethnic food safari and several enjoyed ice skating. For many a quiet afternoon movie and review was just what they needed.

March through May: Steps Across The States. We ended the year with a ten week program to encourage physical activity. Many of us wore pedometers to try to walk 10,000 steps a day, which equals about five miles. Others preferred to convert the calories spent in swimming, jogging or other physical activities into equivalent miles. Each week we added up our steps to see how far we had walked. We went from Deerfield, NH to Deerfield Beach Florida (1264 miles), then started back home and went to Deerfield Elementary School in Irvine, California (3046 miles). We had enough energy to go up the California coast to Napa Valley for a little R'nR. We stepped a total of 4894 miles or 9,788,000 steps.

## SCHOOL NURSE REPORT Cont.

Some of the services I provided in the 2003-2004 school year included:

- Annual health screening for vision, hearing, height, weight and blood pressure on every student and scoliosis screening on fifth through eighth grade students.
- Compiling and maintaining health records and reports, including the monitoring and implementing of state immunization laws and filing State Immunization reports on all K, first, sixth, seventh and eighth grade students.
- Reviewing and preparing records on 92 new students entering DCS in the 2003-2004 school year.
- Administering first aid and emergency care, providing nursing care and assessment, administering medications, referring students and staff as necessary and providing follow up care and interpretation of orders by medical care providers.
- Assisting in health related classroom presentations including Basic Aid Training (BAT) for all fourth grade students, CPR to all eighth grade students as well as classes on sexuality, and AIDS.
- Participating in conferences with staff and parents.
- Helping the Deerfield Brownie Troops with the fourteenth annual Red Cross blood drive. We had 42 pints of blood donated at the March 30, 2004 drive.
- Provided a flu shot clinic for staff members.

Again, I would like to extend my thanks to the many parents and community members who are willing to give of their time and talents to help me in the health office. I would like to thank Mary Ann Johnson for her continuing help with medical consultations and scoliosis screenings, Jo-Ann O'Connell for help with scoliosis and annual health screenings, Margo Dearbhail and John Dubiansky for helping with CPR. Thanks also go to John and Mark Tibbetts for teaching about Fire Prevention in the 4<sup>th</sup> grade BAT program. Thank you Sandra Watson and the Room Mothers for their help with the phone tree, Audrey Barnes, Pat Moore, Lori Shepard, Dolly Lemay, Colleen Guardia, Cindy Young, Heather Langdon and Laurie Mothes for their help with yearly screenings.

Thank you to everyone who has helped. Your support enables me to devote more time to individual students and their health needs as well as teaching classes and offering programs that I hope will help students throughout their lives.

Louise Matteson, RN, School Nurse

### 2003-2004 Interventions

Total visits to the Health Office	3246
First Aid Visits	328
Medical Visits	2918
Referrals	158
Parent contacts	594
Classroom Presentations	22

# DEERFIELD COMMUNITY SCHOOL

TEACHER'S NAME	SUBJECT	2004/05	YEARS EXPERIENCE
Yergeau, Paul	Principal	69,580.00	28
Klipa, Georgianne	Assistant Principal	53,040.00	2
Alexandropoulos, Patrikia	Grade 4 Teacher	45,915.00	29
Arcari, James	Grade 4 Teacher	51,230.00	27
Arzigian, Diane	Math Teacher	50,567.00	28
Barnes, Sarah	Literacy Teacher	36,209.00	7
Beaulieu, Danielle	Grade 6 Teacher	31,840.00	2
Boisvert, Deborah	Technology Coordinator	53,299.00	18
Campelia, Deborah	Physical Education	51,230.00	26
Cannon, Elizabeth	Grade 2 Teacher	35,663.00	5
Carlson, Anna	Music Teacher	45,315.00	23
Chase, Sarah	Art (P.T.)	15,042.00	1
Cook, Heidi	Grade 6 Teacher	35,663.00	5
Daigle, Judy	Grade 1 Teacher	38,125.00	8
Driscoll, Mary Ann	Reading Specialist	51,942.00	11
Dudley, Robert	Math Teacher	33,591.00	5
Emmett, Tara	Health Teacher (P.T.)	14,726.00	2
Ferguson, Matthew	Grade 2 Teacher	52,242.00	17
Fladd, John	Social Studies Teacher	37,971.00	7
Fudala, Matthew	Physical Education	30,084.00	1
Knee, Maria	Kindergarten Teacher	52,242.00	26
Latour, Roberta	Music Teacher (P.T.)	25,971.00	17
Leavitt, Karen	Social Studies Teacher	48,226.00	35
Maguire, Nancy	Reading Specialist	51,942.00	10
Mason, Karen	Kindergarten Teacher	45,315.00	12
Matthews, Kathleen	Grade 2 Teacher	53,299.00	31
Maxfield, Lynsey	Grade 5 Teacher	39,941.00	7
Miller, Jane	Grade 5 Teacher	52,542.00	29
Mommsen, Linda	Grade 3 Teacher	39,941.00	7
Nelson, Sherri	Grade 3 Teacher	51,230.00	16
O'Donnell, Ellen	Science Teacher	41,286.00	7
Oliver, Eva Marie	World Language Teacher	40,142.00	8
Peasley, Kira	Science Teacher	40,590.00	7
Plater, Sarah	Grade 1 Teacher	39,941.00	7
Powers, Martha	Grade 1 Teacher	50,930.00	19
Ryan, Ann	Grade 6 Teacher	48,526.00	35
Sanborn, Susan	Grade 2 Teacher	44,729.00	9
Schmidtchen, Ardith	Grade 4 Teacher	34,986.00	6
Shute, Nancy	Grade 3 Teacher	48,526.00	22
Sims, Sherrell	Grade 3 Teacher	37,742.00	5
Smith, Candace	Literacy Teacher	47,326.00	11
Tatulis, Edith	Grade 5 Teacher	51,230.00	19
Turnquist, Bruce	Grade 1 Teacher	52,542.00	23
Voveris, Laura	Art Teacher	47,926.00	11
Lariviere, Christine	Reading Recovery Teacher	46,069.00	17
Marcoux, Pamela	Reading Recovery Teacher	46,669.00	11
Auger, Leslie	Speech Pathologist	50,930.00	12
Bradley, Jerrica	Special Education Teacher	31,014.00	3
Francis, Barbara Ann	Special Education Teacher	52,999.00	11
James, Gloria	Special Education Teacher	44,522.00	10
King, Judith	Special Education Teacher	48,526.00	28
Korth, Gail	Speech Pathologist	52,999.00	16
Leuchter, Valerie	Special Education Teacher	33,591.00	5
McCann, Lyn Norris	Occupational Therapist (P.T.)	18,126.00	13
Rose, Patricia	Occupational Therapist	46,669.00	20
Silver, Molly	Speech Pathologist	33,698.00	3
Stanley, Sheri	Preschool Teacher	36,931.00	7
Veal, Jacqueline	Special Education Teacher	52,399.00	11
Whittaker, Kathleen	Special Education Teacher	35,663.00	5
Worthen, Heather	Special Education Coord.	54,266.00	2
Swanson, Heather	Guidance Counselor	39,941.00	7
Yuknewicz, Greg	Guidance Counselor	44,729.00	9
Matteson, Claire L.	Nurse	42,458.00	25
Bilodeau, Joan	Librarian	47,926.00	11



## DEERFIELD SCHOOL BOARD REPORT 2004

The School Board started this year intending to propose a warrant for a new middle school building. A committee was formed to put a proposal together for this March's school district meeting. However, the recent tax increase and the realization that the Concord contract is a short term solution, not a long term one caused us to reconsider. The School Board wants to propose a long term solution to our facility needs. Deerfield does not have adequate school facilities to serve the students in town. Deerfield Community School is operating over capacity, continued population growth, added programs and changes in the way education is delivered necessitate more space. This past year, the Deerfield Middle School Building Committee outlined a proposal for the construction of a middle school in Deerfield. After much debate the School Board concluded that proposing a middle school now would not be a long term solution for Deerfield. We need to look what options we have to solve Deerfield School District facility needs for the next 15 to 20 years. Therefore, the School Board placed an article on the warrant to fund the investigation of all the options, study the school owned land and create plans for whichever school facility suits the town best. The plans generated will allow the School Board to have a very accurate proposal created for the construction of a new facility.

This year was a contract renegotiation year for the Deerfield Education Association (teachers union). Some modest changes were made to the body of the teacher's contract. Increases were made to the amount of money available for training and for tuition reimbursement. A buyout of unused sick time benefit was added to give the teachers an incentive to not use accumulated sick time. It has been a goal of the School Board to get our teachers salary to the state average (of districts that have settled bargained agreements) over several years. The salary increase included in this contract brings the teachers at Deerfield Community School to this level in two years.

Last year the Paraprofessionals at Deerfield Community School decided to collectively bargain. The School Board has been working with the Deerfield Para Educators Association to create a contract. This contract gives the paraprofessionals the rights, benefits and protection they deserve as employees while maintaining the management rights the administration needs to run the school. Over the years, paraprofessionals have been hired at varying salaries, depending on the economy and the availability of qualified candidates. This has led to inequities in wage scale. This new contract contains a fair wage scale that, over two years resolves this problem.

The board is continuing with the practice of proposing that a portion of budget surpluses are set aside in trust funds for Special education and for roof repair.

Respectfully submitted,  
Deerfield School Board

## PRINCIPAL'S REPORT

Education – a topic of discussion in which all of us can partake. Whether it be the national level focus that often revolves around the President's No Child Left Behind initiative, the Governor's attempt to resolve the statewide education funding crisis, or the local level discussion frequently centered on space needs or recently implemented high school contract, all citizens are interested in the well being of our children. Though we don't always agree on which path to follow, we have shown that we are making strides in the right direction.

At the last School District meeting, those in attendance voted in support of bringing our community's preschool children to DCS for their first formal years of education. Designed to provide the federally mandated services to our special education population, we have configured a program to educate all children in an inclusive setting. It has been a challenge to bring the preschool concept, approved in March, to full operation in September and I must compliment the team who worked to transform the former staff work room (the last non-academic room in the building) to a regular classroom equipped to provide a comprehensive program for our community's three and four year olds. We have had a full enrollment since we opened our door. We have been able to consolidate services, provide a program that adheres to the school's philosophy and mission, save the district a substantial sum of money and travel time for our service providers, and still not adversely affect the local private preschools in our area.

As we continue to focus on assessment of our students, we have begun to use the Northwest Evaluation Association (NWEA) testing for our students from grade three through eight in the area of math. We are piloting the program in the language arts area in other grades to determine if the data received complements the information we currently gather on our students or if it is merely a duplication of assessment. Our goal is to attain a true level of performance for each student to better design an educational program for each student that will provide an appropriate level of challenge with a balance of teaching that will reinforce skills that have already been mastered.

The State of New Hampshire has, for a number of years, utilized the NHEIAP test to monitor each school's success in the areas of language arts, math, science, and social studies. Due to funding shortages and concerns about the amount of time that our students were being tested, the program was curtailed to test students only in math and reading. With the increasing demands of NCLB, specifically the need to eventually test all students from grade three through high school in all areas, some New England states banded together and developed a new test that could be utilized to meet these demands. In the fall of 2004, our third, fourth and sixth grade students piloted the reading portion of the test. The seventh grade students piloted the math portion of the test, and in January of 2005, the fifth and eighth grade students piloted the writing portion of the test. We await the results of these preliminary scores to determine how they will impact education as it is currently being delivered. Meanwhile, the State Department of Education, with the approval of the Federal Department of Education, has determined that students at the elementary level will no longer be tested using the NHEIAP test.

We are proud to report that our school was removed from the list of "failing schools" this year due increases in our assessment results from the last round of testing. It should be noted that our school was added to the list due to disaggregated data where a subgroup of one grade did not achieve the expected score level. We have not been apprised of how this new test will be incorporated with the existing NHEIAP data to monitor our growth over time.

The federal law that mandates improvement of education for all children in the nation, commonly called "No Child Left Behind" (NCLB) continues to be at the forefront of discussions regarding decisions about programs and policies. Along with all schools in the country, we have been impacted as we have had to work to provide documentation that our teachers are all considered "highly qualified", that the grant funds we secure will demonstrate growth for staff that will translate into improved student performance, and that the bar by which we "measure" our children will be moved higher and higher every year until EVERY SINGLE STUDENT is considered to perform at a skill level of Basic or above. This is inconsiderate of any disability he or she may have to overcome. Needless to say, there are many skeptics in our midst. The law continues to be interpreted. We will monitor the expectations for our district but will strike a balance between appropriate educational practice for our district under the expectations of this ever changing law.

In the area of curriculum and instruction, we have added a part time health educator who can bring expertise to the increasingly challenging area of health education topics that face today's students. With the part time nature of this



## PRINCIPAL'S REPORT Cont.

position, we have scheduled her to meet with our older students on a regular basis, scheduled her to work with teachers in younger grades when addressing topics requiring expertise in the field of health education, and have charged her with constructing a curriculum that will meet the needs of our students across the grades. This will add new information to already existing health areas currently being taught. The physical education teachers have completely revised our existing curriculum which is very comprehensive and encompasses the most recent developments in the area of physical education instruction. Our art curriculum has also been rewritten to incorporate the latest standards and include the best teaching practices to help students develop talents in these areas. Both curricula have been reviewed and approved by the School Board.

Lack of space in the building continues to plague our school. We continue to be creative in working with the shortage of locations to provide the best educational opportunities for all of our students. This year we added a third modular building that houses the fourth and fifth classes outside the building. Our staff has spent a large portion of the year looking at the optimum design for building a new middle school as well as the necessary retrofitting at DCS that will allow for appropriate space utilization and classroom design for Pre-K through grade 4 students. A committee comprised of staff and citizens also worked on the plan that would be presented to the community for a vote at the upcoming 2005 School District meeting. During this process, it was determined that the high school contract with Concord High School, still in its infancy, might not be capable of providing the low tuition alternative sought by the community, nor might Concord be able to accommodate all of the high school students that we would need to send to Concord. The fall tax rate increased sharply due to a number of factors beyond our control and factions of the community took a sober look at how realistic additional building could be addressed. Once those concerns were identified, the focus of the community committee changed and the decision to present a building plan to the community was reviewed. With the School Board's charge, the community changed gears and will be presenting, instead, a plan to further study the school district owned parcel of land and it will take an additional year to reflect upon the comprehensive needs for ALL grades and how best to present a plan that will realistically lead Deerfield far into the future.

Our school district has many reasons to be thankful. Because of the passion, willingness and commitment of our large number of volunteers, we have been awarded the Blue Ribbon for Volunteerism. Because of the vision and determination of Mrs. Bonnie McPherson, we now have a top notch softball team. After many years without a school team, our girls have shown a commitment to form one. With her help, and much fundraising the team became a reality again and has shown true dedication, winning the first place honors in the Southeast League. Mr. Jeff White has followed suit and volunteered to coach our baseball team that had not played in many years. We are entering the second season for this team. We have also seen our students showcase their talent in many other ways. Through the talents shared by Mrs. Carlson and Mrs. O'Donnell we have seen two recent theatrical productions, *The King and I*, and *The Great Ghost Chase*. The quality of these performances could rival many high school productions. Finally, we are thankful to be able to share our compassion with the rest of the world. Through a school-wide coin collection spearheaded by the fifth and the eighth grade Outreach Magnet, coupled with proceeds from a dance sponsored by the Social Activism magnet, our school raised \$800 for the victims of the Tsunami disaster of December 26th. Our second grade students and faculty followed this lead by holding a Valentine's Day carnation fund raiser and was able to add more than \$1,600 in profits to this worthwhile cause.

Let us focus on the good deeds that our students are doing each day for the greater good of the world. Let us focus on the success of the high level academic challenges that our students conquer each day. Let us focus on the spirit that exists in our community to provide a quality school system for our children. And let us celebrate that we are providing a challenging, yet supportive environment that will allow so many children to make a positive impact on the world.

Respectfully submitted,

Paul Yergeau  
Principal



## SUPERINTENDENT'S REPORT

The well-being of students and school staff has always been a high priority. Probably everyone can recall participating in periodic fire drills as a student. These drills have long been a basic and common sense requirement designed to prepare schools for safe evacuation in case of emergency. Those of us who were students during the late 1950's and early 1960's may also remember air raid drills, intended to address the eventuality of nuclear attack. During the past decade, however, societal changes, terrorism, and a greater recognition of the effects of natural disasters and hazardous materials contamination have combined to create a dramatic increase in schools' awareness of and concern for occupant safety. The news media has reported almost daily on events such as the school hostage standoff in southern Russia, the series of devastating hurricanes in Florida this past fall and the Columbine-style plot recently uncovered involving students at a Massachusetts school.

We all hope that disasters or emergencies such as these never impact our community, but recognize that the need for comprehensive emergency planning has become an essential obligation. The New Hampshire Office of Emergency Planning and our local fire and police departments have been instrumental in assisting us with development of a pro-active, workable plan for addressing a wide variety of situations ranging from intruders in the building to severe weather conditions to a hazardous chemical release in our vicinity. Among the emergency plan's guiding principles are that a leadership structure is established, specific standardized functions and tasks are assigned to school personnel, procedures are kept as automatic, basic and user-friendly as possible, school personnel and students become familiar and comfortable with their roles and responses in advance and practices are regularly conducted to assess our plan's readiness and effectiveness.

In Deerfield, exterior doors are locked from the outside and are monitored throughout the day. However, the introduction of modular classrooms has created the need to leave some doors unlocked to allow students to have access to the main building. This has negatively impacted the security of our facility. Staff and approved visitors wear identification badges. An emergency response team has been established. Within the team, specific roles and responsibilities, such as first aid, communications or student safety, are assigned to team members based upon individual skills, knowledge and training.

Emergency drills of various types have become ever more routine. Students and staff practice exercises such as lock-downs, reverse evacuations and secure classroom drills designed to prepare for specific emergencies. We have also conducted "table top exercises" where, confronted with a hypothetical set of emergency circumstances, staff must calculate appropriate responses. At the conclusion of such exercises, responses are critiqued and suggestions for improvement strategized.

We have equipped our school with basic emergency supplies and materials. Donations and budgeted funds have been utilized to provide all classrooms with emergency kits containing such items as class lists, space blankets, bandages, cold packs, flashlights and other basic gear. Our school nurse has compiled a similar emergency kit intended to address more complex and specific medical needs. Incident safety vests and cell phones to facilitate internal communication as well as contact with police and fire officials have been obtained, and the school kitchen tries to keep a supply of non-perishable, easily prepared foods on hand. Emergency procedures have been shared with the staff.

None of us can predict with any certainty if or when we will be called upon to utilize our training and preparations in response to a real crisis. We all believe, however, that the effort and resources given to emergency preparedness is a wise and worthwhile investment.

Respectfully Submitted,  
Thomas Haley  
Superintendent of Schools

**Brent W. Washburn, CPS, Prof. Assoc.**

64 Hooksett Turnpike Road  
Concord, New Hampshire 03301-8400

REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL  
REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED  
IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

December 18, 2004

The School Board  
Deerfield School District  
Deerfield, New Hampshire

I have audited the financial statements of the governmental activities, the business type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of Deerfield School District as of and for the year ended June 30, 2004, which collectively comprise the Deerfield School District's basic financial statements and have issued my report thereon dated December 18, 2004. I conducted my audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

**Compliance**

As part of obtaining reasonable assurance about whether the Deerfield School District's financial statements are free of material misstatements, I performed tests of its compliance with certain provisions of laws, regulations, contracts, and grants, non-compliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit, and accordingly, I do not express such an opinion. The results of my tests disclosed no instances of non-compliance that are required to be reported under *Government Auditing Standards*.

**Internal Control Over Financial Reporting**

In planning and performing my audit, I considered the Deerfield School District's internal control over financial reporting in order to determine my auditing procedures for the purpose of expressing my opinion on the financial statements and not to provide assurance on the internal control over financial reporting. My consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be a reportable condition or material weaknesses. A reportable condition involve matters coming to my attention relating to significant deficiencies in the design or operation of the internal control over financial reporting that, in my judgment could adversely affect Deerfield School District's ability to record, process, summarize and report financial data consistent with the assertions of management in the general purpose financial statements. A material weakness is a condition in which the design or operation of one of more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. I noted no matters involving the internal control over financial reporting and its operation that I consider to be material weaknesses.

This report is intended for the information and use of the audit committee, management, others within the organization, School Board, and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

I extend my thanks to the officials and employees of the Deerfield School District for their assistance during the course of my audit.

Brent W. Washburn, CPA

## 2004 Vital Records Annual Reports

In 2004, the State of New Hampshire rolled out a new Vital Records program, which replaced the system Town Clerk/Tax Collector's Office has used for the past 8 years. In January, the Division of Vital Records brought Deerfield's attention that the annual reports generated by the new program may list records that were not consented to be released. Since the Town Offices are unable to discern which records should be included or excluded, the reports have been removed from Deerfield's 2004 Annual Report to protect the privacy of residents.

Respectfully Submitted

A handwritten signature in dark ink, appearing to read "Melissa J. Buckner". The signature is fluid and cursive, with the first name "Melissa" being more prominent and the last name "Buckner" following in a similar style.

Melissa J. Buckner





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*A Special thanks to those students in the Deerfield Community School 7th Grade Class for their hard work and talent on both the Town Report Cover and School District Sub cover. Great job, they look fantastic!*





